

Minutes of the Troy Township Board Meeting
Monday, April 16, 2018
7:08 p.m. (Immediately following the Public Hearing)

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Trustee Kopman.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Trustee Bryan W. Kopman
	Trustee Larry Ryan	Trustee Brett Wheeler
	Highway Commissioner Tom Ward	Assessor Kimberly Anderson
	Collector George Muentnich	Clerk Kristin Cross

Absent were:	Trustee John Theobald - EA	EA = Excused Absence
		A = Absent; L = Late Arrival

Also, in Attendance: Administrator Jennifer Dylik

Quorum is established.

Supervisor Baltz opened the meeting for guest and citizen comment.

Mr. Bruce Hoffman from the Camelot subdivision reported he was in attendance just to see what is happening at the Township.

After asking two more times, Supervisor Baltz closed the meeting for citizen comments.

Supervisor Baltz presented the Donald D Walden Veteran's Honor Roll certificates of appreciation to the following Honor Roll Inductees:

- a) Darrel E. Basil – Corporal Technical Specialist, United States Army; presented posthumously and accepted by his wife Nancy Basil.

Motion made by Trustee Wheeler; seconded by Trustee Ryan to accept the **MINUTES** of the March 19, 2018, **Regular Board Meeting**. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

The **TREASURER'S REPORT** was placed on file by Supervisor Baltz. Motion made by Trustee Wheeler; seconded by Trustee Kopman to accept the **Treasurer's Report** for the month ending **March 31, 2018**. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Utility Services Inc, Public Notice of Rate Increase Public Meeting (provides sewer and water to Camelot residents). Resident Mr. Hoffman confirmed that the residents of Camelot are aware of this hearing and that rates are being increased by 1/3. Trustee Ryan asked if there had been any improvements done. Mr. Hoffman said they are going through the fire hydrants.
- IDOT notice of plans available for download starting May 11, 2018 for I 80 and I 55 resurfacing projects.
- Timbers of Shorewood Newsletter
- Illinois Municipal League Review
- TOI Perspectives Magazine

GADGET GURUS REPORT: – Administrator Dylík reported that she met with Gadget Gurus Jim Lynch and Rolland Bossert. It has been decided that the Gurus will now function on an as needed basis. If requests for assistance come in to the office, staff will collect contact information and forward to Jim and Rolland. The first Friday walk-in date has been cancelled and no plans for future classes are in the works. The Gadget Gurus report will come off the regular meeting agenda going forward.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – Trustee Ryan asked for an update on the ComEd power. Administrator Dylík reported that several transfer days have been scheduled but cancelled due to weather. ComEd is currently looking at Thursday, April 19th or Monday, April 23rd for the transfer.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – Excused absence. No report.

TRUSTEE BRYAN W. KOPMAN – Trustee Kopman asked for an update on the parking lot project. Administrator Dylík reported that she, Trustee Ryan, and Highway Commissioner Ward met with Willett Hoffman for a review of the project. Trustee Ryan and Highway Commissioner Ward will be in contact with PT Ferro for a pre-construction meeting. Dylík reported that per the contract work needs to be done between May 21st and July 1st.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that crews collected over 500 cubic yards of garbage during spring cleanup. A semi-trailer truck turnaround was created at the entrance to the Camelot subdivision. Hopefully this will help eliminate the number of trucks that get stuck there. The clearance at the viaduct is 14' and the Village of Shorewood will be putting signage up regarding such.

Highway Commissioner Ward reported that Wheatland Township now collectively bargains for waste disposal for the unincorporated areas. They did this via a referendum on the ballot. Administrator Dylík will contact Wheatland Township for more specifics.

ASSESSOR'S REPORT: Assessor Anderson reported that she received the final factor for the 2018 increase in assessed value. The factor went from 4.97% to 5.21%; up one quarter of a percent. Staff has about three weeks to complete the reassessments.

It is now the 2nd week of senior freezes and exemption renewals. As of Friday, April 13th staff has assisted 254 residents of which 170 have been senior freeze applications. Last year staff assisted with a total of 650 applications for exemptions. The income threshold for the senior freeze was increased from \$55,000 to \$65,000 for 2018. As of Thursday, April 12th the County has assisted 2,900 residents. Tomorrow the County is sending three people here to offer exemption application assistance from 9:00 a.m. to 11:00 a.m.

Field staff has been out in field off and on over the last month; the weather has not been very cooperative.

Assessor Anderson looks forward to attending Topics Day later this month. Assessor Anderson and Administrator Dylik have been reviewing some legislation that applies to Township and will be putting together a packet to take with and discuss with our legislators.

TOWNSHIP CLERK REPORT: No report.

TOWNSHIP COLLECTOR'S REPORT: No report.

SUPERVISOR'S REPORT: Supervisor Baltz deferred to Administrator Dylik's report.

ADMINISTRATOR'S REPORT: Administrator Dylik reported:

Congratulations are due to Angela Scaggs who has been promoted to Community Services Director. Angela previously held the titles of General Assistance Caseworker and Administrative Assistant. Although she will continue the duties of both roles, the title "Community Services Director" will better define the leadership position Angela has taken with developing educational programs for township residents, bettering our senior program, helping residents in need find assistance be it through our own general or emergency assistance programs or with other area service agencies, managing all press releases and public relations for the township, and being a back up to the Township Administrator when needed. Please take a moment to congratulate Angela when you see her.

Administrator Dylik will be heading to Springfield along with Assessor Anderson, Clerk Cross, Collector Muentnich, and Trustee Theobald for the Township Officials of Illinois Topics Day on Wednesday, April 25th. Assessor Anderson and Dylik are researching bills we may want to address specifically with our Troy Township legislators. The deadline for bills to pass out of committee in their chamber of origin was Friday, 4/13/18. The House and Senate will next assemble on Tuesday, 4/17/18. The deadline for Third Reading of bills in their chamber of origin is Friday, 4/27/18. As Assessor Anderson said a packet of information will be put together to leave with each legislator that not only reviews important bills but also reminds them of the programs and services that township government provides.

Administrator Dylik reported that starting with the April 1, 2018 fiscal year, the Township will begin paying the full amounts due for the health, dental, and vision insurance bills and the amounts received from employee contributions towards the insurance will now be credited to the health insurance expense line item via a journal entry. In the past, individual checks came back through payroll for each employee's contribution for each vendor (health, dental, vision). Those checks were combined with the township's portion and mailed to the vendor. Sometimes upwards of 15 checks were mailed to Humana for one bill. Since a per check fee is paid our payroll company reducing the number of checks issued per payroll will help to reduce these fees as well. Dylik stressed that although the township is initially paying the full amount of the bill that is due, the employee's share of the expense will be credited against that amount, so the net expense is the same that it has always been.

The shredding event and medication disposal is Saturday, May 5th which is two weeks from this coming Saturday. If you can volunteer and help that day, please be here by 8:45am. The event will end at 11:00 a.m.

Supervisor Baltz asked that volunteers please rsvp to Dylik and to feel free to bring volunteers with them. Additionally, the Community Garden Open House is Friday, April 20th from 6:00 p.m. to 8:00 p.m.

Trustee Wheeler added that regarding the health reimbursements, new prices are coming in. Administrator Dylik reminded that the Humana health insurance plan renews July 1st and that the Candos Agency is securing new quotes from vendors to compare to the Humana renewal offer when received.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

- a) Township Clerk Cross placed the minutes of the April 10, 2018 Annual Town Meeting on file with the Township Board. Motion by Trustee Ryan; seconded by Trustee Kopman to place the minutes on file. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- b) Supervisor Baltz presented a travel approval for Assessor Kimberly Anderson at Township Officials of Illinois Topics Day, Springfield, IL; April 25, 2018, to April 26, 2018 for hotel cost at \$115.00 + tax and meal per diems totaling \$42.00. Motion by Trustee Wheeler; seconded by Trustee Kopman to approve the travel approval request for Assessor Kimberly Anderson. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- c) Supervisor Baltz presented a travel approval for Clerk Kristin Cross at Township Officials of Illinois Topics Day, Springfield, IL; April 25, 2018, to April 26, 2018 for hotel cost at \$115.00 + tax and meal per diems totaling \$42.00. Motion by Trustee Ryan; seconded by Trustee Wheeler to approve the travel approval request for Clerk Kristin Cross. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- d) Supervisor Baltz presented a travel approval for Collector George Muentnich at Township Officials of Illinois Topics Day, Springfield, IL; April 25, 2018, to April 26, 2018 for hotel cost at \$115.00 + tax and meal per diems totaling \$42.00. Motion by Trustee Kopman; seconded by Trustee Wheeler to approve the travel approval request for Collector George Muentnich. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- e) Supervisor Baltz presented a travel approval for Trustee John Theobald at Township Officials of Illinois Topics Day, Springfield, IL; April 25, 2018, to April 26, 2018 for hotel cost at \$115.00 + tax and meal per diems totaling \$42.00. Motion by Trustee Kopman; seconded by Trustee Ryan to approve the travel approval request for Trustee John Theobald. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- f) Supervisor Baltz presented a travel approval for Administrator Dylik at Township Officials of Illinois Topics Day, Springfield, IL; April 25, 2018, to April 26, 2018 for hotel cost at

\$115.00 + tax. Motion by Trustee Ryan; seconded by Trustee Kopman to approve the travel approval request for Administrator Dylík. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Supervisor Baltz asked twice for any other new business. No other new business was presented.

APPROVAL OF BILLS:

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **TOWN FUND & ASSESSOR'S BILLS** for **April 16, 2018**, as presented totaling **\$37,713.46**. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **April 16, 2018**, as presented totaling **\$2,459.35**. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Kopman to accept the **ROAD AND BRIDGE BILLS** for **April 16, 2018**, as presented totaling **\$32,261.22**. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

CLOSED SESSION

No items for closed session.

ANNOUNCEMENTS:

The following announcements were made:

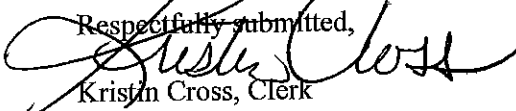
- a) Shredding Event – Saturday, May 5, 2018, 9:00 a.m. to 11:00 a.m.
- b) Next Board Meeting – Monday, May 21, 2018, at 7:00 p.m.

Supervisor Baltz asked for any other announcements.

No other announcements were made.

ADJOURNMENT:

Motion made by Trustee Wheeler; seconded by Trustee Ryan to adjourn the meeting at approximately 7:50 p.m. Roll call vote: Kopman – Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Respectfully submitted,

Kristin Cross, Clerk

