

Minutes of the Troy Township Board Meeting

Monday, November 19, 2018

7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Trustee Larry Ryan.

Roll call:

Supervisor Joseph D. Baltz – Present	Trustee Bryan W. Kopman – Present
Trustee Larry Ryan – Present	Trustee John Theobald – Absent
Trustee Brett Wheeler – Present	

Quorum is established.

Also, in Attendance:

Clerk Kristin Cross	Highway Commissioner Thomas R. Ward
Assessor Kimberly Anderson	Collector Jerry Nudera
Administrator Jennifer Dylik	

Supervisor Baltz opened the meeting for guest and citizen comment.

After asking two more times, Supervisor Baltz closed the meeting for citizen comments.

Supervisor Baltz presented the Donald D. Walden Veteran's Honor Roll certificate of appreciation to the following Honor Roll Inductee:

- a) Robert Wesley Whitman – Staff Sergeant, United States Marine Corps

Clerk Cross opened the bids for the following sale of personal property:

- a) Troy Township Road District – 2006 CT 322 John Deere Track Skid. Two bids were received:
 - a. Bid from Quincy Mowers 239 Park St., Hampshire, IL 60140 - \$14,450.00
 - b. Bid from JJ Cronin LLC 901 Caprice Dr., Shorewood, IL 60404 - \$14,600.00

Supervisor Baltz asked for a motion to accept the high bid subject to review by the Highway Commissioner. Motion made by Trustee Kopman; seconded by Trustee Wheeler to accept the high bid from JJ Cronin LLC of \$14,600.00 subject to review of the Highway Commissioner. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

- b) Troy Township Road District – 1995 International 4900 with 12' Box DT 466 Engine Allison Auto Transmission. One bid was received:
 - a. Bid from ASE Illini-Scapes, Inc. PO Box 8451 Romeoville, IL 60446 - \$850.00

A brief discussion about the equipment, its functionality, its scrap value, rejecting the bid, tabling the acceptance of the bid, etc. by the Board.

Supervisor Baltz asked for a motion to accept the bid subject to review by the Highway Commissioner. Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the bid from ASE Illini-Scapes, Inc. of \$850.00 subject to review by the Highway Commissioner. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **MINUTES** of the October 15, 2018, **Regular Board Meeting**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

The **TREASURER'S REPORT** was placed on file by Supervisor Baltz. Motion made by Trustee Ryan; seconded by Trustee Kopman to accept the **Treasurer's Report** for the month ending **October 31, 2018**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Letter from Len and Anita Williams complimenting the Township staff especially Julie Erzinger.
- Will County Circuit Clerk Fine Money for the period of September 1, 2018 to September 30, 2018, totaling \$18.00.
- Pace Bus Service 2019 Budget Notice
- Village of Shorewood upcoming events flyer.
- Joliet Township High School Annual Report School Year 2017-2018
- The Timbers of Shorewood Newsletter November 2018
- IMRF Fundamentals
- Township Perspective Magazine; October and November
- Illinois Municipal League Review November 2018

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – Trustee Ryan reported that he attended the recent TOI Annual Educational Conference. He attended approximately four seminars. A common theme throughout the conference was that townships need to make sure to publicize and get the word out about the good that townships do. Trustee Ryan further reported that he learned that with regards to TIF districts, if the TIF district becomes too burdensome for a taxing body, the taxing body can petition the TIF's Joint Review Board for a distribution. Lastly, Trustee Ryan reported that he attended a seminar on consolidation and abolishment of township government. Consolidation could make sense in some instances, but the Illinois Constitution says you must have a plan for how the consolidation will take place and no one has yet to come up with this plan. Trustee Ryan referenced TOI's Wendell Cox Report "Local Democracy and Townships in the Chicagoland Area" that shows elimination of township government is not beneficial. Trustee Ryan will also forward to Administrator Dylik a graphic that another township used to show visibly how the tax dollars from a property tax bill are broken down.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – Administrator Dylik read Trustee Theobald's report in his absence:

The TOI website is still undergoing an update, each TOI Divisional board contributed funds to make this happen. The educational seminars throughout the state will be divided into 3 areas for 2019; north, central, and south. The dates and places are still be finalized. There is a Divisional Presidents meeting on

December 7th to discuss the actual locations and topics. If anyone has suggestions for topics for the educational seminars, please forward those suggestions to Trustee Theobald. The TOI conference attendance was down slightly. Any suggestions or recommendations to increase attendance should be forward to Trustee Theobald or TOI.

TRUSTEE BRYAN W. KOPMAN – Trustee Kopman thanked Supervisor Baltz and the Board for encouraging participation at the TOI Annual conference. There were many informative sessions. Trustee Kopman further reported that he brought back some information to share with the Township regarding tax levies, etc.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that crews have been very busy with leaf season and despite a recent salt event, the hope is to continue leaf pick-up through November. Highway Commission Ward thanked Trustee Ryan for the use of his industrial air compressor.

ASSESSOR'S REPORT: Assessor Anderson introduced four of her staff members that were in attendance: Rhianna Korst, Janee Roedel, Tam Schwartz, and Julie Erzinger All four attend the Finance Committee meeting and the board meeting to learn more about the Township. Assessor Anderson reported that the appeal season will end with 63 appeals; 21 of which resulted in hearings. The last hearing is scheduled for Monday, November 26th. As reported last month, Board of Review decisions will come sometime in January and the spreadsheet highlighting the \$100,000 or more decrease in AV will be completed at that time and distributed.

Assessor Anderson reported that a new part-time employee has been hired to fill the vacancy of Denise Koehl. Her name is Annette Craven. Next year is the quadrennial assessment year and having this position filled will certainly make this process easier.

Staff is currently working on various projects to assist us with next year's reassessments.

TOWNSHIP CLERK REPORT: No report.

TOWNSHIP COLLECTOR'S REPORT: No report.

SUPERVISOR'S REPORT: Supervisor Baltz deferred to Administrator Dylík for his report.

ADMINISTRATOR'S REPORT: Administrator Dylík reported that Troy Township conducted early voting for Township residents for the two-week period prior to the election. Angela Scaggs, Shane Kelly, Annette Carven and Dylík all worked early voting. This election saw an unprecedented number of voters coming out to the polls and the Troy Township location was no different. During the two-week period of early voting, 1,940 voters early voted at Troy Township. This equates to processing one ballot every 2.1 minutes that Troy Township was open for every voting. As you can imagine this volume of voters put a huge strain on staff and stopped their regular workloads for the full two weeks. Our staff should be commended for all their hard work and a special thanks needs to go out to Assessor Anderson and her entire staff for their behind the scenes assistance. While they were busy with their own heavy workload including appeals and hearings, they still helped with phones, directing voters, answering questions, etc. Without the entire office staff working as a team, we could never have been able to make it through those two weeks. Thank you to everyone.

On Tuesday, November 13th Troy Township held the unveiling of the new perpetual plaque honor the inductees for the Veteran's Honor Roll. It was a great morning program and the veterans were very appreciative of the new plaque. They all enjoyed gathering and sharing stories.

As a reminder all Elected Officials recently received invitations to two holiday events. Please make sure to send in your RSVP by the respective deadlines.

- Senior's Holiday Lunch at Syl's – Tuesday, December 4th at 11:30 a.m.
- Office and Highway Department Employee Holiday Lunch – Thursday, December 20th at Noon.

The Troy Township Highway Department, Offices, and Community Center will be closed in observance of Veterans Day on Thursday, November 22nd and Friday, November 23rd for the Thanksgiving holiday.

OLD BUSINESS:

Supervisor Baltz opened discussion regarding releasing the payment of \$1,885.90 to Willett Hofmann for services rendered during the construction of the Town Fund parking lot. Said payment was approved on October 15, 2018, with the condition that the check be held until further detail of the hours being billed could be reviewed. Trustee Ryan stated that he reviewed the original contract language and the detail provided by Willett Hofmann however, he disagrees and is not comfortable with the hours and detail provide by Willett Hofmann. Trustee Ryan would have liked Willett Hofmann to provided detail about who asked for their assistance for the additional hours. Supervisor Baltz noted that the payment of the bill had been approved at the October 2018 Board meeting and directed Administrator Dylik to mail the payment of \$1,885.90 to Willett Hofmann for services rendered during the construction of the Town Fund parking lot.

Supervisor Baltz reminded the Trustees that if there is a bill presented for payment that they question, that specific bill or part of that bill can be pulled out, deducted from the total payments being approved, and be reviewed at a later date.

Trustee Kopman asked Administrator Dylik to let Willett Hofmann know that for any future projects they may work on with Troy Township, additional and more substantial detail will be expected to justify any additional hours charged.

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

Addressing items, a and b under New Business, Trustee Ryan reported that the Finance Committee met at 5:45 p.m. on Monday, November 19, 2018, for the review and discussion of the proposed levies for the Town Fund and Road & Bridge. He reported that the committee voted to recommend to the full board to approve the estimates of the levies as presented. Ryan complimented Administrator Dylik on her levy proposal. Ryan reminded that the estimate of the levy is being set tonight. The levy ordinances will be presented for approval in December.

- a) Supervisor Baltz presented Resolution 18-19R-17 a resolution adopting the estimate of the 2018 Tax Levy for Troy Township Road District to be paid in 2019 at \$1,364,467.78. Motion made by Trustee Ryan; seconded by Trustee Kopman to adopted Resolution 18-19R-17. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- b) Supervisor Baltz presented Resolution 18-19R-18 a resolution adopting the estimate of the 2018 tax levy for Troy Township to be paid in 2019 at \$1,157,021.92. Motion made by Trustee Ryan; seconded by Trustee Wheeler to adopt Resolution 18-19R-18. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

- c) Supervisor Baltz presented the Pace Paratransit Local Share Agreement for the term beginning January 1, 2019 and ending December 31, 2019 for approval. Administrator Dylik reviewed cost history of the program and reported that she and Supervisor Baltz attend a meeting in October with the local share partners to discuss the program and the intent to continue with the program. One change was made and that was to increase the reservation time from 24 hours in advance to 72 hours in advance. Motion made by Trustee Wheeler; seconded by Trustee Kopman to approve the 2019 Pace Paratransit Local Share Agreement. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- d) Supervisor Baltz reported that the Troy Township Planning Commission will be dissolved effective November 19, 2018. Administrator Dylik reported that (60 ILCS 1/105-35) Sec. 105-35. Township Plan Commission states in part: "In townships located in counties with a population of less than 600,000 and in townships with a population of more than 500 located in counties with a population of more than 3,000,000, the township board may by resolution create a township plan commission". Given that Will County has a population over 600,000, Troy Township does not meet the criteria to have a planning commission in place. Supervisor Baltz commented that the Planning Commission is dissolved.
- e) Supervisor Baltz presented the 2019 Board Committees and Members for approval. Supervisor Baltz summarized that the Finance Committee will be chaired by Trustee Ryan; Seniors & Veterans Committee will be chaired by Trustee Kopman; Health Insurance Committee will be chaired by Trustee Wheeler. Motion made by Trustee Kopman; seconded by Trustee Ryan to approve the 2019 Board Committees and Members. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- f) Supervisor Baltz presented the travel approval for Trustee Bryan W. Kopman at TOI Annual Educational Conference; November 11, 2018, to November 13, 2018, for hotel cost of \$98.00 per-tax per night for two nights and meal reimbursement totaling \$68.77. Motion made by Trustee Wheeler; seconded by Trustee Ryan to approve Trustee Kopman's travel approval. Roll call vote: Kopman-Abstain; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 1 Absent, 1 Abstain. Motion carried.
- g) Supervisor Baltz presented the travel approval for Trustee Larry Ryan at TOI Annual Educational Conference; November 11, 2018, to November 13, 2018, for hotel cost of \$98.00 per-tax per night for two nights and meal reimbursement totaling \$54.18. Motion made by Trustee Wheeler; seconded by Trustee Kopman to approve Trustee Ryan's travel approval. Roll call vote: Kopman-Aye; Ryan-Abstain; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 0 Nays, 1 Absent, 1 Abstain. Motion carried.

Supervisor Baltz asked twice for any new business. No new business was presented.

APPROVAL OF BILLS:

Motion made by Trustee Ryan; seconded by Trustee Kopman to accept the **TOWN FUND & ASSESSOR'S BILLS** for **November 19, 2018**, as presented totaling **\$23,0002.99**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Kopman to accept the **GENERAL ASSISTANCE BILLS** for **November 19, 2018**, as presented totaling **\$2,386.67**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Ryan to accept the **ROAD AND BRIDGE BILLS** for **November 19, 2018**, as presented totaling **\$29,654.81**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

CLOSED SESSION

No items for closed session.

ANNOUNCEMENTS:

The following announcements were made:

- a) Troy Township Offices, Community Center, and Highway Department Closed – Thursday, November 22nd and Friday, November 23rd for the Thanksgiving holiday.
- b) Next Board Meeting – Monday, December 17, 2018.

Supervisor Baltz asked for any other announcements.

No other announcements were made.

ADJOURNMENT:

Motion made by Trustee Ryan; seconded by Trustee Wheeler to adjourn the meeting at approximately 8:03p.m. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Respectfully submitted,

Kristin Cross, Clerk

