

**Minutes of the Troy Township Board Meeting**  
**Monday, June 18, 2018**  
**7:00 p.m.**

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Collector George Muentnich.

Roll call:

|               |                            |                            |
|---------------|----------------------------|----------------------------|
| Present were: | Supervisor Joseph D. Baltz | Trustee Larry Ryan         |
|               | Trustee John Theobald      | Collector George Muentnich |
|               | Clerk Kristin Cross        |                            |

|              |  |                              |
|--------------|--|------------------------------|
| Absent were: | Trustee Bryan W. Kopman - EA             | EA = Excused Absence         |
|              | Trustee Brett Wheeler - A                | A = Absent; L = Late Arrival |
|              | Highway Commissioner Thomas R. Ward - EA |                              |
|              | Assessor Kimberly Anderson - EA          |                              |

Also, in Attendance: Administrator Jennifer Dylik

Quorum is established.

Supervisor Baltz opened the meeting for guest and citizen comment.

After asking two more times, Supervisor Baltz closed the meeting for citizen comments.

Supervisor Baltz presented the Donald D Walden Veteran's Honor Roll certificates of appreciation to the following Honor Roll Inductees:

- a) John A. Caruso - Private First Class, United States Army
- b) Robert E. Shea - Corporal, United States Army

Motion made by Trustee Theobald; seconded by Trustee Ryan to accept the **MINUTES** of the May 21, 2018, **Regular Board Meeting**. Roll call vote: Kopman - Absent; Ryan-Aye; Theobald-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

The **TREASURER'S REPORT** was placed on file by Supervisor Baltz. Motion made by Trustee Ryan; seconded by Trustee Theobald to accept the **Treasurer's Report** for the month ending **May 31, 2018**. Roll call vote: Kopman - Absent; Ryan-Aye; Theobald-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

**CORRESPONDENCE**

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Clarke Mosquito May 2018 Report
- Timbers of Shorewood June 2018 Newsletter
- Township Officials of Illinois Progress Report
- TOIRMA Summer 2018 Newsletter

**REPORTS OF TRUSTEES / COMMITTEES:**

**TRUSTEE LARRY RYAN** – Trustee Ryan will add comments about the parking lot, if needed, when Administrator Dylík reports. Trustee Ryan also commented on how nice the Veterans Honor Roll program is.

**TRUSTEE BRETT WHEELER** – Absent. No report.

**TRUSTEE JOHN THEOBALD** – No report.

**TRUSTEE BRYAN W. KOPMAN** – Excused Absence. No report.

**HIGHWAY DEPARTMENT REPORT:** In his absence, Administrator Dylík reported for Highway Commissioner Ward: Gallagher Paving was awarded the resurfacing bid. The bid for chip/seal will be going out in about one week. Crews have been busy with mowing, culvert replacements, and ditch work. Branch pick-up continues the first and third Monday of the month.

**ASSESSOR'S REPORT:** In her absence, Administrator Dylík reported for Assessor Anderson: to date staff has assisted 567 taxpayers with exemption applications. This number is up 46 from the same time last year. The reassessments for 2018 are completed. The revised assessments will be published in the newspaper on August 1<sup>st</sup> and 2<sup>nd</sup> and notices will be mailed a few days prior.

The deadline to file for board of review appeals is September 4<sup>th</sup>. Evening hours will be on August 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup> and 30<sup>th</sup> until 7:00 p.m. for anyone wishing to appeal their value that is unable come in during our normal hours of 8:00 a.m. and 4:00 p.m.

Field staff has been out weekly and in- house staff is continuing work on website updates. There have been a few calls recently regarding property information posted on the Will County website. If you are looking at your property's information, please use the Troy Township website as the County site has not been updated for quite some time.

**TOWNSHIP CLERK REPORT:** No report.

**TOWNSHIP COLLECTOR'S REPORT:** No report.

**SUPERVISOR'S REPORT:** Supervisor Baltz deferred to Administrator Dylík's report.

**ADMINISTRATOR'S REPORT:** Administrator Dylík reported that the parking lot resurfacing was completed around June 8<sup>th</sup> and that some issues with standing water are being worked out with the contractor PT Ferro. Issues include ponding water just to the north of the south drain, pavement over the south drain, and ponding water between the two center drains. PT Ferro has offered to heat and re-roll the pavement in hopes to fix the ponding water. Administrator Dylík is asking them for a more detailed and invasive repair to achieve a proper drainage slope between the two center drains.

The 2017-2018 Audit Report from Gassensmith & Michalesko, Ltd. was received today. It is currently being reviewed and will be presented to the Board for acceptance at the July meeting.

The Troy Township offices, Community Center, and Highway Department will be closed on Wednesday, July 4<sup>th</sup> for Independence Day.

**OLD BUSINESS:**

Supervisor Baltz asked twice for any old business. No old business.

**NEW BUSINESS:**

- a) Supervisor Baltz presented **Ordinance 18-19-03 – An Ordinance of the Township of Troy Road District, Will County, Illinois, Ascertainning the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works of Said Township Road District** for adoption. Motion made by Trustee Ryan; seconded by Trustee Theobald to adopt Ordinance 18-19-03. Roll call vote: Kopman – Absent; Ryan-Aye; Theobald-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.
- b) Supervisor Baltz presented **Ordinance 18-19-04 – An Ordinance of the Township of Troy, Will County, Illinois, Ascertainning the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works of Said Township** for adoption. Motion made by Trustee Theobald; seconded by Trustee Ryan to adopt Ordinance 18-19-04. Roll call vote: Kopman – Absent; Ryan-Aye; Theobald-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.
- c) Supervisor Baltz presented **Resolution 18-19R-05 Investment Policy** for approval. Motion made by Trustee Ryan; seconded by Trustee Theobald to adopt Resolution 18-19R-05. Roll call vote: Kopman – Absent; Ryan-Aye; Theobald-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent.
- d) Supervisor Baltz presented **Resolution 18-19R-06 Depository Accounts** for approval. Motion made by Trustee Theobald; seconded by Trustee Ryan to adopt Resolution 18-19R-06. Roll call vote: Kopman – Absent; Ryan-Aye; Theobald-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent.
- e) Supervisor Baltz presented **Resolution 18-19R-07 Freedom of Information Act Resolution** for approval. Motion made by Trustee Theobald; seconded by Trustee Ryan to adopt Resolution 18-19R-07. Roll call vote: Kopman – Absent; Ryan-Aye; Theobald-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent.
- f) Supervisor Baltz presented **Resolution 18-19R-08 Open Meetings Act Resolution** for approval. Motion made by Trustee Ryan; seconded by Trustee Theobald to adopt Resolution 18-19R-08. Roll call vote: Kopman – Absent; Ryan-Aye; Theobald-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent.
- g) Supervisor Baltz presented the topic of a **remote attendance policy / electronic participation in meetings** for discussion. Administrator Dylik reported that she was requested to bring this topic forward by Trustee Theobald. If seen in a favorable light, Administrator Dylik, will draft an ordinance and present it to the Board in July for consideration. The person(s) attending electronically do not count towards establishing a quorum but can vote. A quorum must be physically present at the meeting. Administrator Dylik reported that the Township's ordinance will include things like how much notice must be given, reasons why a person may participate remotely, and how that person may participate remotely i.e. via video or audio conference. She had surveyed a few other local townships and has received sample ordinances/policies from them. Townships such as Elk Grove, Warren, Niles, Palatine, Plainfield, and Hanover have all adopted such an ordinance/policy. Clerk Cross commented that Troy 30-C School Board has adopted such a policy and reminded that the policy adopted must list the specific reasons why you can participate electronically. Trustee Theobald commented that adopting this type of policy would

allow for Trustees to participate in the Board meeting if they had to work or were ill. After a brief discussion Dyluk reported that the general comments were positive for such a policy and that she would draft one for the Board's consideration at the July meeting.

Supervisor Baltz asked twice for any other new business. No other new business was presented.

**APPROVAL OF BILLS:**

Motion made by Trustee Theobald; seconded by Trustee Ryan to accept the **TOWN FUND & ASSESSOR'S BILLS** for **June 18, 2018**, as presented totaling **\$225,778.35**. Roll call vote: Kopman – Absent; Ryan-Aye; Theobald-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent.

Motion made by Trustee Ryan; seconded by Trustee Theobald to accept the **GENERAL ASSISTANCE BILLS** for **June 18, 2018**, as presented totaling **\$2,294.68**. Roll call vote: Kopman – Absent; Ryan-Aye; Theobald-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent.

Motion made by Trustee Theobald; seconded by Trustee Ryan to accept the **ROAD AND BRIDGE BILLS** for **June 18, 2018**, as presented totaling **\$150,052.33** Roll call vote: Kopman – Absent; Ryan-Aye; Theobald-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent.

**CLOSED SESSION**

No items for closed session.

**ANNOUNCEMENTS:**

The following announcements were made:

- a) Office Closed – Wednesday, July 4, 2018, for Independence Day
- b) Next Meeting – Monday, July 16, 2018, 7:00 p.m.

Supervisor Baltz asked for any other announcements.

No other announcements were made.

**ADJOURNMENT:**

Motion made by Trustee Theobald; seconded by Trustee Ryan to adjourn the meeting at approximately 7:45 p.m. Roll call vote: Kopman – Absent; Ryan-Aye; Theobald-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.



Respectfully submitted,

Kristin Cross, Clerk