

Minutes of the Troy Township Board Meeting

Monday, August 21, 2017

7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by special guest, Carol Walden.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Trustee Bryan W. Kopman
	Trustee Larry Ryan	Trustee Brett Wheeler
	Highway Commissioner Tom Ward	Clerk Kristin Cross
	Assessor Kimberly Anderson	

Absent were: Trustee John Theobald - EA EA = Excused Absence
A = Absent; L = Late Arrival

Also in Attendance: Administrator Jennifer Dylak

Quorum is established.

Supervisor Baltz introduced special guest Carol Walden wife of former Troy Township Trustee Donald Walden who passed away on May 20, 2017. Carol introduced her family who was with her including her son Brian Walden and his wife Lisa.

Supervisor Baltz deviated from the agenda and moved up new business agenda items a and b.

NEW BUSINESS

- a) Clerk Cross presented Resolution 17-18R-10 a resolution establishing the Donald D. Walden Veterans Honor Roll of Troy Township. Motion by Trustee Wheeler; seconded by Trustee Ryan to accept Resolution 17-18R-10. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- b) Supervisor Baltz presented Carol Walden and family with a certificate of appreciation honoring former Trustee Donald D. Walden as the inaugural inductee to the Veterans Honor Roll of Troy Township.

Supervisor Baltz then went back to the regular agenda format and opened the meeting for guest and citizen comment.

After asking two more times Supervisor Baltz closed the meeting for citizen comment.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the MINUTES of the July 17, 2017, Regular Board Meeting. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

The TREASURER'S REPORT was placed on file by Supervisor Baltz. Motion made by Trustee Kopman; seconded by Trustee Wheeler to accept the Treasurer's Report for the month ending

July 31, 2017. Roll call vote. Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Notice from Will County Circuit Clerk regarding fine money totaling \$141.72 for the period of June 1, 2017 to June 30, 2017.
- Notice from Will County Circuit Clerk regarding fine money totaling \$46.72 for the period of July 1, 2017 to July 31, 2017.
- State of IL PTAB Notice for Menards at 2524 W. Jefferson St., Joliet.
- Clarke Mosquito July 2017 Report
- JJC 9-11 Tribute
- Will County Center for Community Concerns annual program report.
- Timbers of Shorewood August 2017 newsletter.
- IMRF Fundamentals Summer 2017
- Illinois Municipal League Review August 2017

GADGET GURUS REPORT: – Jim Lynch reported that the Gadget Gurus have assisted a couple of residents since the last board meeting. The Managing Email, Video, and Audio Files class will be presented on August 22nd. The group is considering how they can be more useful to residents. Mr. Lynch is still researching ways on how to assist Clerk Cross with possibly digitally reading the old township records which are written in script. Clerk Cross thanked Mr. Lynch, Ray Chapman, and Rolland Bossert for this assistance with indexing the records.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – No report.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – Excused absence. No report.

TRUSTEE BRYAN W. KOPMAN – No report.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that tar and chip has been finished. Cape sealing was used on River Road south of the ball diamond. Crews are working on culverts, ditching, and tree branch and brush pick up.

ASSESSOR'S REPORT: Assessor Anderson reported that to date she and her staff have assisted 642 taxpayers with exemption paperwork.

Appeal season is in full swing. Over 70 people have come in and countless phone calls have been received. The Assessor's office started evening hours on August 10th and only a few people have come in during the extended hours. The most common complaint has been what they are paying in property taxes, not so much the value.

The deadline to file with the Board of Review is September 5th. Following the deadline staff will begin to receive the appeals that have been filed.

Regarding the McNards PTAB notice reported earlier, McNards is appealing county-wide and they are using the dark sales approach. Will County is looking at using an appraiser to help in these appeals.

Employee Denise Koehl resigned two weeks ago and is taking a part time position with the Village of Shorewood. Assessor Anderson is in the process of reworking her staffing needs.

TOWNSHIP CLERK REPORT: Clerk Cross reported that the Crossroad Festival Parade went very well and that the entry by the Troy Highway Department won an award for “most creative”.

TOWNSHIP COLLECTOR’S REPORT: No report.

SUPERVISOR’S REPORT: Supervisor Baltz deferred to Administrator Dylik for his report.

ADMINISTRATOR’S REPORT: Administrator Dylik reported:

- Registration is now open for the TOI Annual Educational Conference in Springfield. It will be held from Sunday, November 12th to Tuesday, November 14th. Please let Administrator Dylik know by October 1st if you plan on attending so that all necessary arrangements can be made and board approval secured in a timely fashion.
- Articles for the fall newsletter will be on their way to the printing company tomorrow to start the design/layout portion. The newsletter will arrive in resident’s mailboxes starting the last week of September, first week of October.
- Administrator Dylik, Supervisor Baltz, and Trustee Ryan met with Willett Hoffman (engineers) regarding the parking lot design/repavement project on Thursday, August 17th. It was discussed at that time that the Township will still go out to bid this fall but with a project start date in the spring. This time frame accomplishes several things:
 - Not rushing through the design/bid process to complete the parking lot before winter.
 - This winter is forecasted to be very bad so that way we are not putting down asphalt right before a rough snow season.
 - If the bids come in high, funds can be allocated from the 2018-2019 fiscal year as well.
 - Allows us ample planning/notification time for closure of the parking lot and cancellation of Community Center events such as the quilters, seniors, etc.
 - Additionally, current capital outlay funds earmarked for the parking lot may need to be allocated towards a ComEd utility pole relocation project that ComEd has scheduled for the 4th quarter of 2017. For this project the Township will need to relocate its private power that is run in steel conduit on the ComEd utility pole to the new utility pole. The steel conduit also runs under the bike path which may add another layer of complexity to the project.
- Shredding Event & Medication Disposal will be on Saturday, October 7th from 9:00 a.m. to 11:00 a.m.
- The 2nd Troy Township Senior Open House will be held on Tuesday, November 28th from 9:00 a.m. to 11:00 a.m.
- The Troy Township Offices, Highway Department, and Community Center will be closed on Monday, September 4th for Labor Day.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS CONTINUED:

- c) Supervisor Baltz presented Resolution 17-18R-11 a resolution relating to termination of participation by elected officials in the Illinois Municipal Retirement Fund – Trustee Position. Motion by Trustee Kopman; seconded by Trustee Wheeler to accept Resolution 17-18R-11. Roll call vote. Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- d) Supervisor Baltz presented Resolution 17-18R-12 a resolution relating to termination of participation by elected officials in the Illinois Municipal Retirement Fund – Clerk Position. Motion by Trustee Wheeler; seconded by Trustee Ryan to accept Resolution 17-18R-12. Roll call vote. Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- e) Supervisor Baltz presented Resolution 17-18R-13a resolution relating to participation by elected officials in the Illinois Municipal Retirement Fund – Supervisor, Assessor, Highway Commissioner. Motion by Trustee Ryan; seconded by Trustee Kopman to accept Resolution 17-18R-13. Roll call vote. Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Supervisor Baltz asked twice for any other new business. No other new business was presented.

APPROVAL OF BILLS:

Motion made by Trustee Wheeler; seconded by Trustee Kopman to accept the **TOWN FUND & ASSESSOR'S BILLS** for **August 21, 2017**, as presented totaling **\$20,115.54**. Roll call vote. Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **August 21, 2017**, as presented totaling **\$884.76**. Roll call vote. Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Ryan to accept the **ROAD AND BRIDGE BILLS** for **August 21, 2017**, as presented totaling **\$163,689.53**. Roll call vote. Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

CLOSED SESSION

No items for closed session.

ANNOUNCEMENTS:

The following announcements were made:

- a) Labor Day – Township Offices, Highway Department, and Community Center will be closed on Monday, September 4, 2017.
- b) Next Board Meeting – Monday, September 18, 2017 at 7:00 p.m.

Supervisor Baltz asked for any other announcements.

No other announcements were made.

ADJOURNMENT:

Motion made by Trustee Wheeler; seconded by Trustee Ryan to adjourn the meeting. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Ayc; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Kristin Cross, Clerk

