

Minutes of the Troy Township Board Meeting
Monday, April 15, 2013
7 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Clerk Jim McFarland.

Supervisor Baltz asked for a moment of silence for the victims of the Boston Marathon bombing.

Roll call taken.

Present were:	Supervisor Joseph D. Baltz	Clerk Jim McFarland
	Trustee Larry Ryan	Trustee Brett Wheeler
	Trustee Donald Walden	Trustee John Theobald
	Collector Kristin Ethridge	Highway Commissioner Tom Ward
	Assessor Kim Anderson	

Absent were: NONE
EA – Excused Absence; L – Late Arrival

Also in Attendance: Administrator Jennifer Dylik

Quorum is established.

Supervisor Baltz opened the meeting for citizen comments and welcomed Troy Township Collector Elect Sharon Cemeno Hicks, and Village of Shorewood Trustee Elect Ed Murphy, to the meeting.

Citizen Ed Murphy commented that the annual town meeting is scheduled for April 16, 2013, and that he feels the Township did a poor job of informing residents of the meeting noting that the Township newsletter and web site could be good communication tools for such information. Clerk McFarland confirmed that the Township has posted all of the necessary information as required by State statute. Administrator Dylik thanked Mr. Murphy for suggestions and will make note of them for future reference.

After asking three times for any citizen comments, Supervisor Baltz closed the meeting for citizen comment.

Motion made by Trustee Ryan; seconded by Trustee Theobald to accept the **MINUTES** of the March 18, 2013, **Board Meeting**. Motion carried.

The **TREASURER'S REPORT** was acknowledged by Supervisor Baltz and placed on file.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Thank you note from the Sam Paul family. Mr. Paul was a former Supervisor of the Township.
- Thank you call from Mary Lou Jordan for the Assessor's staff, especially Julie, for how wonderful and kind they were.
- Letter from Congressman Bill Foster regarding the grand opening of his Aurora office.
- From the Will County Circuit Clerk, fine money totaling \$17.80.
- Letter from the Illinois Commerce Commission Transportation Bureau and Rail Safety Commission regarding future rail upgrades.
- Information from Senior Services Center of Will County about their pasta dinner to be held on Thursday, May 2nd.
- Forest Preserve District of Will County – Spring 2013 The Citizen Newsletter
 - Ride the Rock is coming up on May 11th.
- TOI Township Perspective Magazine
- IMRF Fundamentals Newsletter
- UCP Connections Newsletter

CYBER NICHE REPORT: – Jim Lynch reported that a few more students have come through the Cyber Niche.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN –Trustee Ryan suggested that the Township investigate a way to honor those individuals who live in the Township who are currently or have previously served in the United States military. Administrator Dylik commented that Hanover Township recognizes their veterans, and she would get information from them on how their program works. Dylik will report back to the Board.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – No report.

TRUSTEE DONALD WALDEN –Trustee Walden reported that no applications were received by the Veteran's Assistance Commission from residents in Troy Township over the past month.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that Spring Clean-Up is complete and was very successful. During the week of Spring Clean-Up, more than 240 cubic yards of garbage, totaling about 60,000 pounds, was collected. Clean-up of ditches and culverts has begun. Crews will start the jetting of culverts in some of the northern neighborhoods. Drainage issues will start to be addressed once things dry out. Shoulder work will begin once weather permits. Monthly branch and brush pick up will begin May 1st and will continue on the 1st and 3rd Monday of the month through September. Highway Commissioner Ward thanked Administrator Dylik for all of her behind-the-scenes work that she does for the Highway Department. He especially wanted to thank her for all of the assistance she provided in completing the proposed 2013-2014 budget. Additionally, he thanked Dylik for her efforts in identifying and securing the grant for the lighting improvements.

ASSESSOR'S REPORT: Assessor Anderson reported staff has completed the basic information updates on over 18,500 parcels in the new CAMA system. These updates, in total, took a little over one year to complete. This is a huge accomplishment. During the summer months, the new system will be integrated with the web site. Staff is now beginning the process of entering the commercial property information.

TOWNSHIP COLLECTOR'S REPORT: No report.

TOWNSHIP CLERK REPORT: Clerk McFarland asked Administrator Dylík to report on early voting. Administrator Dylík reported that early voting was a success. In the 2009 consolidated election the Township assisted 106 voters over a 16 day period. In the 2013 Consolidated Election, the Township assisted 225 voters over a nine day period. Dylík reported that staff was extremely busy during these two weeks assisting all voters.

Clerk McFarland thanked the Board and Administrator Dylík for the opportunity to serve the Township first as Trustee and most recently as Clerk. Clerk McFarland will still be available for assistance as he serves in his new role as Councilman for the City of Joliet. Clerk McFarland congratulated Collector Ethridge on her election as Clerk and looks forward to assisting in the transition.

Supervisor Baltz confirmed that Clerk McFarland will continue to serve as Troy Township Clerk until the new Clerk takes office on May 20, 2013.

TOWNSHIP ADMINISTRATORS REPORT: Administrator Dylík reported the next shredding event will be on Saturday, April 20th from 9 – 11 a.m. Volunteers are needed.

Dylík announced that Troy Township will partner with the Village of Shorewood to host a community meeting on Thursday, May 2nd at 6:30 p.m. where residents can learn more information about grant funding incentives and rebates available to them to help make their homes more energy efficient. The program is offered through Energy Impact Illinois.

Dylík reported that the AARP Tax Prep partnership with Senior Services Center of Will County was once again a success. This year the Township was able to offer 72 appointments between February 5th and April 9th and all appointments were booked up by mid-February.

Dylík announced that a swearing in ceremony for the newly elected Troy Township Officials is scheduled for Thursday, May 16th at 7 p.m. Electronic copies of the invitation will be emailed out tomorrow morning.

Dylík thanked citizen Ed Murphy for his comments regarding the annual town meeting and the usability of the Township's web site. Dylík reminded the group that the annual town meeting will take place on Tuesday, April 16th and that notices were published in the Shorewood Sentinel, at the Township offices, Community Center, Village of Shorewood, Troy-Shorewood Public Library and at the Black Road location of the Joliet Public Library.

SUPERVISOR'S REPORT: Supervisor Baltz commented that the Community Room continues to be very busy. Further, Supervisor Baltz noted that the proposed budgets have been distributed. He complimented Administrator Dylík on the professionalism of the presentation.

APPROVAL OF BILLS:

Motion made by Trustee Wheeler; seconded by Trustee Walden to accept the **TOWN FUND BILLS** for March 27, 2013, as presented. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Theobald to accept the **ASSESSOR'S BILLS** for March 27, 2013, as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for March 27, 2013, as presented. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **ROAD AND BRIDGE BILLS** for March 27, 2013, as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Theobald to accept the **TOWN FUND BILLS** for April as presented. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Theobald to accept the **ASSESSOR'S BILLS** for April as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Theobald to accept the **GENERAL ASSISTANCE BILLS** for April as presented. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Walden to accept the **ROAD AND BRIDGE BILLS** for April as presented. Motion carried.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

Supervisor Baltz presented **Resolution 13-14R-01, a resolution approving an agreement between Township Supervisor Joseph D. Baltz and Highway Commissioner Thomas R. Ward approving three months of the Highway Commissioner's salary to be paid by the Road and Bridge Fund for the fiscal year 2013-2014.** Trustee Ryan noted that just shy of \$50,000 will have been transferred over a period of approximately 15 months and he believes that the Road and Bridge funds should be spent on road and bridge projects. Motion made by Trustee Wheeler; seconded by Trustee Walden to approve Resolution 13-14R-01. Roll Call Vote: Wheeler-Aye; Walden-Aye; Ryan-Nay; Theobald-Aye; Baltz-Aye. 4-Ayes; 1-Nay; 0 Absent. Resolution 13-14R-01 has passed.

Supervisor Baltz noted that a formal Finance Committee meeting will be scheduled and all Board members will be notified about the date. The formal budget hearing is scheduled for May 20, 2013, but a tentative budget must be adopted in order for business to continue to be conducted and bills to be paid.

Supervisor Baltz presented the **Tentative Road and Bridge Fund Budget for the 2013-2014 Fiscal Year** for approval. Motion made by Trustee Ryan; seconded by Trustee Walden to approve the Tentative Road and Bridge Fund Budget for the 2013-2014 Fiscal Year. Roll Call Vote: Ryan-Aye; Walden-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5-Ayes, 0-Nays; 0-Absent. The Tentative Road and Bridge Fund Budget for the 2013-2014 Fiscal Year has passed.

Supervisor Baltz presented the **Tentative Town Fund Budget, which included Town, Assessor and General Assistance, for the 2013-2014 Fiscal Year** for approval. Motion made by Trustee Wheeler; seconded by Trustee Theobald to approve the Tentative Town Fund Budget for the 2013-2014 Fiscal Year. Roll Call Vote: Ryan-Aye; Walden-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5-Ayes, 0-Nays; 0-Absent. The Tentative Town Fund Budget for the 2013-2014 Fiscal Year has passed.

Supervisor Baltz presented **Resolution 13-14R-02 Highway Transfers for the Fiscal Year ending March 31, 2013**. Motion made by Trustee Ryan; Seconded by Trustee Wheeler to approve Resolution 13-14R-02. Roll Call Vote: Ryan-Aye; Walden-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5-Ayes, 0-Nays; 0-Absent. Resolution 13-14R-02 has passed.

Supervisor Baltz presented **Resolution 13-14R-03 Town Fund Transfers for the Fiscal Year ending March 31, 2013**. Motion made by Trustee Theobald; Seconded by Trustee Walden to approve Resolution 13-14R-03. Roll Call Vote: Ryan-Aye; Walden-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5-Ayes, 0-Nays; 0-Absent. Resolution 13-14R-03 has passed.

Supervisor Baltz presented **Resolution 13-14R-04 Assessor Transfers for the Fiscal Year ending March 31, 2013**. Motion made by Trustee Theobald; Seconded by Trustee Wheeler to approve Resolution 13-14R-04. Roll Call Vote: Ryan-Aye; Walden-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5-Ayes, 0-Nays; 0-Absent. Resolution 13-14R-04 has passed.

Supervisor Baltz presented **Resolution 13-14R-05 a Resolution Approving an Agreement between the State of Illinois Department of Transportation and Troy Township Highway Department for the estimated cost of signal upgrades at U.S. 6 (Channahon) at Bush/Houbolt/Empress Road**. Administrator Dylik noted that the State of Illinois is proposing to make improvements to the traffic signals at that intersection including LED modules, uninterruptible power supply and countdown pedestrian signals. The State is asking for the Township to pay a proportionate share of the cost, estimated to be a cost of \$986.70 to the Township. One corner of the "T" intersection in question is unincorporated Troy Township. Trustee Ryan asked if there was a chance that the Troy Highway Department could be responsible for any maintenance of that intersection. Highway Commissioner Ward confirmed no such chance existed. Motion made by Trustee Ryan; seconded by Trustee Wheeler to approve Resolution 13-14R-05. Roll Call Vote: Ryan-Aye; Walden-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5-Ayes, 0-Nays; 0-Absent. Resolution 13-14R-05 has passed.

Supervisor Baltz presented the **resignation of Collector Ethridge effective May 19, 2013**. Collector Ethridge stated in a formal letter that having been elected as Troy Township Clerk effective May 20, 2013 is it necessary for her to resign her position as Collector. The current term of Collector ends on December 31, 2013. Motion made by Trustee Walden; seconded by Trustee Wheeler to accept the resignation of Collector Ethridge effective May 19, 2013. Motion carried.


Collector Ethridge recommended that Sharon Cemeno-Hicks be appointed to fulfill the remainder of her unexpired term from May 20, 2013 to December 31, 2013. On January 1, 2014 Sharon Cemeno Hicks will take office as Collector of Troy Township as a result of being duly elected at the April 9, 2013 Consolidated Election. Motion made by Trustee Wheeler; seconded by Trustee Walden to **appoint Sharon Cemeno Hicks to the office of Collector to fulfill the unexpired term of Kristin Ethridge effective May 20, 2013 to December 31, 2013**.

Supervisor Baltz asked twice for any other new business.

Supervisor Baltz reminded that the swearing in ceremony will take place on May 16, 2013. Will County Clerk Nancy Schultz Voots will be present to conduct the swearing in ceremony.

A **motion to adjourn** was made by Trustee Theobald; seconded by Trustee Walden. Motion carried. Meeting adjourned at approximately 7:50 p.m.

Respectfully submitted,


Kristin Ethridge
Town Clerk

