

Minutes of the Troy Township Board Meeting
Monday, November 20, 2017
7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Trustee Bryan W. Kopman.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Trustee Bryan W. Kopman
	Trustee Brett Wheeler	Highway Commissioner Tom Ward
	Assessor Kimberly Anderson	Clerk Kristin Cross
	Collector George Muentnich	

Absent were:	Trustee Larry Ryan - EA	EA = Excused Absence
	Trustee John Theobald - EA	A = Absent; L = Late Arrival

Also in Attendance: Administrator Jennifer Dylak

Quorum is established.

Supervisor Baltz opened the meeting for guest and **citizen comment**.

Mr. Barry Damon, resident of Camelot Subdivision, spoke and expressed his concerns regarding the Village of Shorewood's proposed warehouse project at the intersection of Mound Road and Frontage Road and discussed the negative impacts that the additional truck traffic will bring. Mr. Damon asked if there was anything the Township could do to stop the Village of Shorewood from annexing the land. Supervisor Baltz confirmed that no, the Township has no way to stop the annexation.

Mr. Pat Colaric spoke and congratulated Supervisor Joseph D. Baltz on having recently presided as Supervisor over his 400th consecutive Troy Township Board Meeting and apologized that he and other members of Supervisor Baltz's family were not present at the October board meeting where a certificate of recognition had been presented to Supervisor Baltz.

After asking two more times, Supervisor Baltz closed the meeting for citizen comments.

Supervisor Baltz presented the Donald D Walden Veteran's Honor Roll certificates of appreciation to the following **Honor Roll Inductees** and/or their family representative. Don's wife Carol Walden was in attendance and helped present the certificates.

- A. Sergeant George A. Bachur; United States Air Force
- B. Sergeant Russell R. Frangella; United States Army
- C. Storekeeper Third Class Betty M. Peterson (Wojtinske); United States Navy
- D. Coreman Medic Tommie L. Peterson; United States Naval Reserve
- E. Petty Officer 2nd Class Arthur R. Stratemeyer; United States Navy

Clerk Cross opened and read aloud the bids received for the **Troy Township Parking Lot Improvement Project** as advertised for bid in the Thursday, November 9, 2017, edition of the Labor

Record, on the bid site Quest, and in the Illinois Department of Transportation Contractors Bulletin, and whereas the bid opening date and time was published in said bid notice as Monday, November 20, 2017, at 7:00 p.m.

D. Construction, Inc.	\$108,000.00
McGill Construction	\$91,405.05
Bisping Construction Company, Inc.	\$155,050.00
P.T. Ferro Construction Co.	\$67,674.74
Austin Tyler Construction, Inc.	\$84,819.34
Gallagher Asphalt Corporation	\$80,777.00
Abbey Paving and Sealcoating Co.	\$97,000.00

Supervisor Baltz invited Mr. Dan Malinowski from Willett Hoffman to speak. Mr. Malinowski reported that both he and Mr. Josh Harris represent Willett Hoffman, the engineering firm hired by Troy Township to design the parking lot and handle the bid process. Willett Hoffman will take the bid packets back to the office and confirm that certain items are included in each proposal. Willett Hoffman will be checking for the following in each bid:

- Confirmation that both project addendums were acknowledged.
- Confirmation that the bid is signed.
- Confirmation that the bid bond is included.
- Confirmation that the certificate for the training program is included.
- Confirmation that the Affidavit from the Illinois Business Office is included.
- Confirmation that the Affidavit of Availability is included.

Willett Hoffman will verify these items and confirm the bid figures. At this time the apparent low bidder is P.T. Ferro Construction Co. Once all items are confirmed Willett Hoffman will prepare a letter of recommendation for the Troy Township Board to consider at an upcoming board meeting.

Administrator Dylik confirmed that a start date of May 21st and an end date of July 1st was used in the bid documents. Trustee Wheeler asked how many work days were allowed. Mr. Harris confirmed that 15 working days to get to substantial completion with 20 working days to then finish.

Motion made by Trustee Wheeler; seconded by Trustee Kopman to accept the **MINUTES** of the October 16, 2017, **Regular Board Meeting**. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

The **TREASURER'S REPORT** was placed on file by Supervisor Baltz. Motion made by Trustee Kopman; seconded by Trustee Wheeler to accept the **Treasurer's Report** for the month ending **October 31, 2017**. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Annexation notice from the City of Joliet for the property located at 3800 W. Mound Road.
- Will County Board of Review tax exemption notification regarding 77 N. 129th Infantry Drive; Will Grundy Center for Independent Living offices.
- PTAB notice for 2701 Black Road, Joliet.
- Village of Shorewood Upcoming Event Flyer

- IMRF Fundamentals
- Township Perspectives November 2017

GADGET GURUS REPORT: – Administrator Jennifer Dylik reported on behalf of Mr. Jim Lynch. There has not been any email contact from the public since July. There was one voice mail message on November 4th. There is one person schedule for the December 1st Gadget Guru’s open session.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – Excused absence. No report.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – Excused absence. No report.

TRUSTEE BRYAN W. KOPMAN – Trustee Kopman congratulated the Veterans Honor Roll inductees and thanked them for their service.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that crews are busy with leaf service. Highway Commissioner Ward estimates leaf season to be about ¾ of the way complete. Crews are also busy working on drainage issues. Two trucks are ready for snow while the others are being used for leaves.

ASSESSOR’S REPORT: Assessor Anderson reported that hearings for this year’s appeal season are complete. The results of the hearings will be sent to the Township in January. Assessor Anderson reviewed the updated spreadsheet of the \$100,000+ in assessed value appeals. Agreements were reached with nine of these appeals. These agreements do require Board of Review approval but none have ever come back as not approved. The number of these appeals was low but the reduction in value they were requesting was very large. Will County assisted with regards to the “big box” retailers that exist in most Will County townships. Troy Township has two Walmart locations. Agreements were reached with Walgreens and with both Walmart locations, but an agreement with the Menards on a countywide basis is still being discussed. The “big box” retailers all submitted appraisals that used the “dark sale” appraisal theory. The County and the local assessors were able to negotiate with Walgreens and Walmart to a higher number than was requested but the reductions were still large. An explanation of each of the stipulations has been provided. If Menards does go to PTAB, we have been advised that the intervener for Troy School District 30C and Joliet Township High School District (West) will get an appraisal. Troy Fire Department, Troy School, and Minooka High School have also show interest in getting an appraisal for LIT Industries (Heartland warehouse in Shorewood) should this appeal to go PTAB.

When the Board of Review decisions come through in January, the spreadsheet will be updated.

Staff continues to work on updating the Troy Township website with information like drawings, photographs, and lot sizes for residential parcels.

TOWNSHIP CLERK REPORT: No report.

TOWNSHIP COLLECTOR’S REPORT: No report.

SUPERVISOR’S REPORT: Supervisor Baltz thanked those who attend the annual Township Officials of Illinois Educational Conference in Springfield from November 12th to the 14th. Attendees included Supervisor Baltz, Trustee Kopman, Trustee Theobald, Clerk Cross, and Administrator Dylik. At the

conference the hot topics were bills that impact township government such as those which freeze township levies.

ADMINISTRATOR'S REPORT: Administrator Dylík reported:

- As part of the Donald D. Walden Veterans Honor Roll program the Township is coordinating a collection drive in Don's name to benefit Operation Care Package whose goal is to support soldiers, marines, sailors, & airman through care packages and letters of encouragement. Troy Township will be a drop off location for this collection through December 8th. A list of the items being collected is available if needed.
- The 2nd Troy Township Senior Open House will be on Tuesday, November 28th from 9:00 a.m. to 11:00 a.m.
- All elected officials are invited to the Troy Senior's holiday lunch at Syl's restaurant on Tuesday, December 5th.
- All Elected Officials are invited to attend the Troy Township Office and Highway Department employee holiday lunch on Thursday, December 21st. If you have not already done so, please RSVP by December 15th.
- The Troy Township Offices, Highway Department, and Community Center will be closed on Thursday, November 23rd and Friday, November 24th for the Thanksgiving holiday.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

- a) Supervisor Baltz presented the 2018 Troy Township Planning Commission Members for approval. Motion made by Trustee Wheeler; seconded by Trustee Kopman to approve the 2018 Troy Township Planning Commission Members. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.
- b) Supervisor Baltz presented the 2018 Board Committees and Members for approval. Motion made by Trustee Kopman; seconded by Trustee Wheeler to approve the 2018 Board Committees and Members. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

Items c & d: Trustee Kopman, as Vice-Chairman for the Finance Committee, thanked Administrator Dylík for the levy presentation she put together. Trustee Kopman reported that Administrator Dylík reviewed with the Finance Committee her request to reduce the proposed amount of funds allocated to General Assistance from the initial request of \$48,000 down to \$20,000 based off of current need. Trustee Kopman further reported that the proposed levies along with this reduction were reviewed by the Finance Committee where both the Road and Bridge Fund levy and Town Fund levy was recommended for approval.

- c) Supervisor Baltz presented Resolution 17-18R-14 a resolution adopting the estimate of the 2017 Tax Levy for Troy Township Road District to be paid in 2018 at \$1,323,666.00. Motion made by Trustee Wheeler; seconded by Trustee Kopman to approve Resolution 17-18R-14. Roll call vote:

Kopman – Aye; Ryan-Absent; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

d) Supervisor Baltz presented Resolution 17-18R-15 a resolution adopting the estimate of the 2017 Tax Levy for Troy Township to be paid in 2018 at \$1,121,964.00; \$1,101,964.00 for the Town Fund and \$20,000.00 for General Assistance. Motion made by Trustee Wheeler; seconded by Trustee Kopman to approve Resolution 17-18R-15. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

Supervisor Baltz asked twice for any other new business. No other new business was presented.

APPROVAL OF BILLS:

Motion made by Trustee Kopman; seconded by Trustee Wheeler to accept the **TOWN FUND & ASSESSOR’S BILLS** for **November 20, 2017**, as presented totaling **\$17,961.75**. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **November 20, 2017**, as presented totaling **\$1,951.48**. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Kopman to accept the **ROAD AND BRIDGE BILLS** for **November 20, 2017**, as presented totaling **\$28,596.41**. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

CLOSED SESSION

No items for closed session.

ANNOUNCEMENTS:

The following announcements were made:

- a) Offices, Highway Department, and Community Center closed for the Thanksgiving holiday on Thursday, November 23rd and Friday, November 24th.
- b) Next Board Meeting – Monday, December 18, 2017, at 7:00 p.m.

Supervisor Baltz asked for any other announcements.

No other announcements were made.

ADJOURNMENT:

Motion made by Trustee Kopman; seconded by Trustee Wheeler to adjourn the meeting at approximately 8:01 p.m. Roll call vote: Kopman – Aye; Ryan-Absent; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.



Respectfully submitted,

Kristin Cross, Clerk

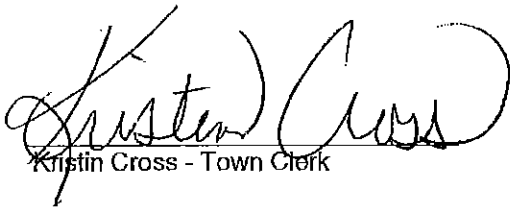


Troy Township Planning Commission
25448 Seil Road
Shorewood, IL 60404

Term January 1, 2018 to December 31, 2018

Name	Address	Position	Telephone
Kopman, Bryan	24649 Coachford Ct. Shorewood, IL 60404	Chairman and Board Liaison	815-730-0067 (H) 815-258-6953 (Cell) 815-727-4511 (W)
Ferbend, Lorri	815 Ravinia Shorewood, IL 60404	Member	815-744-7150 (H)
Gabrielson, Patricia	22534 S. River Rd. Shorewood, IL 60404	Member	815-467-5909 (H)
McCoy, Gordon	25211 Seil Rd. Shorewood, IL 60404	Member	(815) 405-5802 (Cell)
Muentnich, George	802 Butterfield Court Shorewood, IL 60404	Member	815-744-9436 (H) 815-530-2063 (Cell)

SEAL



Kristin Cross - Town Clerk

November 20, 2017

Date



2018 BOARD COMMITTEES

Finance Committee - Chaired by Larry Ryan

The Finance Committee is chaired by a Trustee. Members include the Supervisor and Administrator. The Committee will meet quarterly to review budget vs. actual figures for all three funds and will review township investments or loans. Members should expect more meetings from January to March when preparing the upcoming fiscal year's budget as well as in October and November when preparing the levy.

- Members include:
 - Trustee Ryan – Chairman; Voting
 - Trustee Kopman – Vice-Chairman; Voting
 - Supervisor Baltz – Member; Voting
 - Assessor Anderson – Member; Voting
 - Highway Commissioner Ward – Member; Voting
 - Administrator Dylik – Member; Non-Voting

Seniors & Veterans Committee – Chaired by John Theobald

The Seniors and Veterans Committee is chaired by a Trustee. Members include the Supervisor and Administrator. The Seniors and Veterans Committee will be responsible for reviewing senior and veteran issues in the Township including senior transportation (PACE Dial-a-Ride Program) and senior expo.

- Members include:
 - Trustee Theobald – Chairman; Voting
 - Trustee Ryan – Vice-Chairman; Voting
 - Supervisor Baltz – Member; Voting
 - Administrator Dylik – Member; Non-Voting

Health Insurance Committee – Chaired by Brett Wheeler

The Health Insurance Committee is chaired by a Trustee. Members include the Supervisor and Administrator. This Committee works with the employees, health insurance vendors and other board members as appointed to the committee by the Supervisor to review the township's health insurance benefit programs and make recommendations for changes when necessary.

- Members include:
 - Trustee Wheeler – Chairman; Voting
 - Trustee Theobald – Vice-Chairman; Voting
 - Supervisor Baltz – Member; Voting
 - Collector Muentnich – Member; Voting
 - Clerk Cross – Member; Voting
 - Administrator Jennifer Dylik – Member; Non-Voting

The Assessor, Highway Commissioner, Collector, Clerk and Township Staff can be appointed to any committee at the Board's discretion.

Planning Commission – Chaired by Trustee Kopman (also acting Board Liaison)

The Planning Commission is made up of 5 Township residents as recommended by the Supervisor and approved by the Board. A Trustee will act as a liaison between the Commission and the Township Board. The Supervisor will appoint one of the residents to be the Chairman of the Commission and one to be the Secretary of the Commission. The Planning Commission will review, hold hearings when necessary and then make recommendations to the Board for approval or disapproval of any land, residential or commercial cases brought to the Township through the Will County Land Use Department or any of the municipalities that are part of Troy Township.

- Members Include:
 - Bryan Kopman – Chairman; Voting
 - Lorri Ferbend – Member; Voting
 - Pat Gabrielson – Member; Voting
 - Gordon McCoy – Member; Voting
 - George Muentnich – Member; Voting

All committees meet on an as needed basis.