

Minutes of the Troy Township Board Meeting

Monday, January 25, 2016

7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Trustee Larry Ryan.

Roll call:

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|---------------|------------------------------------|--|
| Present were: | Supervisor Joseph D. Baltz | Clerk Kristin Dawn Cross |
| | Trustee Larry Ryan | Trustee John Theobald |
| | Assessor Kimberly Anderson | Collector Bryan Kopman |
| Absent were: | Trustee Donald Walden - EA | EA – Excused Absence; L – Late Arrival |
| | Trustee Brett Wheeler - EA | A – Absent |
| | Highway Commissioner Tom Ward - EA | |

Also in Attendance: Administrator Jennifer Dylk

Quorum is established.

Supervisor Baltz opened the meeting for citizen comment and introduced Rita Facchina, Executive Director of CASA of Will County, Inc. Ms. Facchina gave a short presentation about CASA's services. Assessor Anderson presented Ms. Facchina with a donation that Township employees had given as part of the "Jeans for Charity" program.

After asking three times Supervisor Baltz closed the meeting for citizen comment.

Motion made by Trustee Theobald; seconded by Trustee Ryan to accept the **MINUTES** of the December, 14, 2015, **Regular Board Meeting**. Motion carried.

The **TREASURER'S REPORT** was acknowledged by Supervisor Baltz and placed on file.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Thank you letter from Don and Carol Walden for the recognition of Trustee Walden's TOI Trustee of the Year award.

NEW BUSINESS

- a) Supervisor Baltz deviated from the agenda and presented Resolution 15-16R-16 honoring township employee Cathy Breen on 20 years of service and her upcoming retirement. Motion made by Trustee Theobald; seconded by Trustee Ryan to adopt Resolution 15-16R-16. Roll call vote: Ryan-Aye, Theobald-Aye, Walden-Absent; Wheeler-Absent, Baltz-Aye. 3 ayes, 0 nays, 2 absent. Motion carried.

Supervisor Baltz presented Cathy Breen with a framed copy of the resolution and thanked her for her service.

Supervisor Baltz resumed reading correspondence:

- Two compliments were received from Mike Hansen's office regarding the professionalism and responsiveness of the Assessor's staff.
- Thank you email from Gloria Waltrakis on the great customer service received from the Assessor's office.
- Compliment received from Chris on Ron Lee Ct. with his appreciation for the hard work done by the Troy Highway Department.
- Update from Gina Wysocki on the Will County Poor Farm cleanup efforts.
- Fine money totaling \$33.37 for the period of December 1, 2015 to December 31, 2015 from the Office of the Circuit Court Clerk.
- Will County CED Annual Report
- Timbers of Shorewood Newsletter
- Illinois Municipal Review – January and February editions.
- Township Perspectives – December, January and March editions.

GADGET GURUS REPORT: – Jim Lynch reported that no requests for assistance have been received. There may be a new volunteer interested in helping out however he will be in Florida until mid-March and will discuss volunteering with the Gadget Gurus when he returns. He possesses skills with Apple and Android products which would be beneficial.

On December 10, 2015, the Gadget Gurus presented a class titled "Cloud Computing" presented Rolland Bossert which was well received. Mr. Bossert and Mr. Lynch will present a "Password Management" class on April 19, 2016.

The Gadget Gurus have established a long list of possible topics and will continue working on future presentations.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – Trustee Ryan thanked Cathy Breen for her service.

TRUSTEE BRETT WHEELER – Excused absence.

TRUSTEE JOHN THEOBALD – Trustee Theobald thanked Cathy Breen for her service.

TRUSTEE DONALD WALDEN – Excused absence.

HIGHWAY DEPARTMENT REPORT: Excused absence.

ASSESSOR'S REPORT: Assessor Anderson reported that a spreadsheet detailing the outcome of the \$100,000 and over appeals was distributed to the Board. The total requested reduction in assessed value was \$15,735,095 or a market value of \$47,205,285. The stipulations made with appellants yielded a change in assessed value of \$5,141,138 or \$15,424,414 in market value. There were no changes made by the Board of Review for any of the commercial hearings. There was one small adjustment to residential. The appeal success rate for 2015 at BOR was 99%. Assessor Anderson is very proud of her staff for the hard work that was put into their first quadrennial assessment appeal season together! Everyone pitched in and did a tremendous job.

Looking ahead to 2016, the Supervisor of Assessments advised that we must increase assessments by 5.93%. Additionally, new legislation was passed stating appellants must be supplied with a copy of the township's evidence a minimum of 5 days prior to hearings. All the details have not been worked out with the County yet but it is clear that this will be an added burden on top of an already stressful time for the assessor's office.

Assessor Anderson's tentative 2016-2017 budget was distributed in the board packets. The overall budget has a slight increase of 0.19%. The slight increase is detailed at the bottom of the budget. Any specific questions should be directed to Assessor Anderson.

Assessor Anderson thanked Cathy Breen, Cathy's family, and Cathy's Troy Township co-workers for coming to the meeting to honor Cathy's service and retirement. Cathy began her career at the assessor's office in February of 1996. This February represents her 20th year. She began as a temporary part time employee hired to help out with the quadrennial assessment. She did such a great job she was asked to stay on and she did. Assessor Anderson stated that she has only had the pleasure of working with Cathy since 2007 but she has always been a wonderful employee and co-worker. Cathy has been coined as our "finder of all that is missing". Cathy will be truly missed by everyone in the office. We wish her many years of happiness in her retirement.

TOWNSHIP COLLECTOR'S REPORT: No report.

TOWNSHIP CLERK REPORT: Clerk Cross thanked Cathy Breen for her service.

SUPERVISOR'S REPORT: Supervisor Baltz thanked Cathy Breen for her service.

ADMINISTRATOR'S REPORT: Administrator Dylík reported:

- Articles for the Spring Communicator are due by February 11th. The newsletter's delivery date is the last week of March, first week of April.
- Registration is currently underway for TOI's Topics Day on April 6th in Springfield. Please let Administrator Dylík know if you are interested in attending.
- Save the Dates:
 - As a reminder Troy Township will again participate in the Shorewood Glen Business Expo. The Expo will be held on Saturday, March 12th from 10am until 1pm. All elected officials are invited to attend and help staff the township booth.
 - Shredding and Medication Disposal on Saturday, May 7th.
- TOI will hold local district training on March 18th. Please RSVP to Administrator Dylík if you'd like to attend.
- First Midwest Bank will present "Securing Your Identity" workshop on Thursday, February 18th from 1:30 p.m. to 3:00 p.m. in the Troy Township Community Center. This program is free for all township residents.
- The Secretary of State's office will hold their Super Senior Event in the Community Center on March 22nd from 10:00 a.m. to 2:00 p.m.

- The Supervisor's office, Assessor's Office, and Community Center will be closed on Friday, February 12th for Lincoln's Birthday.
- The Supervisor's office, Assessor's Office, Community Center, and Highway Department will be closed on Monday, February 15th for Lincoln's Birthday.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS Continued:

- b) Administrator Dylík presented a quote from Gassensmith & Associates totaling \$4,700.00 to perform the annual audit of the fiscal year end March 31, 2016. Motion made by Trustee Ryan; seconded by Trustee Theobald to accept the quote and presented from Gassensmith & Associates. Roll call vote: Roll call vote: Ryan-Aye, Theobald-Aye, Walden-Absent; Wheeler-Absent, Baltz-Aye. 3 ayes, 0 nays, 2 absent. Motion carried.
- c) Administrator Dylík presented two items from the Assessor's office for disposal. The items are old no longer work. Motion made by Trustee Theobald; seconded by Trustee Ryan to dispose of the 1994 Hewlett Packard Laser 4 Printer and the 2008 Dell Vostro 200 Computer. Motion carried.

Trustee Ryan asked for an update on that state of changes to the electronic recycling program. Administrator Dylík reported that several sites for electronic recycling in Will County have closed and that the Township has been notified that the final pick up day by Vintage Tech will be on Monday, February 29th. Dylík further reported that the Township is waiting for information from Will County on if they have secured a new vendor for electronic recycling and if so, what that vendor's requirements will be for each drop-off site. Preliminary information is that the work performed at each drop-off site will be much more labor and time intensive. One these details are receive Highway Commission Ward, Supervisor Baltz, and the Board will have to give consideration as to if these new requirements can be met.

No other new business presented.

APPROVAL OF BILLS:

Motion made by Trustee Ryan; seconded by Trustee Theobald to accept the **TOWN FUND & ASSESSOR'S BILLS** for **January 25, 2016** as presented. Motion carried.

Motion made by Trustee Theobald; seconded by Trustee Ryan to accept the **GENERAL ASSISTANCE BILLS** for **January 25, 2016** as presented. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Theobald to accept the **ROAD AND BRIDGE BILLS** for **January 25, 2016** as presented. Motion carried.

CLOSED SESSION

No items for closed session.

ANNOUNCEMENTS:

Supervisor Baltz announced the next meeting of the Troy Township Board will be on Monday, February 22, 2016 at 7:00 p.m.; the Shorewood Glen Business Expo is on Saturday, March 12th; and the Annual Town Meeting will be held on Tuesday, April 12th.

ADJOURNMENT:

Motion made by Trustee Theobald; seconded by Trustee Ryan to adjourn the meeting. Motion carried. Meeting adjourned at approximately 7:37 p.m.

Respectfully submitted,

Kristin Dawn Cross by

Kristin Dawn Cross
Clerk

Jennifer Sylik,
Deputy Clerk

