

Minutes of the Troy Township Board Meeting

Monday, June 19, 2017

7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Collector Bryan W. Kopman.

Supervisor Baltz asked everyone to remain standing and called for a moment of silence in memory of Trustee Don Walden who passed away May 20, 2017. Donald Dean Walden served his Country, his State, and the Township where he served as Trustee for over 35 years. Don was a critical factor in bringing the Abraham Lincoln National Cemetery to Will County and most recently worked diligently to help the cemetery secure funds to erect a bronze statue of Abraham Lincoln at the cemetery. Don was like the Duracell Bunny; he was always go, go, go. He participated at conferences and events and was always willing to help out. In 2015 Don was awarded the "Trustee of the Year" award at the Township Officials of Illinois annual conference. This was one of Don's proudest moments. Supervisor Baltz will work with elected officials and staff to find a way to honor Don's memory and honor his family here at the Township.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Trustee Larry Ryan
	Trustee John Theobald	Trustee Brett Wheeler
	Highway Commissioner Tom Ward	Collector Bryan Kopman
	Clerk Kristin Cross	

Absent were:	Assessor Kimberly Anderson - EA	EA = Excused Absence
		A = Absent; L = Late Arrival

Also in Attendance: Administrator Jennifer Dylak

Quorum is established.

Supervisor Baltz asked to move up new business agenda items a – e. Motion by Trustee Wheeler; seconded by Trustee Theobald to move up new business agenda items a – e. Roll call vote: Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 0 Absent. Motion carried.

NEW BUSINESS

- a) Motion by Trustee Ryan; seconded by Trustee Wheeler to declare a vacancy in the office of Trustee due to the passing of Trustee Don Walden on May 20, 2017. Roll call vote: Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 0 Absent. Motion carried.
- b) Supervisor Baltz announced that he had received the resignation of Bryan W. Kopman as Collector to be considered for appointment to the open Trustee position.

Motion by Trustee Theobald; seconded by Trustee Wheeler to accept the resignation of Bryan W. Kopman as Collector effective June 19, 2017. Roll call vote: Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 0 Absent. Motion carried.

- c) Motion by Trustee Theobald; seconded by Trustee Ryan to declare a vacancy in the office of Collector due to the resignation of Bryan W. Kopman on June 19, 2017. Roll call vote: Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 0 Absent. Motion carried.
- d) Supervisor Baltz recommended Bryan W. Kopman to be appointed as Trustee to fulfill the remainder of the term of Donald Walden. Supervisor Baltz commented that he has known Mr. Kopman for many years and Troy Township as a whole would be lucky to have someone of his integrity and knowledge serving on the Board. Bryan grew up locally attending JCA, received his bachelor's degree from Northwestern, and attended Notre Dame for law school. Bryan is a local attorney whose knowledge, experience, and his time serving as Collector makes him the right fit for this position.

Motion by Trustee Ryan; seconded by Trustee Wheeler to appoint Bryan W. Kopman as Trustee to fulfill the remainder of the term of Trustee Don Walden. Roll call vote: Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 0 Absent. Motion carried.

- e) Clerk Cross administered the Oath of Office to Trustee Bryan W. Kopman.

Supervisor Baltz then went back to the regular agenda format and opened the meeting for guest and citizen comment.

Debbie Militello who was recently appointment to the Will County Board representing District Six introduced herself to the Board and staff.

After asking two more times Supervisor Baltz closed the meeting for citizen comment.

Motion made by Trustee Theobald; seconded by Trustee Kopman to accept the MINUTES of the May 15, 2017, Regular Board Meeting. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

The TREASURER'S REPORT was placed on file by Supervisor Baltz. Motion made by Trustee Ryan; seconded by Trustee Kopman to accept the Treasurer's Report for the month ending May 31, 2017. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Township Officials of Illinois Boot Camp for newly elected officials will be on July 13, 2017
- Clarke Mosquito report for the month of May 2017
- Village of Shorewood Party in the Park flyer
- Forest Preserve District of Will County 2016 Progress Report
- Will County Division of Transportation Will Connects 2040 Long Range Transportation Plan Summary
- The Timber of Shorewood June 2017 Newsletter
- Township Perspective June 2017
- Illinois Municipal Review June 2017

GADGET GURUS REPORT: – Janine Gudac reported on behalf of Jim Lynch that since the last Board

meeting, the Gadget Gurus have had two email requests for assistance. There was one no show for an appointment and one appointment to assist with set up for a new PC.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – No report.

TRUSTEE BRETT WHEELER – Trustee Wheeler reported that Humana offered a 2% customer loyalty rate reduction. If the Township was willing to add two additional lines of coverage (vision and life insurance) they would offer a 4% rate reduction. The Township moved forward with securing a basic vision plan for all Humana participants and secured a basic life insurance plan that will cover all full-time employees with \$15,000 of life insurance. After adding the additional lines of coverage the net benefit of the 4% rate reduction is a saving of \$240.04 per month. The health insurance and the additional lines of coverage will all be re-evaluated at the July 2018 renewal.

TRUSTEE JOHN THEOBALD – Trustee Theobald welcomed Trustee Kopman to the Board.

TRUSTEE BRYAN W. KOPMAN – No report.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that crews have finished crack sealing. The tar, chip, seal work will begin in July. Crews have been out hot patching and also combating the ongoing ditch/drainage issues. The Highway Department purchased a 2006 International Truck with 50,000 miles on it from Seward Township for \$45,000.00. Highway Commissioner Ward chose to go with an older truck because of the emission problems with the newer trucks especially if the truck sits and idles (like is required with the leaf vacuum program). This 2006 International truck will be fitted with a leaf cap and will be used for the leaf vacuum program.

ASSESSOR'S REPORT: Administrator Dylik read Assessor's Anderson report: To date Assessor Anderson and her staff have assisted 521 taxpayers with their exemptions. With the weather turning nice, field staff has been out picking up all new construction. Non field staff members have been working on website updates. The 2017 reassessments have been completed and sent down to the County. The overall Township increase is a bit over 5%. Notices are scheduled to be published in the newspaper and mailed August 2nd and 3rd. The appeal season will then begin. The Board of Review deadline to file an appeal is September 3rd. Assessor Anderson urges anyone that would like to file an appeal to come in and discuss their assessment with her office first.

TOWNSHIP COLLECTOR'S REPORT: Position currently vacant.

TOWNSHIP CLERK REPORT: Clerk Cross reported that Jim Lynch and Rolland are still helping her index the old records. Mr. Lynch has really embraced the process and is researching better ways to make the index process go more smoothly. To date this project has not cost any money. The digitizing of the records was done by a local historian who volunteered her time and equipment and the indexing is being done by volunteers as well. Funds may be required in the future for new binding and/or document storage cases to preserve these old records.

SUPERVISOR'S REPORT: Supervisor Baltz deferred to Administrator Dylik to report.

ADMINISTRATOR'S REPORT: Administrator Dylik reported:

- The R&B project converting 6 street lights to LED is complete. The total cost of the project was \$2,784.00 however we have received the Illinois Energy Rebate of \$1,659.62 making the net project cost \$1,124.38.

- June is the last month for all elected officials (with the exception of the Collector) to be tracking your hours for IMRF. Keep in mind that this request for tracking of hours is a result of IMRF Board Resolution 2017-02-13 that requires the board to recertify IMRF eligibility every two years for elected positions. The recertification must be passed by September 1st. Please turn in your calendars to Administrator Dyluk at the beginning of July so they can be evaluated and a summary report can be delivered to the Board.
- TOI will be holding local district training on Thursday, July 13th in Lisle. The training this year is geared towards newly elected officials. If you are interested in attending, please let Administrator Dyluk know.
- The fall shredding event which will be Saturday, October 7th. The TOI Annual Educational Conference in Springfield will be Sunday, November 12th to Tuesday, November 14th.
- The Troy Township offices, Community Center, and Highway Department will be closed on Tuesday, July 4th for Independence Day.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS CONTINUED:

- f) Supervisor Baltz presented Ordinance 17-18-03 – An Ordinance of the Township of Troy Road District, Will County, Illinois, Ascertaining the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works of Said Township Road District for approval. Motion made by Trustee Ryan; seconded by Trustee Theobald to approve Ordinance 17-18-03. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- g) Supervisor Baltz presented Ordinance 17-18-04 – An Ordinance of the Township of Troy, Will County, Illinois, Ascertaining the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works of Said Township for approval. Motion made by Trustee Theobald; seconded by Trustee Kopman to approve Ordinance 17-18-04. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- h) Supervisor Baltz presented Resolution 17-18R-05 Township Officials of Illinois Risk Management Association (TOIRMA) Loss Control Policy for approval. Motion made by Trustee Theobald; seconded by Trustee Wheeler to approve Resolution 17-18R-05. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- i) Supervisor Baltz presented Resolution 17-18R-06 Investment Policy for approval. Motion made by Trustee Ryan; seconded by Trustee Wheeler to approve Resolution 17-18R-06. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- j) Supervisor Baltz presented Resolution 17-18R-07 Depository Accounts for approval. Motion made by Trustee Theobald; seconded by Trustee Kopman to approve Resolution 17-18R-07.

Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

- k) Supervisor Baltz presented Resolution 17-18R-08 Freedom of Information Act Resolution for approval. Motion made by Trustee Kopman; seconded by Trustee Ryan to approve Resolution 17-18R-08. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- l) Supervisor Baltz presented Resolution 17-18R-09 Open Meetings Act Resolution for approval. Motion made by Trustee Theobald; seconded by Trustee Wheeler to approve Resolution 17-18R-09. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

Supervisor Baltz asked twice for any other new business. No other new business was presented.

APPROVAL OF BILLS:

Motion made by Trustee Theobald; seconded by Trustee Wheeler to accept the **TOWN FUND & ASSESSOR'S BILLS** for **June 19, 2017**, as presented totaling **\$94,146.44**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **June 19, 2017**, as presented totaling **\$191.44**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Ryan to accept the **ROAD AND BRIDGE BILLS** for **June 19, 2017**, as presented totaling **\$105,519.66**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

CLOSED SESSION

No items for closed session.

ANNOUNCEMENTS:

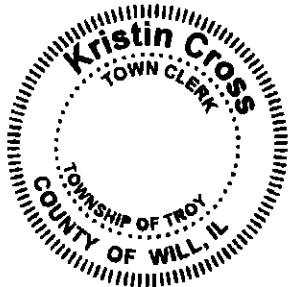
The following announcements were made:

- a) Offices and Highway Department Closed on Tuesday, July 4th for Independence Day.
- b) Next Board Meeting – Monday, July 17, 2017 at 7:00 p.m.

Supervisor Baltz asked for any other announcements. No other announcements were made.

ADJOURNMENT:

Motion made by Trustee Theobald; seconded by Trustee Wheeler to adjourn the meeting. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried. Meeting adjourned at 7:49 p.m.



Respectfully submitted,

Kristin Cross, Clerk

A handwritten signature in cursive script that reads "Kristin Cross".