

Minutes of the Troy Township Board Meeting
Monday, October 15, 2018
7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Collector Jerry Nudera.

Roll call:

Supervisor Joseph D. Baltz – Present	Trustee Bryan W. Kopman – Absent - Excused due to Work
Trustee Larry Ryan – Present	Trustee John Theobald – Absent
Trustee Brett Wheeler – Present	

Quorum is established.

Also, in Attendance:

Clerk Kristin Cross	Administrator Jennifer Dylk
Collector Jerry Nudera	Assessor Kimberly Anderson

Supervisor Baltz opened the meeting for guest and citizen comment.

After asking two more times, Supervisor Baltz closed the meeting for citizen comments.

Supervisor Baltz presented the Donald D. Walden Veteran's Honor Roll certificate of appreciation to the following Honor Roll Inductee:

- a) John A. Ragusa – E6 Drill Sergeant, United States Army

Motion made by Trustee Wheeler; seconded by Trustee Ryan to accept the **MINUTES** of the September 17, 2018, **Regular Board Meeting**. Roll call vote: Kopman-Absent; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

The **TREASURER'S REPORT** was placed on file by Supervisor Baltz. Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **Treasurer's Report** for the month ending **September 30, 2018**. Roll call vote: Kopman-Absent; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Invitation from the City of Joliet to attend the Environmental Commission Meetings regarding alternative water sources.
- Service summary from the Disability Resource Center
- Will County Center for Community Concerns September Newsletter
- The Timbers of Shorewood Newsletter October 2018
- TOIRMA 2017-2018 Annual Financial Report
- IMRF Fundamentals Fall 2018

- Illinois Municipal League Review October 2018

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN -- No report.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – No report. Absent.

TRUSTEE BRYAN W. KOPMAN – No report. Excused Absence.

HIGHWAY DEPARTMENT REPORT: Administrator Dylík reported on behalf of Highway Commissioner Ward that crews are finishing up culver and ditch work as well as shoulder work. Branch pick-up occurred today. Two of three trucks have the leaf boxes on them and crews started to pick up leaves in Camelot this afternoon.

ASSESSOR'S REPORT: Assessor Anderson reported 63 total appeals to-date. 16 are commercial/industrial and 47 are residential. Some residential hearings have started. The commercial/industrial hearings will start on the 25th. Assessor Anderson will provide an update to the 100,000 appeal summary report in January that was distributed by Administrator Dylík.

TOWNSHIP CLERK REPORT: No report.

TOWNSHIP COLLECTOR'S REPORT: No report.

SUPERVISOR'S REPORT: Supervisor Baltz distributed the 2018 Town Fund and Road & Bridge Fund Proposed Levy. A Finance Committee meeting will be scheduled by Trustee Ryan. The schedule is to distribute the proposal today, pass the levy estimate resolutions in November, and then pass the levy ordinances in December. Administrator Dylík reported that the levy proposal will be posted to the website on Tuesday, October 16th and an electronic version of the proposal will be emailed to all Board members.

Supervisor Baltz noted that the Troy Township Communicator had been distributed to all residential homes and asked the Board if they had any feedback. Trustee Ryan reported residents look for the bullet point date summaries of events and Assessor Anderson reported that questions about exemptions always increase due to the release of the newsletter.

ADMINISTRATOR'S REPORT: Administrator Dylík thanked everyone who volunteered and helped with the Shredding Event on Saturday the 13th. 318 cars come through. Thank you to the Shorewood Police Department for attending and doing the medication disposal and special thanks to two residents who volunteered their time: Barry Damon and Mike Palya. Thank you to our staff, elected officials, and family members who helped including: Shane Kelly, Supervisor Baltz, Assessor Anderson, Clerk Cross, Trustee Ryan, and Bob Dylík. Thank you to Highway Commissioner Ward for the use of one of his trucks for the hauling of boxes to recycling. Many compliments were received throughout the event. A new vendor is lined up to collect needles for the 2019 events which will be on May 4, 2019 and October 5, 2019. Dylík further reported:

- Early voting begins at the Township on Monday, October 22nd and will continue until Friday, November 2nd. Voting will be Monday through Friday from 8:30 a.m. until 3:30 p.m.
- All elected officials are invited to attend the Donald D. Walden Veterans Honor Roll Inductees' Perpetual Plaque Unveiling on Tuesday, November 13th from 9:00 a.m. until 10:30 a.m. The new

plaque will include the inductee's names engraved on silver name plates. The unveiling will include light morning refreshments.

- Save the date:
 - Senior's Holiday Lunch at Syl's – Tuesday, December 4th at 11:30 a.m.
 - Office and Highway Department Employee Holiday Lunch – Thursday, December 20th at Noon.
- The Troy Township Highway Department, Offices, and Community Center will be closed in observance of Veterans Day on Monday, November 12, 2018.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

Supervisor Baltz asked twice for any new business. No new business was presented.

APPROVAL OF BILLS:

Supervisor Baltz presented the bills for approval. Trustee Ryan questioned the Willett Hofmann invoices being paid under the Town Fund. Administrator Dylik explained that the invoices broke down as follows:

- \$4,326.70 - agreed upon pricing from the original contract for the as-built survey and construction staking.
- \$1,885.90 - 13 hours of on-call as needed services during physical construction of the parking lot.
- \$2,100.00 – agreed upon pricing for post-construction work to rectify pavement grading problems.

Trustee Ryan did not believe Willett Hofmann should be paid the \$2,100.00 for the post construction work as they were to manage the pavement patch project with PT Ferro and there is still some stripping left to be completed. Administrator Dylik reported that she believed Willett Hofmann had completed their duties with regards to the patch and that \$2,000 had been held from the PT Ferro payment to cover the striping. She further reported that she believed the Township could easily communicate with PT Ferro regarding the scheduling of the striping work.

Trustee Ryan also questioned the 13 hours totaling \$1,885.90 for on-call as needed services during the physical construction of the parking lot. He does not believe he or anyone else contacted Willette Hofmann enough to warrant 13 billable hours. It was agreed that this bill would be paid but held by Administered Dylik until Trustee Ryan could speak with Willett Hofmann for a detailed account of the 13 hours.

Motion made by Trustee Wheeler; seconded by Trustee Ryan to accept the **TOWN FUND & ASSESSOR'S BILLS for October 15, 2018**, as presented totaling **\$28,052.79 with the Willett Hofmann check totaling \$1,885.90 held by Administrator Dylik for final review by Administrator Dylik and Trustee Ryan for explanation of the 13 hours**. Roll call vote: Kopman-Absent; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS for October 15, 2018**, as presented totaling **\$4,939.41**. Roll call vote: Kopman-Absent; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Kopman to accept the **ROAD AND BRIDGE BILLS** for **October 15, 2018**, as presented totaling **\$26,227.76**. Roll call vote: Kopman-Absent; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

CLOSED SESSION

No items for closed session.

ANNOUNCEMENTS:

The following announcements were made:

- a) Troy Township Offices, Community Center, and Highway Department Closed – Monday, November 12, 2018, for Veterans Day.

- b) Next Board Meeting – Monday, November 19, 2018.

Supervisor Baltz asked for any other announcements.

No other announcements were made.

ADJOURNMENT:

Motion made by Trustee Ryan; seconded by Trustee Wheeler to adjourn the meeting at approximately 7:35 p.m. Roll call vote: Kopman-Absent; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 2 Absent. Motion carried.

Respectfully submitted,

Kristin Cross, Clerk

