

Minutes of the Troy Township Board Meeting
Monday, August 18, 2014
7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Trustee Larry Ryan.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Clerk Kristin Dawn Cross
	Trustee Larry Ryan	Trustee John Theobald
	Trustee Donald Walden	Trustee Brett Wheeler
	Assessor Kimberly Anderson	Highway Commissioner Tom Ward

Absent were:	Collector Sharon Cemen Hicks - EA	EA – Excused Absence; L – Late Arrival
		A – Absent

Quorum is established.

Supervisor Baltz opened the meeting for citizen comments.

After asking three times Supervisor Baltz closed the meeting for citizen comment.

Motion made by Trustee Theobald; seconded by Trustee Wheeler to accept the MINUTES of the July 17, 2014, Regular Board Meeting. Motion carried.

The TREASURER'S REPORT was acknowledged by Supervisor Baltz and placed on file.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Thank you letter from Shorewood Glen Veterans Group
- Clarke Mosquito July Report
- Senior Services Center of Will County Annual Report FY 2013
- Will County Center for Community Concerns Annual Report
- Illinois Municipal Review
- Reflections of the Joliet Area Hospice

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – No report.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – No report.

TRUSTEE DONALD WALDEN – No report.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that crews are performing black top patching, mowing, branch pick up, and ditch and culvert work.

ASSESSOR'S REPORT: Assessor Anderson reported that reassessment notices were published and mailed the first week of August. There were 10,032 notices sent in Troy Township and over 80,000 sent county wide. Staff has been busy working with tax payers and evening hours began Thursday, August 14th and will continue until Thursday, September 4th. The official Board of Review deadline is September 8th. Township taxpayers are encouraged to discuss their assessment with our office before filing an official appeal. Staff members Tam Schwartz and Julie Thomas are attending training in Lisle from August 18th to the 20th as they work towards their CIAO designation. An invitation to Will County Supervisor of Assessments Rhonda Novak's Property Tax Forum which will be held in our Community Center Thursday, August 19th at 6:00 p.m. has been distributed to the Board.

TOWNSHIP COLLECTOR'S REPORT: Excused Absence. No report.

TOWNSHIP CLERK REPORT: Clerk Cross reported that she attended the June 30th TOI District 5 Training in Lisle titled "Township Government, Rising Above the Challenges". Training was informative and educational and training covered dealing with the various generations such as Baby Boomers, Gen X, Gen Y and Gen Z. Training also touched on how to make Township Boards more cohesive through positive, effective and productive communication and how to cut conflict through prevention and good management of inevitable conflict. The Clerk session was informative and offered insight into how to improve our offices. Supervisor Baltz noted that the Notice of Availability of the Audit Report was published in the June 30th edition of the Shorewood Sentinel.

SUPERVISOR'S REPORT: Supervisor Baltz reported that the community room schedule was distributed and the room usage remains very active.

ADMINISTRATOR'S REPORT: In her absence, Supervisor Baltz reported on behalf of Administrator Dylak:

- The fall newsletter will be finalized this week and sent to the printer to start the graphic design layout on Friday, August 18th. Any last minute topics or articles to be included should be submitted by 9:00 a.m. on Tuesday, August 19th.
- At this time the township has no further outstanding grant money. We are actively looking for future grant opportunities both on the State and Federal levels. We stay in regular communication with our local State Representatives and Senators, we monitor the DCEO's website for grant announcements and we receive daily grant updates from grants.gov.
- RSVP for the TOI Annual Educational Conference is due by October 1st. The conference will be held in Springfield from Sunday, November 9th to Tuesday, November 11th.
- On Thursday, July 31st Emergency Response training was conducted with the township office personnel. Deputy Chief Eric Allen of the Shorewood Police Department and Fire Marshall Phil Morel from the Troy Fire Protection District both attended the training. All office staff received a copy of the Troy Township Emergency Response manual. Training included building evacuation, central gathering points, sheltering during a storm and preparing for an active shooter situation. Staff watched the "Run, Hide, Fight" video which was produced in 2012 by the City of Houston to help train staff for an active shooter situation. Deputy Chief Allen led staff through tips on dealing not only with this type of situation but any situation where an employee feels threatened.

- The Shredding Event is coming up on Saturday, October 4th. Volunteers are needed. Please confirm with Administrator Dylik if you can participate.
- The Troy Township Supervisor's Office, Assessor's Office, Community Center and Highway Department will be closed on Monday, September 1st for the Labor Day holiday.

CYBER NICHE REPORT: – Jim Lynch reported that some new participants have used the Cyber Niche services. Volunteers are having trouble accessing the internet and Mr. Lynch will work with Administrator Dylik to correct the issue.

APPROVAL OF BILLS:

Motion made by Trustee Theobald; seconded by Trustee Ryan to accept the **TOWN FUND BILLS** for August as presented. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Theobald to accept the **ASSESSOR'S BILLS** for August as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Ryan to accept the **GENERAL ASSISTANCE BILLS** for August as presented. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Ryan to accept the **ROAD AND BRIDGE BILLS** for August as presented. Motion carried.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

Supervisor Baltz asked twice for any new business. No new business presented.

CLOSED SESSION:

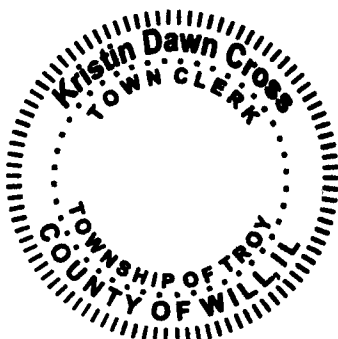
No items for closed session.

ANNOUNCEMENTS:

No announcements.

ADJOURNMENT:

Motion made by Trustee Theobald; seconded by Trustee Walden to adjourn the meeting. Motion carried. Meeting adjourned at approximately 7:14p.m.



Respectfully submitted,

Kristin Dawn Cross
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