

**Minutes of the Troy Township Board Meeting**  
**Monday, December 15, 2014**  
**7:00 p.m.**

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Highway Commissioner Tom Ward.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Clerk Kristin Dawn Cross
	Trustee Larry Ryan	Trustee Brett Wheeler
	Trustee Donald Walden	Highway Commissioner Tom Ward
	Assessor Kimberly Anderson	Collector Sharon Cemen Hicks

Absent were:	Trustee John Theobald - EA	EA – Excused Absence; L – Late Arrival
		A – Absent

Also in Attendance: Administrator Jennifer Dylak

Quorum is established.

Supervisor Baltz opened the meeting for citizen comments.

After asking three times Supervisor Baltz closed the meeting for citizen comment.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **MINUTES** of the November 17, 2014, **Board Workshop**. Motion carried

Motion made by Trustee Walden; seconded by Trustee Wheeler to accept the **MINUTES** of the November 17, 2014, **Regular Board Meeting**. Motion carried.

The **TREASURER’S REPORT** was acknowledged by Supervisor Baltz and placed on file.

**CORRESPONDENCE**

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Various Christmas cards.
- Tax Objection Complaint for Center Street & Brookforest and Brookforest in Shorewood.
- Tax Objection Complaint for Mound Road in Joliet.
- Clarke Mosquito Annual Report.
- TOIRMA Newsletter
- Township Perspective
- Illinois Municipal Review
- IMRF Money Matters
- IMRF Fundamentals

**CYBER NICHE REPORT:** – Jim Lynch reported that there was one attendee at the last Cyber Niche training and that one in-home training had been conducted.

**REPORTS OF TRUSTEES / COMMITTEES:**

**TRUSTEE LARRY RYAN** – No report.

**TRUSTEE BRETT WHEELER** – Trustee Wheeler reported that in a recent report of the top 25 cities in Illinois, no Troy Township municipality made the list.

**TRUSTEE JOHN THEOBALD** – Excused absence. No report.

**TRUSTEE DONALD WALDEN** – Trustee Walden reported that the VAC has been very busy. The Wreaths Across America initiative was very successful at the Abraham Lincoln National Cemetery.

**HIGHWAY DEPARTMENT REPORT:** Highway Commissioner Ward reported that leaf vac services ended December 15<sup>th</sup>. Trucks are all now being converted for snow plowing and salting. Some culvert replacement is occurring. The traditional recycling vendor for Will County is complaining that garbage is being included in with the traditional recycling. Please stress to residents that only recyclable materials may be included.

**ASSESSOR'S REPORT:** Assessor Anderson reported that Board of Review hearings ended on December 2, 2014. Eleven appeals are still with the Board of Review and are awaiting a decision. Thirty eight appeals have been stipulated with and 4 appellants withdrew. For the 38 who were stipulated with, initial request for reduction was \$9,542,817.00. The final reduction after stipulating was \$5,740,709.00. The 11 appeals that are still pending had a total requested reduction of \$9,542,817.00. Staff is currently preparing for the quadrennial, cleaning up from appeals, and putting drawings and photos in the new CAMA system.

**TOWNSHIP COLLECTOR'S REPORT:** No report.

**TOWNSHIP CLERK REPORT:** Clerk Cross reported that she attended the Troy Township senior lunch on December 2<sup>nd</sup>. Clerk Cross commented on how well the Community Center is used to benefit local seniors and how important the Troy Township senior program is to the residents.

**SUPERVISOR'S REPORT:** No report.

**ADMINISTRATOR'S REPORT:** Administrator Dylík reported:

- Administrator Dylík distributed a sample of what the financial reports will look like as they are generated from QuickBooks.
- The Township is in the final draft stages of revising the employee handbook. Assessor Anderson and Administrator Dylík sent final comments to the attorney about two weeks ago. A final draft is expected to be received shortly that can then be presented to the Board for review and approval.
- The Township's representative from the Local Records Commission has finished drafting the records inventory list and will be presenting it to her Board for approval in January. Once approved, Clerk Cross can work with Supervisor Baltz, Assessor Anderson and Highway Commissioner Ward to review any records that might want to be submitted for disposal.
- As a reminder, the employee holiday lunch will be on Tuesday, December 23<sup>rd</sup> at noon.

- The Troy Township Supervisor's Office, Assessor's Office, Community Center and Highway Department will be closed on Thursday, December 25<sup>th</sup> and Friday, December 26<sup>th</sup> for the Christmas Holiday and also on Thursday, January 1<sup>st</sup> for New Year's Day.

### APPROVAL OF BILLS:

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **TOWN FUND & ASSESSOR'S BILLS** for **December** as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **December** as presented. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **ROAD AND BRIDGE BILLS** for **December** as presented. Motion carried.

### OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

### NEW BUSINESS:

- Supervisor Baltz presented Ordinance 14-15-13 an ordinance levying taxes for all road purposes for Troy Road District, Will County, Illinois, for the tax year 2014, collectible in 2015 in the amount of \$1,234,220.00 for approval. Motion made by Trustee Walden; seconded by Trustee Ryan to approve Ordinance 14-15-13. Roll call vote: Ryan-Aye; Theobald-Absent; Walden-Aye; Wheeler-Aye; Baltz-Aya. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- Supervisor Baltz presented Ordinance 14-15-14 an ordinance levying taxes for all town purposes for Troy Township, Will County, Illinois, for the tax year 2014, collectible in 2015 in the amount of \$1,046,120.00 for approval. Motion made by Trustee Ryan; seconded by Trustee Walden to approve Ordinance 14-15-14. Roll call vote: Ryan-Aye; Theobald-Absent; Walden-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- Supervisor Baltz presented the Pace Paratransit Local Share Agreement for the term beginning January 1, 2015 and ending December 31, 2015 for approval. Motion made by Trustee Wheeler; seconded by Trustee Ryan to approve the Pace Paratransit Local Share Agreement for 2015. Roll call vote: Ryan-Aye; Theobald-Absent; Walden-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- Supervisor Baltz presented the appointments to Elected Officials Salary Review Committee as follows: Chairman-Trustee John Theobald, Member-Supervisor Joseph D. Baltz, Member-Trustee Donald Walden, non-voting Member-Administrator Jennifer Dylik. Motion made by Trustee Wheeler; seconded by Trustee Walden to accept the appointments as presented. Motion carried.
- Supervisor Baltz presented the 2015 Travel Policy Memorandum updating the mileage reimbursement to \$0.575 as per IRS guidelines. Motion made by Trustee Walden; seconded by Trustee Wheeler to approve the 2015 Travel Policy Memorandum. Motion carried.

No other new business presented.

**CLOSED SESSION:**

No items for closed session.

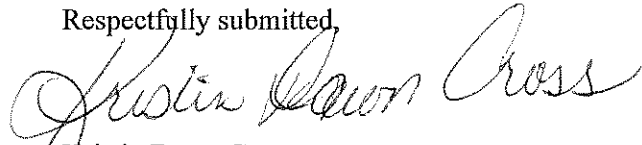
**ANNOUNCEMENTS:**

Trustee Walden wished everyone a Merry Christmas and Happy New Year. Supervisor Baltz noted that it has been a great year at the Township thanks to having the best employees and the best elected officials.

**ADJOURNMENT:**

Motion made by Trustee Walden; seconded by Trustee Wheelers to adjourn the meeting. Motion carried. Meeting adjourned at approximately 7:25 p.m.

Respectfully submitted,



Kristin Dawn Cross  
Clerk

