

Minutes of the Troy Township Board Meeting
Monday, October 16, 2017
7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Veteran Matthew Muentnich.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Trustee Bryan W. Kopman
	Trustee Brett Wheeler	Highway Commissioner Tom Ward
	Assessor Kimberly Anderson	Clerk Kristin Cross
	Collector George Muentnich	Trustee John Theobald – L arrives at 7:38 p.m.

Absent were: Trustee Larry Ryan - EA EA = Excused Absence
A = Absent; L = Late Arrival

Also in Attendance: Administrator Jennifer Dylík

Quorum is established.

Supervisor Baltz deviated from the agenda and moved agenda item IV Special Recognition to after agenda item XVI Approval of Bills.

Supervisor Baltz deviated from the agenda and moved agenda item V Introduction of Guests and Citizen Comments to after agenda item VI Donald D Walden Veteran's Honor Roll of Troy Township Presentations.

Supervisor Baltz presented a certificate of appreciation to each of the following **Honor Roll Inductees**:

- a) LCPL Matthew Muentnich; United States Marine Corps having served from Feb. 2, 2010 to Dec. 30, 2014.
- b) Specialist 4 Mark Fumagalli; United States Army having served from May 13, 1971 to May 12, 1977.
- c) Sergeant Ronald B. Colaric; United States Army having served from April 22, 1954 to April 4, 1956.

Supervisor Baltz opened the meeting for guest and **citizen comment**. After asking three times, Supervisor Baltz closed the meeting for citizen comments.

Supervisor Baltz introduced Shawn Marconi, Executive Director, Will-Grundy Medical Clinic. Ms. Marconi gave a brief **presentation** to the Board regarding the clinic.

Motion made by Trustee Wheeler; seconded by Trustee Kopman to accept the **MINUTES** of the September 18, 2017, **Regular Board Meeting**. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

The **TREASURER'S REPORT** was placed on file by Supervisor Baltz. Motion made by Trustee Kopman; seconded by Trustee Wheeler to accept the **Treasurer's Report** for the month ending **September 30, 2017**. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Thank you email from Jim Simmons for the assistance he received from Administrator Dyluk.
- Thank you card from Jean Herbst for the work done by the Highway Department.
- Letter from Will County Circuit Clerk for fine money of \$66.74 for the period August 1, 2017, to August 31, 2017.
- Annexation notice from the City of Joliet for the property located at 23077 W. Mound Road.
- Appeal notices for reductions of 100,000 or more summary report:

Address	Total Red.	Appellant
223 Westridge Rd., Joliet	(122,154)	Sosenko, Alexander & Maria
2424 W. Jefferson St., Joliet	(2,968,614)	Walmart
211 Brook Forest Ave., Shorewood	(239,009)	AEI Investments, LLC
970 Brook Forest Ave., Shorewood	(392,278)	First Midwest Bank
823 129th Infantry Dr., Joliet	(113,947)	Infantry Drive Building LLC
2223 Hollywood Road, Joliet	(142,233)	Hennif Transportation Systems, Inc.
900 Brook Forest Ave., Shorewood	(352,127)	Marathon Petroleum Company
2450 W. Jefferson St., Joliet	(236,477)	Hawthorne Race Course
1695 Crossroads Blvd., Joliet	(748,745)	Teachers Ins. & Annuity Assoc.
1160 W. Jefferson St., Shorewood	(217,947)	Walgreens
1401 Route 59, Joliet	(2,805,015)	Walmart

- Clark Mosquito – September 2017 Report
- TOIRMA 2016-2017 Annual Report
- IMRF Fundamentals
- Pace 2018 Budget
- The Disability Resource Center Newsletter
- The Timbers of Shorewood Newsletter October 2017
- Will County Center for Community Concerns Newsletter September 2017
- Illinois Municipal Review Magazine October 2017

GADGET GURUS REPORT: -- Jim Lynch reported that the Gadget Gurus have not had any new inquiries for assistance this past month. No further progress has been made on the records issue. In November the Gadget Gurus will do a class at the Shorewood Library on how to buy a new computer.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – Excused absence. No report.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE BRYAN W. KOPMAN – Trustee Kopman congratulated the Veterans Honor Roll inductees.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that crews are still working on ditches and drainage. Crews are getting the equipment ready for leaf vacuuming services.

Highway Commissioner Ward reported that he sold the 2000 Skid Steer Trailer on Ebay for \$800.00.

Supervisor Baltz complimented Highway Commissioner Ward that he had his crews in and ready on Sunday, October 15th getting sand and sand bags ready due to the weekend's heavy rains.

Trustee Theobald arrived at 7:38 p.m.

REPORTS OF TRUSTEES / COMMITTEES CONTINUED:

TRUSTEE JOHN THEOBALD – No report.

ASSESSOR'S REPORT: Assessor Anderson reported a total of 78 appeals were submitted through the Will County portal. Residential hearings have already begun. Commercial/Industrial hearings begin on October 31st and will go thru November.

Fewer appeals were received this year compared to last year but there are big appeals such as Walgreens, both Wal-Marts, Menards, and Heartland Warehouse. Assessor Anderson and her staff will do their best to defend these.

Assessor Anderson is working with the County for assistance with the larger appeals that have stores county-wide.

TOWNSHIP CLERK REPORT: No report.

TOWNSHIP COLLECTOR'S REPORT: No report.

SUPERVISOR'S REPORT: Supervisor Baltz distributed the 2017 Town Fund and Road and Bridge Fund Levy proposal. Discussions, Board workshops, or a Finance Committee meeting will be scheduled.

ADMINISTRATOR'S REPORT: Administrator Dylik reported:

- Thank you to everyone who helped out at the October 7th Shredding Event & Medication Disposal. 289 cars came through ranking this the 4th highest for attendance.
 - Those who helped included: Shane Kelly, Tom Ward and daughter Rachel and son Jake, Highway Department employees Joe Petry and Ric Pehlke, Supervisor Baltz, his wife Nancy and Nancy's brother Brian.
 - The 2018 shredding event dates are May 5th and October 13th.
- The 2nd Troy Township Senior Open House will be on Tuesday, November 28th from 9:00 a.m. to 11:00 a.m. All elected officials are invited to attend.
- The Troy Township Offices, Highway Department, and Community Center will be closed on Friday, November 10th for Veteran's Day.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

Supervisor Baltz asked Administrator Dyluk to speak to New Business Agenda items a – c. Administrator Dyluk report that the Board approved hiring the firm of Willett Hoffman back in July of 2017 to do the engineering and specifications for the parking lot improvement project. Subsequently, Supervisor Baltz and Administrator Dyluk asked Willett Hoffman to provide a proposal to take the project through the bid process and overseeing of all construction. Working with Willett Hoffman the Township selected only 3 parts of the proposal to move forward with. Trustee Ryan and Highway Commission Ward have committed to overseeing actual construction so the Township is not electing those services. Administrator Dyluk and Supervisor Baltz are asking the board to approve the Willett Hoffman's proposal for pre-construction services which is taking the project through the bid process, performing the final as-built surveying, and performing the construction staking.

Dan Malinowski from Willett Hoffman distributed the current draft of the project plans.

- a) Supervisor Baltz presented the proposal from Willett Hoffman for Pre-Construction Services for the parking lot improvements at \$1,568.04 for approval. Motion made by Trustee Theobald; seconded by Trustee Wheeler to approve the proposal. Roll call vote: Kopman – Aye; Ryan – Absent; Theobald – Aye; Wheeler – Aye; Baltz – Aye. 4 Ayes. 0 Nays. 1 Absent. Motion carried.
- b) Supervisor Baltz presented the proposal from Willett Hoffman to provide the as-built topographical survey for parking lot improvements at \$2,385.04 for approval. Motion made by Trustee Wheeler; seconded by Trustee Kopman to approve the proposal. Roll call vote: Kopman – Aye; Ryan – Absent; Theobald – Aye; Wheeler – Aye; Baltz – Aye. 4 Ayes. 0 Nays. 1 Absent. Motion carried.
- c) Supervisor Baltz presented the proposal from Willett Hoffman for construction staking for parking lot improvements at \$1,941.66 for approval. Motion made by Trustee Theobald; seconded by Trustee Wheeler to approve the proposal. Roll call vote: Kopman – Aye; Ryan – Absent; Theobald – Aye; Wheeler – Aye; Baltz – Aye. 4 Ayes. 0 Nays. 1 Absent. Motion carried.
- d) Supervisor Baltz presented his travel approval request for the TOI Annual Educational Conference; November 12, 2017, to November 14, 2017. Approval is needed for a two night hotel stay at \$98.00/night (pre-tax) and meal per diems totaling \$34.00. Motion made by Trustee Kopman; seconded by Trustee Wheeler to approve the travel request. Roll call vote: Kopman – Aye; Ryan – Absent; Theobald – Aye; Wheeler – Aye; Baltz – Abstain. 3 Ayes. 0 Nays. 1 Absent. 1 Abstain. Motion carried.
- e) Supervisor Baltz presented the travel approval request for Clerk Kristin Cross for the TOI Annual Educational Conference; November 12, 2017, to November 14, 2017. Approval is needed for a two night hotel stay at \$98.00/night (pre-tax) and meal per diems totaling \$34.00. Motion made by Trustee Wheeler; seconded by Trustee Theobald to approve the travel request. Roll call vote: Kopman – Aye; Ryan – Absent; Theobald – Aye; Wheeler – Aye; Baltz – Aye. 4 Ayes. 0 Nays. 1 Absent. Motion carried.
- f) Supervisor Baltz presented the travel approval request for Trustee Bryan W. Kopman for the TOI Annual Educational Conference; November 12, 2017, to November 14, 2017. Approval is needed for a two night hotel stay at \$98.00/night (pre-tax) and meal per diems totaling \$34.00. Motion made by Trustee Theobald; seconded by Trustee Wheeler to approve the travel request. Roll call vote: Kopman – Abstain; Ryan – Absent; Theobald – Aye; Wheeler – Aye; Baltz – Aye. 3 Ayes. 0 Nays. 1 Absent. 1 Abstain. Motion carried.

- g) Supervisor Baltz presented the travel approval request for Trustee John Theobald for the TOI Annual Educational Conference; November 12, 2017, to November 14, 2017. Approval is needed for a two night hotel stay at \$98.00/night (pre-tax), meal per diems totaling \$22.00, and mileage totaling \$171.20. Motion made by Trustee Wheeler; seconded by Trustee Kopman to approve the travel request. Roll call vote: Kopman – Aye; Ryan – Absent; Theobald – Abstain; Wheeler – Aye; Baltz – Aye. 3 Ayes. 0 Nays. 1 Absent. 1 Abstain. Motion carried.
- h) Supervisor Baltz presented the travel approval request for Administrator Jennifer Dylik for the General Assistance Training Class and the TOI Annual Educational Conference; November 11, 2017, to November 14, 2017. Approval is needed for a three night hotel stay at \$98.00/night (pre-tax). Motion made by Trustee Theobald; seconded by Trustee Kopman to approve the travel request. Roll call vote: Kopman – Aye; Ryan – Absent; Theobald – Aye; Wheeler – Aye; Baltz – Aye. 4 Ayes. 0 Nays. 1 Absent. Motion carried.

Supervisor Baltz asked twice for any other new business. No other new business was presented.

APPROVAL OF BILLS:

Motion made by Trustee Theobald; seconded by Trustee Wheeler to accept the **TOWN FUND & ASSESSOR'S BILLS** for **October 16, 2017**, as presented totaling **\$21,641.32**. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **October 16, 2017**, as presented totaling **\$5,973.80**. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Theobald; seconded by Trustee Kopman to accept the **ROAD AND BRIDGE BILLS** for **October 16, 2017**, as presented totaling **\$24,089.50**. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

SPECIAL RECOGNITION

Clerk Cross presented a certificate of recognition to Supervisor Baltz in honor of presiding over his 400th consecutive board meeting as Supervisor of Troy Township. Supervisor Baltz briefly spoke noting that he joined the Township in 1977 as Collector then became Supervisor in 1984 after the retirement of Virginia Richards. Supervisor Baltz commented on how the Township has evolved and then thanked his family, the Board, and the residents of Troy Township for their support.

CLOSED SESSION

No items for closed session.

ANNOUNCEMENTS:

The following announcements were made:

- a) Veteran's Day – Offices, Community Center, and Highway Department Closed Friday, November 10, 2017.
- b) Next Board Meeting – Monday, November 20, 2017, at 7:00 p.m.

Supervisor Baltz asked for any other announcements.

No other announcements were made.

ADJOURNMENT:

Motion made by Trustee Theobald; seconded by Trustee Wheeler to adjourn the meeting. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried. Meeting adjourned at 8:02 p.m.

Respectfully submitted,

Kristin Cross, Clerk


