

**Minutes of the Troy Township Board Meeting**  
**Monday, September 15, 2014**  
**7:00 p.m.**

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Trustee Brett Wheeler.

Supervisor Baltz asked for a moment of silence in memory of Beverly Geissler Weber former Township Trustee.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Clerk Kristin Dawn Cross
	Trustee Larry Ryan	Trustee John Theobald
	Trustee Donald Walden	Trustee Brett Wheeler
	Assessor Kimberly Anderson	Highway Commissioner Tom Ward

Absent were:	Collector Sharon Cemen Hicks - EA	EA – Excused Absence; L – Late Arrival A – Absent
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Also in Attendance: Administrator Jennifer Dylik

Quorum is established.

Supervisor Baltz opened the meeting for citizen comments.

After asking three times Supervisor Baltz closed the meeting for citizen comment.

Motion made by Trustee Ryan; seconded by Trustee Theobald to accept the **MINUTES** of the August 18, 2014, **Regular Board Meeting**. Motion carried.

The **TREASURER'S REPORT** was acknowledged by Supervisor Baltz and placed on file.

**CORRESPONDENCE**

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Thank you note from the Troy Township Seniors for the White Fence Farm luncheon.
- Notice for Appeals over 100,000:
  - Essington Shoppes, 1101-1121 and 1143-1151 Essington Road, Joliet
  - Walgreens, 1160 West Jefferson St., Shorewood
  - Walgreens, 1514 Essington Road, Joliet
- Clarke Mosquito August Report
- IDOT Preconstruction Notice for resurfacing on US 6 in Channahon.
- TOI 2015 Legislative Survey
- IDOT Notice of Public Meetings – FY 2016-2021 Multi-Modal Transportation Improvements
- Shorewood Area Chamber of Commerce Business Expo on September 20<sup>th</sup>
- Exchange Club Spaghetti Lunch & Dinner on October 29<sup>th</sup>
- WWII Honor Flights on October 1<sup>st</sup> and October 29<sup>th</sup>

- Timbers of Shorewood Newsletter
- IMRF Money Matters
- IML Review
- Township Perspectives

**CYBER NICHE REPORT:** – No report.

**REPORTS OF TRUSTEES / COMMITTEES:**

**TRUSTEE LARRY RYAN** – No report.

**TRUSTEE BRETT WHEELER** – No report.

**TRUSTEE JOHN THEOBALD** – No report.

**TRUSTEE DONALD WALDEN** – Trustee Walden will attend a TOI Trustee’s Division Meeting on September 27<sup>th</sup>. The annual TOI Educational Conference will be discussed.

**HIGHWAY DEPARTMENT REPORT:** Highway Commissioner Ward reported that crews are very busy.

**ASSESSOR’S REPORT:** Assessor Anderson reported that a Property Tax Forum was held in the Community Center on August 19<sup>th</sup>. A total of 24 people attended the Forum which was found to be very informative. Assessor Anderson thanked Supervisor Baltz and Trustees Ryan and Wheeler for attending the Forum. Assessor Anderson reported that the appeal season is in full swing. The deadline to file an appeal was September 8<sup>th</sup> and today, September 15<sup>th</sup>, was the last day to file for an extension. Official appeals are being received in the mail and staff is busy preparing evidence for hearings. Jan’ee Roedel will be attending a commercial assessment class the first week of October. Tam Schwartz will be attending a sales ratio class in mid-October. Tam Schwartz will have one more class in the spring of 2015 and then she will have achieved her CIAO designation. Assessor Anderson reported that every Walgreens in Will County has filed appeals. Although an attempt to form a consortium of local taxing districts to fight the appeals failed, the Troy Fire Protection District is moving forward with securing appraisals in an attempt to combat the appeals. Because of the volume of Walgreens appeals, the County will mostly be handling these hearings.

**TOWNSHIP COLLECTOR’S REPORT:** Excused Absence. No report.

**TOWNSHIP CLERK REPORT:** No report.

**SUPERVISOR’S REPORT:** Supervisor Baltz reported that the community room schedule was distributed and the room usage remains very active.

**ADMINISTRATOR’S REPORT:** Administrator Dylik reported:

- The fall newsletter is at the printer and scheduled to be delivered to residents the last week of September or first few days of October. An advance copy will be emailed to the Board.
- RSVPs for the TOI Annual Educational Conference are due by October 1<sup>st</sup>. The conference will be held in Springfield from Sunday, November 9<sup>th</sup> to Tuesday, November 11<sup>th</sup>.
- The next Shredding Event is Saturday, October 4<sup>th</sup>. Volunteers are needed.

- The server upgrade project is complete and came in under budget.
- Owen McCarthy of McCarthy & McHugh, Ltd. of Joliet was selected as the vendor to complete our QuickBooks conversion. The first training session will be on Thursday, September 18<sup>th</sup>. This project is expected to come in under budget as well.
- Given the savings on the server project and the QuickBooks project we are able to move forward with replacing some aging technology. Two new Ricoh multifunction units have been selected; one for the Assessor's side and one for the Supervisor's side. The units will be networked with all office computers and will allow us to eliminate all of our single unit printers, fax machines, and all desk top printing units. The new service contracts will provide a savings of approximately \$384 for the Assessor's office and approximately \$225 for the Supervisor's office per year compared to the current service contracts on our existing equipment. Additional savings will be experienced as the service contract includes all toner.
- On Thursday, September 11<sup>th</sup> IDOT delivered the State of Illinois Department of Transportation Agreement for the installation of gates at the Shepley Road crossing to our office. CSX Transportation has already signed the agreement and completed preliminary engineering. Highway Commissioner Ward will execute the agreement and forward back to the State. This is a 100% federally funded project which was approved through the Local Rail Highway Safety Improvement program.
- Dyluk reported the Building Maintenance Coordinator Roger Engstrom resigned at the end of August. Bob Grey has been hired as his replacement.
- The Troy Township Supervisor's Office, Assessor's Office, Community Center and Highway Department will be closed on Monday, October 13<sup>th</sup> for the Columbus Day holiday.

**OLD BUSINESS:**

Supervisor Baltz asked twice for any old business. No old business.

**NEW BUSINESS:**

- a) Motion made by Trustee Ryan; seconded by Trustee Walden to approve the Clarke Mosquito contract one year auto renew commencing January 1, 2015. Roll call vote. Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- b) Motion made by Trustee Walden; seconded by Trustee Theobald to approve the Annual Town Meeting Minutes from April 8, 2014, for form and content. Roll call vote. Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- c) Motion made by Trustee Wheeler; seconded by Trustee Theobald to approve the 2015 Troy Township Holiday Schedule for the Highway Department. Roll call vote. Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- d) Motion made by Trustee Walden; seconded by Trustee Ryan to approve the 2015 Troy Township Holiday Schedule for the Assessor's Office, Supervisor's Office & Community Center. Roll call vote. Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

- e) Motion made by Trustee Ryan; seconded by Trustee Theobald to approve of the 2015 Troy Township Board Meeting Schedule. Roll call vote. Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

Supervisor Baltz asked twice for any new business. No new business presented.

**CLOSED SESSION:**

No items for closed session.

**APPROVAL OF BILLS:**

Motion made by Trustee Theobald; seconded by Trustee Ryan to accept the **TOWN FUND BILLS** for **September** as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Wheeler to accept the **ASSESSOR'S BILLS** for **September** as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **September** as presented. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Theobald to accept the **ROAD AND BRIDGE BILLS** for **September** as presented. Motion carried.


**ANNOUNCEMENTS:**

No announcements.

**ADJOURNMENT:**

Motion made by Trustee Theobald; seconded by Trustee Walden to adjourn the meeting. Motion carried. Meeting adjourned at approximately 7:24 p.m.

Respectfully submitted,

  
Kristin Dawn Cross

