

Minutes of the Troy Township Board Meeting
Monday, December 16, 2013
7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Trustee Larry Ryan.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Clerk Kristin Dawn Cross
	Trustee Larry Ryan	Trustee Brett Wheeler
	Highway Commissioner Tom Ward	Assessor Kim Anderson
	Collector Sharon Cemen Hicks	

Absent were:	Trustee John Theobald – EA	EA – Excused Absence; L – Late Arrival
	Trustee Donald Walden – A	A – Absent

Also in Attendance: Administrator Jennifer Dylik

Quorum is established.

Supervisor Baltz opened the meeting for citizen comments.

After asking three times Supervisor Baltz closed the meeting for citizen comment.

Motion made by Trustee Wheeler; seconded by Trustee Ryan to accept the MINUTES of the November 18, 2013, Regular Board Meeting. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the minutes of the November 18, 2013, Closed Session. Motion carried.

The TREASURER'S REPORT was acknowledged by Supervisor Baltz and placed on file.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Christmas Card from Gerry & Cheryl Seil
- VAC of Will County Open House invitation for January 13, 2014.
- From the Office of the Circuit Court Clerk, fine money for the Road and Bridge Fund totaling \$186.87 for the period of November 1, 2013, to November 30, 2013.
- Tax Objection filed by George Kappos; Mound Rd. in Joliet. Objecting to all tax rates on his property tax bill.
- Will County Board of Review Notice for Chase Bank requesting a reduction of over \$100,000.

- State of Illinois Property Tax Appeal Board Notice for TCF National Bank requesting a reduction of over \$100,000.
- Notice of Annexation from the Village of Rockdale for parcels located off of SE Frontage Road. Parcel numbers:
 - 05 06 13 400 005 0000
 - 05 06 24 200 004 0000
- Annual program update from TOIRMA.
- IMRF Fundamentals
- IMRF Retiree Fundamentals
- IL Municipal Review

CYBER NICHE REPORT: – Jim Lynch reported that one member of the public used the program over the past month.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – No report.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – Excused absence.

TRUSTEE DONALD WALDEN – Absent.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that snow operations are in full force.

ASSESSOR'S REPORT: Assessor Anderson reported that 67 commercial appeals were filed and 17 resulted in hearings. Some of the 67 appellants withdrew and while others were negotiated. The remainder resulted in the 17 hearings which ended on Friday, December 13, 2013. The Board of Review closes on January 2nd and decisions will be received at the end of January or early February. The annual Will County Assessors meeting is scheduled for Tuesday, December 17, 2013, where the results of the Illinois Sales Study will be released.

December is bringing changes to the Assessor's office. Scott Koca completed his last day on December 13th. Scott is going to work for the Naperville Township Assessor's office. Rosemary Breen will be retiring as of December 31st. She will work part time as needed but will not exceed the IMRF hourly standard of 600 hours.

TOWNSHIP COLLECTOR'S REPORT: No report.

TOWNSHIP CLERK REPORT: Clerk Cross thanked Highway Commission Ward and his crews for keeping the streets clean and safe.

ADMINISTRATOR'S REPORT: Administrator Dylik reported that Illinois State Senator Jennifer Bertino-Tarrant will be a guest at the January Board meeting. The Senator will report on current happenings in her district as well as at the State level.

The spring 2014 newsletter is scheduled to be delivered to residents during the last week of March and the first week of April. Newsletter production will begin in January. Content to be included in the newsletter should be submitted by January 27th.

The Township will officially be opening the Troy Township Medical Closet. The Medical Closet will be a free program that offers a short term loan of durable medical equipment including wheel chairs, walkers and canes to township residents in need. Program policies & procedures, application and loan & waiver agreement are in the process of being finalized. We are very excited to be adding another service for our residents.

The Village of Shorewood Parks and Recreation department will begin hosting classes in the Community Center in January. On Tuesdays there will be Mommy & Me Ballet followed by Beginning Ballet and on Thursday's there will be Wiggles & Giggles followed by Get Up and Go Senior Fitness. Programs are all held during the day and during our regular business hours. In exchange for using the room, the Township will receive free ad space in the Parks & Rec's Program brochure and Township residents are able to register for classes held here at the resident rate. We are looking forward to this partnership which will offer the Township an opportunity to have a younger generation take advantage of our Community Room and visit our Township facilities.

Troy Township will again be partnering with Senior Services Center of Will County to offer the AARP Free Tax Prep service for seniors. Appointments will be available on Tuesdays starting February 4th and will continue each week until Tuesday, April 8th. We will begin taking reservations on January 2nd.

Dylik distributed the updated version of the Troy Township Brochure.

Dylik reported that the Assessor's office, Supervisor's office, Community Center and Highway Department will be closed as follows:

- On Wednesday, December 25th for Christmas
- On Wednesday, January 1st for New Year's Day
- On Monday, January 20th for Martin Luther King Day

SUPERVISOR'S REPORT: Supervisor Baltz reported that the Community Room is very active and is truly used as a "community" room for our residents.

Trustee Ryan asked if additional follow up details can be obtained from Troy Baseball which will help justify the donation being made to them. Supervisor Baltz agreed and committed to getting additional details from Troy Baseball such as number of participants from Troy etc.

APPROVAL OF BILLS:

Motion made by Trustee Wheeler; seconded by Trustee Ryan to accept the **TOWN FUND BILLS** for December as presented. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **ASSESSOR'S BILLS** for December as presented. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Ryan to accept the **GENERAL ASSISTANCE BILLS** for December as presented. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **ROAD AND BRIDGE BILLS** for December as presented. Motion carried.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

Supervisor Baltz presented Resolution 13-14R-17 a resolution honoring retiring employee Rosemary Breen. Motion made by Trustee Wheeler; seconded by Trustee Ryan to approve Resolution 13-14R-17. Roll call vote. Ryan-Aye; Theobald-Absent; Walden-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Resolution 13-14R-17 has passed.

Supervisor Baltz presented the 2014 Pace Paratransit Local Share Agreement for approval. Motion by Trustee Ryan; seconded by Trustee Wheeler to approve the 2014 Pace Paratransit Local Share Agreement. Roll call vote. Ryan-Aye; Theobald-Absent; Walden-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

Supervisor Baltz presented the 2014 Troy Township Board Committees as follows:

- Finance Committee – Chaired by Trustee Ryan
- Seniors & Veteran's Committee – Chaired by Trustee Walden
- Public Relations, Services & Outreach Committee – Chaired by Trustee Theobald
- Health Insurance Committee – Chaired by Trustee Wheeler
- Planning Commission – Board Liaison Trustee Wheeler

Motion made by Trustee Wheeler; seconded by Trustee Ryan to approve the 2014 Troy Township Board Committees. Motion carried.

Supervisor Baltz presented the 2014 Troy Township Board meeting schedule. Meetings will be held on the third Monday of the month at 7:00 p.m. in the Troy Township Community Room. Meetings that fall on a holiday will be held on the 4th Monday of the month. Motion made by Trustee Ryan; seconded by Trustee Wheeler to approve the 2014 Troy Township Board meeting schedule. Motion carried.

Supervisor Baltz presented the 2014 Troy Township holiday schedule. Supervisor Baltz noted that the schedule includes a special exception only for the 2014 year which adds one extra holiday which is the Friday immediately after Christmas, December 26th. Supervisor Baltz commented that this would be for the good of our dedicated employees allowing them the extra day to spend with family for the Christmas holiday. Trustee Wheeler asked what would happen in years 2015, 2016 etc. Supervisor Baltz replied that when the holiday itself falls on a weekend the holiday is observed on either the Friday before or Monday following. This extra day off is a special exception applying only to the year 2014. Motion made by Trustee Wheeler; seconded by Trustee Ryan to approve the 2014 Troy Township holiday schedule. Motion carried.

Supervisor Baltz presented the 2014 Troy Township travel policy noting that the only change from the year prior is a reduction in the IRS mileage reimbursement rate from \$0.565 to \$0.56 per mile. Motion made by Trustee Ryan; seconded by Trustee Wheeler to approve the 2014 Troy Township travel policy. Motion carried.

Supervisor Baltz asked twice for any other new business.

No other new business.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to go into closed session for an update on litigation and review of closed session minutes to see if they need to remain closed.

Motion made by Trustee Wheeler; seconded by Trustee Ryan to come back into regular session. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Ryan to open the closed session minutes from November 19, 2012, December 17, 2012, and May 20, 2013. Motion carried.

Supervisor Baltz opened the meeting for general announcements.

Supervisor Baltz reminded everyone to attend the employee Christmas lunch on Tuesday, December 17th at noon.

Motion made by Trustee Wheeler; seconded by Trustee Ryan to adjourn the meeting. Motion carried. Meeting adjourned at approximately 7:35 p.m.

Respectfully submitted,


Kristin Dawn Cross
Town Clerk



