

**Minutes of the Troy Township Board Meeting**  
**Monday, November 16, 2015**  
**7:00 p.m.**

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Collector Bryan Kopman.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Clerk Kristin Dawn Cross
	Trustee Larry Ryan	Trustee Donald Walden
	Trustee Brett Wheeler	Highway Commissioner Tom Ward
	Assessor Kimberly Anderson	Collector Bryan Kopman

Absent were:	Trustee John Theobald - EA	EA – Excused Absence; L – Late Arrival
		A – Absent

Also in Attendance: Administrator Jennifer Dylak

Quorum is established.

Supervisor Baltz opened the meeting for citizen comment.

Resident Barry Damon of the Camelot Subdivision complimented the Troy Township Highway Department on the great work they do with leaf pick-up and also thanked Highway Commissioner Ward for the recent striping that was done in his area. Mr. Damon noted that Camelot Utilities has decreased their rates some but rates are still high in comparison. Mr. Damon is in attendance at the board meeting to gather information on current activities at the Township to report at his upcoming homeowner's association meeting.

Supervisor Baltz asked three more times for additional comments then closed the meeting for citizen comment.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **MINUTES** of the October 19, 2015, **Regular Board Meeting**. Motion carried.

The **TREASURER'S REPORT** was acknowledged by Supervisor Baltz and placed on file.

**CORRESPONDENCE**

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Thank you card for the Highway Department from Marty & Dave McGinnis.
- Thank you letter for Assessor Kimberly Anderson from Anna Leon.
- PTAB Commercial Appeals for 2014:
  - Ed Prodehl/Coldwell Banker – 950 Essington Rd., Joliet
  - Home Depot – 621 Brook Forest Ave., Shorewood
- Hearing Notice from the Illinois Commerce Commission regarding Ameren Illinois.

- Letter from Kankakee County Community Services, Inc. introducing new Executive Director Mr. Vincent Edward Clark.
- Township Perspective for October and November.
- Illinois Municipal Review

**GADGET GURUS REPORT:** –Jim Lynch reported that the Gadget Gurus are still plugging away. The Gurus will be holding a Cloud Computing class on December 10<sup>th</sup>.

**REPORTS OF TRUSTEES / COMMITTEES:**

**TRUSTEE LARRY RYAN** – Trustee Ryan reported that he attended the recent TOI Annual Educational Conference in Springfield. He attended a class on purchasing procedures that he found beneficial as well as a legislative update seminar that was informative. Trustee Ryan congratulated Trustee Donald Walden on receiving the Trustee’s Division “Excellence in Public Service” award at the recent conference.

**TRUSTEE BRETT WHEELER** – Trustee Wheeler congratulated Trustee Walden on his award.

**TRUSTEE JOHN THEOBALD** – Excused absence. No report.

**TRUSTEE DONALD WALDEN** – Trustee Walden reported that he attended the recent TOI Annual Educational Conference as well. Trustee Walden also reported that he attended that annual Veteran’s Day program held at the Will County Courthouse and thanked all that helped to make that program happen.

**HIGHWAY DEPARTMENT REPORT:** Highway Commissioner Ward reported that crews are about 85%-90% done with leaf pick-up and that they are preparing equipment for the snow season. Salt has been secured for the season. Highway Commissioner Ward also congratulated Trustee Walden.

**ASSESSOR’S REPORT:** Assessor Anderson reported that on October 27<sup>th</sup> she and Tam Schwartz attended and spoke to the Glenwood Manor homeowners association. They were a great audience and had a good amount of their residents in attendance.

On November 5<sup>th</sup> Will County Supervisor of Assessments Rhonda Novak held a tax forum in the Troy Township Community Center for the residents of The Fields. Assessor Anderson had been in contact with this group for a few months regarding their property taxes and some were at the October Troy Township Board meeting. Residents of The Fields were allegedly miss- quoted what their property taxes were going to be by their builder. Rhonda gave an informative presentation and was able to answer many of their questions. A thank you letter was received from them for hosting the forum and for the explanation of how the property tax cycle works.

Jan Roedel and Assessor Anderson have been and continue to attend commercial/industrial hearings. Hearings have been going well and agreements were reached with many of the appellants. Once hearings are complete, staff will complete a spreadsheet showing the results and will distribute that to the Board. Board of Review decisions will not be delivered until sometime in January.

**TOWNSHIP COLLECTOR’S REPORT:** Collector Kopman congratulated Trustee Walden.

**TOWNSHIP CLERK REPORT:** Clerk Cross congratulated Trustee Walden.

**SUPERVISOR’S REPORT:** Supervisor Baltz reported that the Community Center remains very active and the calendar of events is available on the Troy Township website under the calendar of events tab. Supervisor Baltz congratulated Trustee Walden and presented him with a framed photo.

**ADMINISTRATOR'S REPORT:** Administrator Dylík reported:

- Troy Township was recently informed that they will once again be a congregate meal site for the Meals on Wheels Program. The grant is now managed through Kankakee County Community Services, Inc. KCCSI has agreed to sponsor the Troy Township seniors' holiday party to be held here at the Community Center on Wednesday, December 16<sup>th</sup> which will be the kick off day to start the program.
- On Tuesday, October 27, 2015 the Secretary of State's office held the Mobile Drivers Services Unit at the Troy Township Community Center from 10:00 a.m. until 2:00 p.m. At the program:
  - 23 people attended the Rules of the Road review course.
  - 10 driver licenses were issued.
  - 27 state ID's were issued.
  - 2 written tests were taken.
  - 7 vision tests were given.
  - 1 motor voter registration was completed.
  - 11 people registered to be organ donors.
- The railroad crossing gate project at the Shepley Road crossing is 100% completed as of October 30<sup>th</sup>. All work is done and the flashing lights and crossing gates are fully functional.
- All Elected Officials are invited to attend the Troy Township seniors holiday party to be held on Tuesday, December 1<sup>st</sup> at Syl's Restaurant. Please RSVP to Administrator Dylík by November 25<sup>th</sup>.
- All Elected Officials are invited to attend the Troy Township employee holiday lunch on Thursday, December 17<sup>th</sup>. Lunch will be held at noon in the Troy Township Community Center. Please RSVP to Administrator Dylík by December 11<sup>th</sup>.
- The Supervisor's office, Assessor's office, Highway Department and Community Center will be closed on Thursday, November 26<sup>th</sup> and Friday, November 27<sup>th</sup> for the Thanksgiving holiday.

**OLD BUSINESS:**

Supervisor Baltz asked twice for any old business. No old business.

**NEW BUSINESS:**

- A. Supervisor Baltz presented the 2016 Board Committees and Members. Motion by Trustee Walden; seconded by Trustee Wheeler to accept the 2016 Board Committees and Members as presented. Roll call vote. Ryan-aye; Theobald-absent; Walden-aye; Wheeler-aye; Baltz-aye. 4 ayes; 0 nays; 1 absent. Motion carried.
- B. Supervisor Baltz presented the 2016 Troy Township Planning Commission Members. Motion by Trustee Ryan; seconded by Trustee Wheeler to accept the 2016 Troy Township Planning Commission Members as presented. Roll call vote. Ryan-aye; Theobald-absent; Walden-aye; Wheeler-aye; Baltz-aye. 4 ayes; 0 nays; 1 absent. Motion carried.
- C. Supervisor Baltz presented resolution 15-16R-12, a resolution adopting the estimate of the 2015 tax levy for Troy Township Road District to be paid in 2016. Administrator Dylík distributed the Road and Bridge Fund 2015 Levy Proposal reviewing the proposed levy amount of \$1,263,813.00, the prior year levy extension of \$1,204,778.49, CPI of .80, the estimated limiting rate, needed capital improvement projects, the municipal half share, County Aide to Road and

Bridge, etc. Motion made by Trustee Ryan; seconded by Trustee Wheeler to approve Resolution 15-16R-12 setting the estimate of the 2015 Road District levy at \$1,263,813.00. Roll call vote. Ryan-aye; Theobald-absent; Walden-aye; Wheeler-aye; Baltz-aye. 4 ayes; 0 nays; 1 absent. Resolution 15-16R-12 has passed.

- D. Supervisor Baltz presented resolution 15-16R-13, a resolution adopting the estimate of the 2015 tax levy for Troy Township to be paid in 2016. Administrator Dylik distributed the Town Fund 2015 Levy Proposal reviewing the proposed levy amount of \$1,070,855.00, the prior year levy extension of \$1,020,833.55, CPI of .80, the estimated limiting rate, the estimated ending cash balance for FY 2015-2015, and needed capital improvement projects. Motion made by Trustee Walden; seconded by Trustee Ryan to approve Resolution 15-16R-13 setting the estimate of the 2015 Town Fund levy at \$1,070,855.00. Roll call vote. Ryan-aye; Theobald-absent; Walden-aye; Wheeler-aye; Baltz-aye. 4 ayes; 0 nays; 1 absent. Resolution 15-16R-13 has passed.

Supervisor Baltz asked that any board member with questions please contact him. A Finance Committee meeting is scheduled for Wednesday, December 2<sup>nd</sup> at 5:30 p.m. Supervisor Baltz suggested that if there are no questions about the levy that the committee meeting be cancelled.

No other new business presented.

**APPROVAL OF BILLS:**

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **TOWN FUND & ASSESSOR'S BILLS for November 16, 2015** as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Ryan to accept the **GENERAL ASSISTANCE BILLS for November 16, 2015** as presented. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Ryan to accept the **ROAD AND BRIDGE BILLS for November 16, 2015** as presented. Motion carried.

**CLOSED SESSION**

No items for closed session.

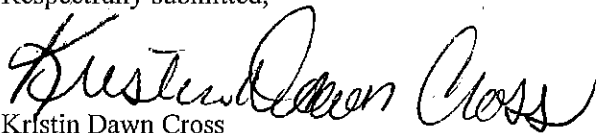
**ANNOUNCEMENTS:**

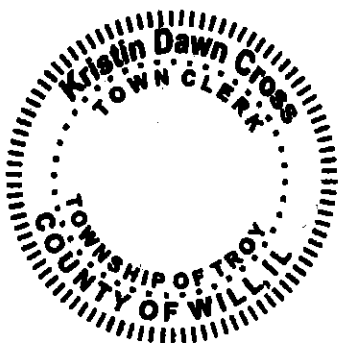
Supervisor Baltz announced the next meeting of the Troy Township Board will be on Monday, December 14, 2015 at 7:00 p.m.

**ADJOURNMENT:**

Motion made by Trustee Walden; seconded by Trustee Ryan to adjourn the meeting. Motion carried. Meeting adjourned at approximately 7:51 p.m.

Respectfully submitted,

  
Kristin Dawn Cross  
Clerk





## **2016 BOARD COMMITTEES**

### **Finance Committee - Chaired by Larry Ryan**

The Finance Committee is chaired by a Trustee. Members include the Supervisor and Administrator. The Committee will meet quarterly to review budget vs. actual figures for all three funds and will review township investments or loans. Members should expect more meetings from January to March when preparing the upcoming fiscal year's budget as well as in October and November when preparing the levy.

- Other members include:
  - Supervisor Baltz – Voting
  - Trustee Walden - Voting
  - Assessor Anderson – Voting
  - Highway Commissioner Ward – Voting
  - Administrator Dylik – Non-Voting

### **Seniors & Veterans Committee – Chaired by Donald Walden**

The Seniors and Veterans Committee is chaired by a Trustee. Members include the Supervisor and Administrator. The Seniors and Veterans Committee will be responsible for reviewing senior and veteran issues in the Township including senior transportation (PACE Dial-a-Ride Program) and senior expo.

- Other members include:
  - Supervisor Baltz – Voting
  - Trustee Ryan – Voting
  - Administrator Dylik – Non-Voting

### **Public Relations, Services & Outreach Committee – Chaired by John Theobald**

The Public Relations, Services & Outreach Committee is chaired by a Trustee. Members include the Supervisor and Administrator. This Committee works with the budget (set by the Board) to make recommendations to the board for which organizations will receive donations from the township, which programs the township may provide sponsorship for, scheduling of service events like shredding, newsletter content, etc.

- Other members include:
  - Supervisor Baltz – Voting
  - Trustee Wheeler – Voting
  - Administrator Dylik – Non-Voting

### **Health Insurance Committee – Chaired by Brett Wheeler**

The Health Insurance Committee is chaired by a Trustee. Members include the Supervisor and Administrator. This Committee works with the employees, health insurance vendors and other board members as appointed to the committee by the Supervisor to review the township's health insurance benefit programs and make recommendations for changes when necessary.

- Other members include:
  - Supervisor Baltz – Voting
  - Trustee Theobald - Voting
  - Collector Kopman – Voting
  - Clerk Cross – Voting
  - Administrator Jennifer Dylik – Non-Voting

The Assessor, Highway Commissioner, Collector, Clerk and Township Staff can be appointed to any committee at the Board's discretion.

### **Elected Officials Salary Review Committee – Chaired by Trustee John Theobald**

The Salary Review Committee is chaired by a Trustee. Members include the Supervisor, another Trustee and the Administrator. The committee will meet on an as needed basis. The purpose of the committee is to review the elected officials salaries and benefits and to make recommendations to the Township Board for the establishment of the elected officials salaries and benefits for the terms beginning in May of 2017 (Supervisor, Highway Commissioner, Clerk, Trustees) and the terms beginning January of 2018 (Assessor and Collector) and possibly future terms.

- Other members include:
  - Supervisor Baltz – Voting
  - Trustee Donald Walden - Voting
  - Administrator Dylik – Non-Voting

### **Planning Commission – Brett Wheeler Board Liaison**

The Planning Commission is made up of 5 Township residents as recommended by the Supervisor and approved by the Board. A Trustee will act as a liaison between the Commission and the Township Board. The Supervisor will appoint one of the residents to be the Chairman of the Commission and one to be the Secretary of the Commission. The Planning Commission will review, hold hearings when necessary and then make recommendations to the Board for approval or disapproval of any land, residential or commercial cases brought to the Township through the Will County Land Use Department or any of the municipalities that are part of Troy Township.

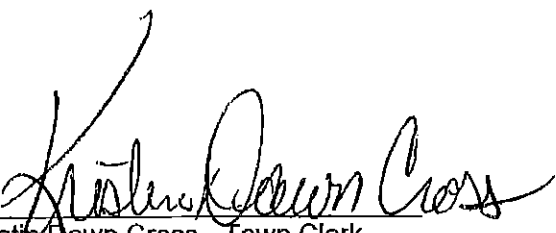
**All committees meet on an as needed basis.**



Troy Township Planning Commission  
25448 Seil Road  
Shorewood, IL 60404

Term January 1, 2016 to December 31, 2016

Name	Address	Position	Telephone
Kopman, Bryan	24649 Coachford Ct. Shorewood, IL 60404	Chairman	815-730-0067 (H) 815-258-6953 (Cell) 815-727-4511 (W)
Imbody, Lisa	1123 Butterflied Circle West Shorewood, IL 60404	Secretary	815-744-8268 (H) 815-744-1963 (W)
Gabrielson, Patricia	22534 S. River Rd. Shorewood, IL 60404	Member	815-467-5909 (H)
Muentnich, George	802 Butterfield Court Shorewood, IL 60404	Member	815-744-9436 (H) 815-530-2063 (Cell)
Ferbend, Lorri	815 Ravinia Shorewood, IL 60404	Member	815-744-7150 (H)
Wheeler, Brett	210 N. River Rd. Shorewood, IL 60404	Liaison	815-955-9055 (Cell)

  
Kristin Dawn Cross - Town Clerk



November 16, 2015  
Date