
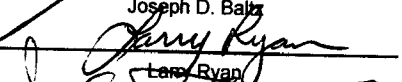
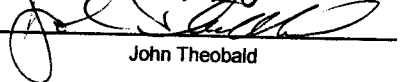
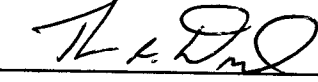
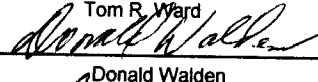
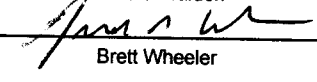
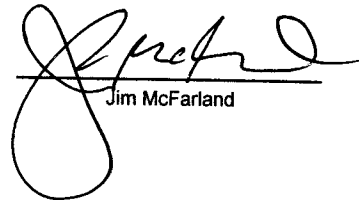


**MONTHLY EXPENSE REPORT**  
**For Month of December 2012**  
**Person Reporting: Tom R. Ward, Commissioner**  
**TROY TOWNSHIP HIGHWAY DEPARTMENT**  
**Date: 12/17/2012**

Supervisor:  Highway  
 Joseph D. Baltz  
 Trustee:  Commissioner:  
 Larry Ryan  
 Trustee:  Trustee:  
 John Theobald

 Commissioner:  
 Tom R. Ward  
 Trustee:  
 Donald Walden  
 Trustee:  
 Brett Wheeler

Clerk:   
 Jim McFarland

Payee	Description	Account	Amount	Paid Check #	Payee Total
PayCor	Payroll Processing 11/19, inv. 2947051	5940 Accounting Servcies	\$ 63.00		*****
PayCor	Payroll Processing 12/4, inv. 2970911	5940 Accounting Servcies	\$ 73.55		\$ 136.55
Allied Waste Servcies	Nov. Basic Service	5670 Maint of Buildings	\$ 204.32	10207	\$ 204.32
BCBS	Dental Insurance	5070 - Health Insurance	\$ 244.05		\$ 244.05
BCBS	Dental Insurance	5070 - Health Insurance	\$ 88.72	10202	\$ 88.72
Comcast	Telephone/Internet Service	5440 Telephone Services	\$ 139.73		\$ 139.73
ComEd	Street Lights - acct. 3547132046	5595 Utilities - Street Lights	\$ 31.18		\$ 31.18
ComEd	Street Lights - acct. 2203043049	5595 Utilities - Street Lights	\$ 2,839.03		\$ 2,839.03
Constellation	Electric Service Monthly Bill	5590 Utilities	\$ 122.71	10204	\$ 122.71
Fidelity Security Life/Eye Med	Vision Insurance	5070 - Health Insurance	\$ 47.12		\$ 47.12
Humana Health Plan Inc.	Health Insurance	5070 - Health Insurance	\$ 950.71		\$ 950.71
Nicor	Natural Gas 26-87-21-2000 6	5590 Utilities	\$ 57.50		\$ 57.50
Shorewood Municipal Utilities	Water & Sewer	5590 Utilities	\$ 71.82		\$ 71.82
Choice Strategies	Health Insurance	5070 - Health Insurance	\$ 139.98	10208	\$ 139.98
Transfer to Troy Township HRA Acct.	Health Insurance	5070 - Health Insurance	\$ 10,000.00	EFT	\$ 10,000.00
Cardmember Services / Chase	Stamps	5470 Postage	\$ 45.00		*****
Cardmember Services / Chase	Checks	5430 Office Supplies	\$ 131.20		*****
Cardmember Services / Chase	Ink	5430 Office Supplies	\$ 35.94		*****
Cardmember Services / Chase	Phone Service	5440 Telephone Services	\$ 11.05		*****
Cardmember Services / Chase	Gas Can	5690 Maint of Equipment	\$ 121.42		*****
Cardmember Services / Chase	Brake Line	5690 Maint of Equipment	\$ 19.52		*****
Cardmember Services / Chase	Returned Tax	5650 Maint of Roads	\$ (9.51)		*****
Cardmember Services / Chase	Crew Safety Lunch	5650 Maint of Roads	\$ 54.28		*****
Cardmember Services / Chase	Blue Tooth	5650 Maint of Roads	\$ 39.00		*****
Cardmember Services / Chase	Water	5650 Maint of Roads	\$ 20.30		*****
Cardmember Services / Chase	Propane Cyndr.	5650 Maint of Roads	\$ 36.04		*****
Cardmember Services / Chase	Propane Cyndr.	5650 Maint of Roads	\$ 39.98		*****
Cardmember Services / Chase	TOI Conf. Dinner	5990 Contingencies	\$ 30.70		*****
Cardmember Services / Chase	TOI Conf. Dinner	5990 Contingencies	\$ 66.95		*****
Cardmember Services / Chase	TOI Conf. Lunch	5990 Contingencies	\$ 28.31		*****

**MONTHLY EXPENSE REPORT**  
**For Month of December 2012**  
**Person Reporting: Tom R. Ward, Commissioner**  
**TROY TOWNSHIP HIGHWAY DEPARTMENT**  
**Date: 12/17/2012**

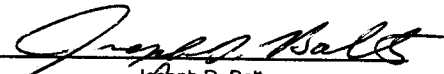
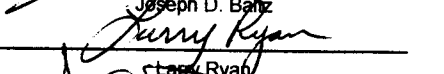
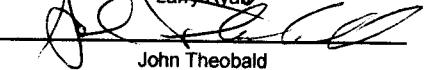
Supervisor: Joseph D. Baltz Highway  
 Trustee: Kerry Ryan Commissioner:  
 Trustee: John Theobald Trustee:


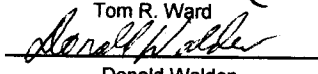
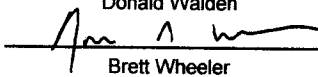
Tom R. Ward  
 Commissioner: Tom R. Ward  
Donald Walden  
 Trustee: Donald Walden  
Brett Wheeler  
 Trustee: Brett Wheeler

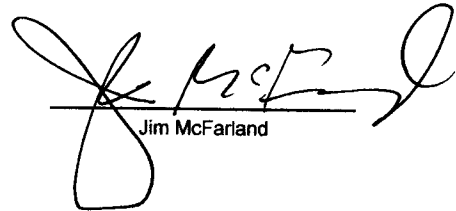
Clerk: Jim McFarland

Payee	Description	Account	Amount	Paid Check #	Payee Total
Cardmember Services / Chase	Hotel Room for TOI Conference	5520 Mileage & Travel	\$ 219.52		\$ 889.70
Staples	Envelopes	5430 Office Supplies	\$ 29.99	10201	\$ 29.99
Feece Oil Company	Conoco Dynalffe, inv. 1246841	5680 Maint of Vehicles	\$ 23.62	*****	
Feece Oil Company	Diesel, inv. 3229676	5710 Gas & Oil	\$ 1,764.45	*****	
Feece Oil Company	Gas, inv. 3231081	5710 Gas & Oil	\$ 610.74	*****	
Feece Oil Company	Conoco Universal, inv. 1253751	5690 Maint of Equipment	\$ 50.75	*****	
Feece Oil Company	Diesel, inv. 3232849	5710 Gas & Oil	\$ 1,844.45	*****	
Feece Oil Company	Gas, inv. 3232850	5710 Gas & Oil	\$ 632.74	*****	
Feece Oil Company	AFIN50, inv. 1256692	5680 Maint of Vehicles	\$ 409.75		\$ 5,336.50
Bonnell Industries Inc.	Pump, inv. 0143026-IN	5810 Capital Outlay - R&B Equipmen	\$ 221.95		\$ 221.95
Standard Truck Parts, Inc.	Fittings and Valve, inv. 79351	5680 Maint of Vehicles	\$ 21.07	*****	
Standard Truck Parts, Inc.	Adapter, inv. 13131	5680 Maint of Vehicles	\$ 29.66		\$ 60.73
Transport Towing, Inc.	Vehicle Safety Inspections # 4, 5, 6 & 8	5680 Maint of Vehicles	\$ 94.00		\$ 94.00
Ferro Asphalt Corporation	Surface, inv. 25049	5670 Maint of Buildings	\$ 317.98		\$ 317.98
Wright Express / Fleet	Gas - November Bill	5710 Gas & Oil	\$ 1,037.20	10205	\$ 1,037.20
Darryl A. Dupre Inc.	Air Valve, inv. 158559	5690 Maint of Equipment	\$ 18.18	*****	
Darryl A. Dupre Inc.	Plug, Bracket, inv. 158749	5690 Maint of Equipment	\$ 93.33	*****	
Darryl A. Dupre Inc.	Brake Lights, inv. 158773	5680 Maint of Vehicles	\$ 41.40	*****	
Darryl A. Dupre Inc.	Truck Lights, inv. 158775	5680 Maint of Vehicles	\$ 5.10	*****	
Darryl A. Dupre Inc.	Return Trailer Lights, inv. 007775	5690 Maint of Equipment	\$ (10.30)	*****	
Darryl A. Dupre Inc.	Trailer Jack, inv. 158796	5690 Maint of Equipment	\$ 46.40	*****	
Darryl A. Dupre Inc.	Return Brake Dryer, inv. 007782	5690 Maint of Equipment	\$ (108.74)	*****	
Darryl A. Dupre Inc.	Truck Lights, inv. 158874	5680 Maint of Vehicles	\$ 54.37	*****	
Darryl A. Dupre Inc.	Truck Lights, inv. 158875	5680 Maint of Vehicles	\$ 13.29	*****	
Darryl A. Dupre Inc.	24V Dryer, inv. 159024	5680 Maint of Vehicles	\$ 393.23	*****	
Darryl A. Dupre Inc.	Switches, inv. 159151	5680 Maint of Vehicles	\$ 152.61	*****	
Darryl A. Dupre Inc.	Air Filter, inv. 15978	5680 Maint of Vehicles	\$ 163.43		\$ 662.30
Airgas	Acetylene, inv. 9010466761	5690 Maint of Equipment	\$ 75.24	*****	
Airgas	Acetylene & Oxygen, inv.9905709410	5690 Maint of Equipment	\$ 20.13		\$ 95.37
Chicago International Trucks	Chamber, inv. 13035067	5680 Maint of Vehicles	\$ 459.72	*****	

**MONTHLY EXPENSE REPORT**  
**For Month of December 2012**  
**Person Reporting: Tom R. Ward, Commissioner**  
**TROY TOWNSHIP HIGHWAY DEPARTMENT**  
**Date: 12/17/2012**

Supervisor:   
 Joseph D. Baltz  
 Trustee:   
 Larry Ryan  
 Trustee:   
 John Theobald

Highway Commissioner:   
 Tom R. Ward  
 Trustee:   
 Donald Walden  
 Trustee:   
 Brett Wheeler

Clerk:   
 Jim McFarland

Payee	Description	Account	Amount	Paid Check #	Payee Total
Chicago International Trucks	Elbow (male), inv. 13035104	5680 Maint of Vehicles	\$ 10.08		*****
Chicago International Trucks	Light, inv. 13035452	5680 Maint of Vehicles	\$ 144.10		*****
Chicago International Trucks	Light, inv. 13035491	5680 Maint of Vehicles	\$ 198.72		*****
Chicago International Trucks	Blade, inv. 13035496	5680 Maint of Vehicles	\$ 16.96		*****
Chicago International Trucks	Screw, inv. 13035578	5680 Maint of Vehicles	\$ 5.26		*****
Chicago International Trucks	Brake Shoe, inv. 13036550	5680 Maint of Vehicles	\$ 442.97		*****
Chicago International Trucks	Return Core, inv. CM13036550	5680 Maint of Vehicles	\$ (63.84)		*****
Chicago International Trucks	Adjuster, inv. 13036652	5680 Maint of Vehicles	\$ 128.07		*****
Chicago International Trucks	Adjuster, inv. 13036721	5680 Maint of Vehicles	\$ 105.07		*****
Chicago International Trucks	Water Filter, inv. 13036771	5680 Maint of Vehicles	\$ 19.06		\$ 1,466.17
Dependable Auto Electric	Leaf Vacuum Starter	5690 Maint of Equipment	\$ 345.00		\$ 345.00
Patten CAT	Valve, inv. P50C0800163	5690 Maint of Equipment	\$ 213.86		\$ 213.86
Menards	Safety Switch, inv. 9939	5830 Capital Outlay - Building	\$ 79.41		*****
Menards	Circuit Test, inv. 9875	5690 Maint of Equipment	\$ 5.67		*****
Menards	Salt V Box, inv. 9870	5690 Maint of Equipment	\$ 79.96		*****
Menards	Ball Valve, inv. 10245	5690 Maint of Equipment	\$ 96.89		*****
Menards	Ele. Parts V-box Spreader, inv. 11848	5690 Maint of Equipment	\$ 36.75		\$ 298.68
Jennifer Koca	Office Cleaning 7.1.12 - 1.1.13	5700 Janitorial Services	\$ 300.00		\$ 300.00
Home Depot Credit Services	Pipe Fitting	5650 Maint of Roads	\$ 88.41	10206	*****
Home Depot Credit Services	Pipe Fitting	5650 Maint of Roads	\$ 23.73	10206	\$ 112.14
Crescent Electric Supply Company	Salt Shed Electric Parts, inv. 038-309774	5830 Capital Outlay - Building	\$ 906.08		\$ 906.08
Big R Stores	Tip Contacts, inv. 641514	5690 Maint of Equipment	\$ 103.58		*****
Big R Stores	Chrome Ball, inv. 641492	5680 Maint of Vehicles	\$ 250.69		\$ 354.27
WEX Bank (Fleet Serv)	Gas - December Bill	5710 Gas & Oil	\$ 298.86		\$ 298.86
Ajax Linen & Uniform	Carpet Run. 10/30, inv. 708758	5700 Janitorial Services	\$ 34.57		*****
Ajax Linen & Uniform	Carpet Run. 11/6, inv. 709605	5700 Janitorial Services	\$ 34.57		*****
Ajax Linen & Uniform	Carpet Run. 11/13, inv. 710736	5700 Janitorial Services	\$ 34.57		*****
Ajax Linen & Uniform	Carpet Run. 11/20, inv. 711576	5700 Janitorial Services	\$ 34.57		\$ 138.28
Ron Tirapelli Ford, Inc.	Glow Plugs, inv. 366169	5680 Maint of Vehicles	\$ 123.36		\$ 123.36
Shorewood Home and Auto	Hardware, inv. 587794	5680 Maint of Vehicles	\$ 3.78		*****

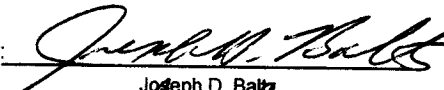
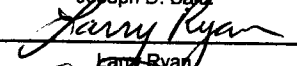
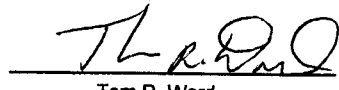
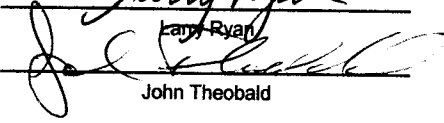
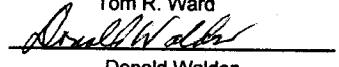
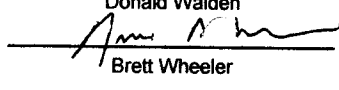
# MONTHLY EXPENSE REPORT

For Month of December 2012

Person Reporting: Tom R. Ward, Commissioner

TROY TOWNSHIP HIGHWAY DEPARTMENT

Date: 12/17/2012

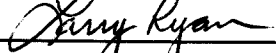
Supervisor:  Highway  
 Trustee:  Commissioner:   
 Trustee:  Trustee:   
 Trustee: 

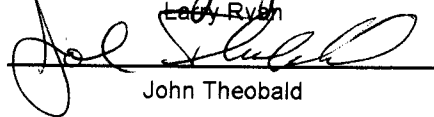
Clerk:   
 Jim McFarland

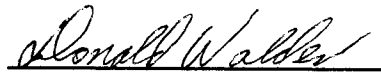
Payee	Description	Account	Amount	Paid Check #	Payee Total
Shorewood Home and Auto	Propane, inv. 589234	5690 Maint of Equipment	\$ 27.95	*****	
Shorewood Home and Auto	Wire & Oil, inv. 588540	5830 Capital Outlay - Building	\$ 46.99	*****	
Shorewood Home and Auto	Brake Fluid, inv. 299736	5680 Maint of Vehicles	\$ 6.49	*****	
Shorewood Home and Auto	Brake Fluid, inv. 299735	5680 Maint of Vehicles	\$ 6.49	*****	
Shorewood Home and Auto	Propane, inv. 588149	5690 Maint of Equipment	\$ 27.95	*****	
Shorewood Home and Auto	Square Tube, inv. 589260	5830 Capital Outlay - Building	\$ 20.18		\$ 139.83
Chris Wagner	Storbe Light	5680 Maint of Vehicles	\$ 150.00		\$ 150.00
Napa Auto Parts	Connector, inv. 034337	5830 Capital Outlay - Building	\$ 42.67	*****	
Napa Auto Parts	Oil Filter, inv. 034519	5680 Maint of Vehicles	\$ 5.19	*****	
Napa Auto Parts	Halogen Capsule, inv. 034823	5680 Maint of Vehicles	\$ 18.38	*****	
Napa Auto Parts	Fuel Filter, inv. 035211	5680 Maint of Vehicles	\$ 38.83	*****	
Napa Auto Parts	Small Jack Charger, inv. 035670	5830 Capital Outlay - Building	\$ 21.99		\$ 127.06
Beaver Creek Enterprises, Inc.	Twin Hose, Striker, Grinding Wheel	5690 Maint of Equipment	\$ 61.18		\$ 61.18
So Dear to Pat's Heart	Flowers for Rulec Funeral	5990 Contingencies	\$ 157.50		\$ 157.50
<b>TOTAL</b>					<b>\$ 29,201.41</b>

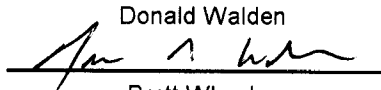
**MONTHLY EXPENSE REPORT**  
**For Month of December 2012**  
**Person Reporting: Joseph D. Baltz, Supervisor**  
**GENERAL ASSISTANCE**  
**Date: 12/17/2012**

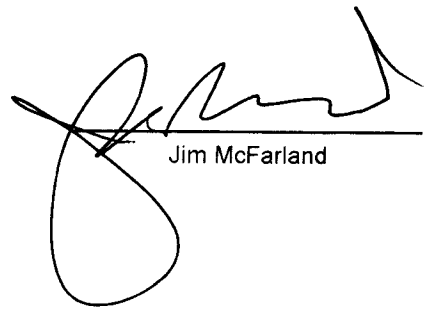
Supervisor:   
 Joseph D. Baltz

Trustee:   
 Larry Ryan

Trustee:   
 John Theobald

Trustee:   
 Donald Walden

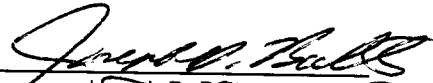
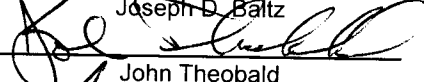
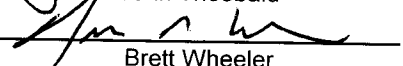
Trustee:   
 Brett Wheeler

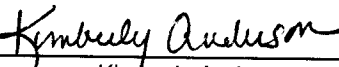
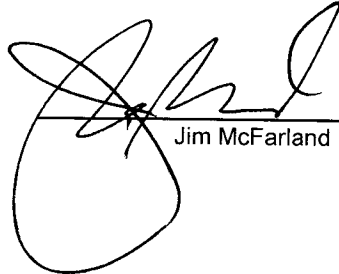
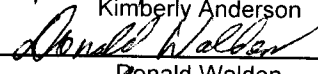
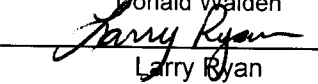
Clerk:   
 Jim McFarland

Payee	Description	Account	Amount	Paid Check #	Payee Total
Paycor	Payroll Processing 11/19, inv. 2947061	5940 Accounting Servcies	\$ 46.40	*****	
Paycor	Payroll Processing 12/4, inv. 2970912	5940 Accounting Servcies	\$ 46.40		\$ 92.80
Community Services Council of Will County, Inc.	Yearly Dues	5990 Contingencies	\$ 35.00		\$ 35.00
Lisa Imbody	Mileage Reimb to/from DuPage Fed. Train.	5520 Mileage & Travel	\$ 57.68		\$ 57.68
Jennifer Dylik	Reimbursement for GAP Lunch Sodas	5990 Contingencies	\$ 3.15		\$ 3.15
<b>TOTAL</b>					<b>\$ 188.63</b>

**MONTHLY EXPENSE REPORT**  
**December**  
**Person Reporting: Kimberly Anderson**  
**ASSESSOR**

**12/18/2012**

Supervisor:   
 Joseph D. Baltz  
 Trustee:   
 John Theobald  
 Trustee:   
 Brett Wheeler

Assessor:  Clerk:   
 Kimberly Anderson  
 Trustee:   
 Donald Walden  
 Trustee:   
 Larry Ryan

Payee	Description	Account	Amount	Paid Check #	Payee Total
Blue Cross/ Blue Shield	Dental	5070 - Health Insurance	\$ 35.58		\$ 35.58
Humana Health Plan	Health Insurance	5070 - Health Insurance	\$ 263.18		\$ 263.18
Fidelity Security Life	Vision Coverage	5070 - Health Insurance	\$ 18.48		\$ 18.48
HRA Account	Health Insurance	5070 - Health Insurance	\$ 2,000.00		\$ 2,000.00
Choice Strategies	Health Insurance	5070 - Health Insurance	\$46.66	<i>paid</i>	\$ 46.66
AT&T	Phone Service	5440 Telephone Services	\$ 138.63	<i>paid</i>	\$ 138.63
ComCast	Internet	5440 Telephone Services	\$ 81.90	<i>paid</i>	\$ 81.90
Joe O'Idani	Computer Support	5930 Other Professional Services	\$821.50		\$ 821.50
Kaeser & Blair Inc	Employee Wear	5990 Contingencies	\$110.91		\$110.91
<b>TOTAL</b>					<b>\$ 3,516.84</b>

*Added after Friday 12-14-12 ja*

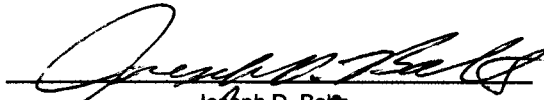
# MONTHLY EXPENSE REPORT

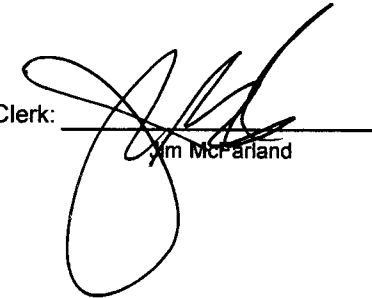
For month of December 2012

Person Reporting: Joseph D. Baltz, Supervisor

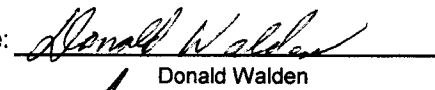
TOWN - ADMINISTRATIVE

Date: 12/17/2012


Supervisor:   
Joseph D. Baltz

Clerk:   
Jim McFarland

Trustee:   
Larry Ryan

Trustee:   
Donald Walden

Trustee:   
John Theobald

Trustee:   
Brett Wheeler

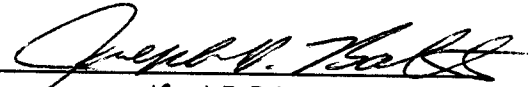
Payee	Description	Account	Amount	Paid Check #	Payee Total
Paycor	Payroll Processing 11/19, inv. 2947086	5940 Accounting Services	\$ 86.80		*****
Paycor	Payroll Processing 12/4, inv. 2970913	5940 Accounting Services	\$ 101.30		\$ 188.10
Allied Waste Services	Basic Service - December	5670 Maint of Buildings	\$ 63.25	by phone	\$ 63.25
AT&T	Local and Long Distance	5440 Telephone Services	\$ 145.31	10719	\$ 145.31
BCBS	Dental Insurance	5070 - Health Insurance	\$ 257.06		\$ 257.06
Choice Strategies	Health Insurance	5070 - Health Insurance	\$ 93.36	10724	\$ 93.36
Transfer to Troy Township HRA Acct.	Health Insurance	5070 - Health Insurance	\$ 8,000.00	EFT	\$ 8,000.00
Comcast	Internet & TV Service	5440 Telephone Services	\$ 47.14	10720	\$ 47.14
Constellation	Electric Service Monthly Bill	5590 Utilities	\$ 948.08	10717	\$ 948.08
Fidelity Security Life/Eye Med	Vision Insurance	5070 - Health Insurance	\$ 60.52		\$ 60.52
Humana	Health Insurance	5070 - Health Insurance	\$ 1,817.44		\$ 1,817.44
Kinzlers Janitorial	Nov. Service, inv. 9322	5670 Maint of Buildings	\$ 450.00		\$ 450.00
Nicor	Natural Gas	5590 Utilities	\$ 472.01		\$ 472.01
Sam's Club / GEMB	Senior Birthday Cake	5920 Admin of Senior Services - In House	\$ 26.96		\$ 26.96
Shorewood Municipal Utilities	Water & Sewer	5590 Utilities	\$ 113.14		\$ 113.14
AJAX Uniform Rentals	Carpet Run. 11/27, inv. 712357	5670 Maint of Buildings	\$ 41.21		*****
AJAX Uniform Rentals	Carpet Run. 12/11, inv. 713933	5670 Maint of Buildings	\$ 41.83		\$ 83.04
Farmers Weekly Review	Publish Demo/Rep Party Caucus, inv. 28087	5500 Printing & Publishing	\$ 45.00		\$ 45.00
Assoc. of Illinois Service Centers	Yearly Membership	5540 Dues	\$ 50.00		\$ 50.00
Westide Mechanical, LLC	Repaired Pump Coupler, inv. 0147127-IN	5690 Maint of Equipment	\$ 202.00		*****
Westide Mechanical, LLC	Quaterly Payment of HVAC Agree, inv. 176 02B	5690 Maint of Equipment	\$ 1,525.00		\$ 1,727.00
Groups on the Go Travel Club	Refund of Room Deposit and Fee	5890 Rental Deposit Refunds	\$ 185.00	10718	\$ 185.00
Impress Printing & Design	Letterhead & Envelopes, inv. 6067	5430 Office Supplies	\$ 349.00		\$ 349.00
New Life Healthy Home Services, Inc.	Cleaned office & comm. Ctr. Carpet	5670 Maint of Buildings	\$ 800.00		\$ 800.00
AISC	Centervention 2013 Training Fee	5580 Training	\$ 100.00		\$ 100.00

# MONTHLY EXPENSE REPORT


For month of December 2012

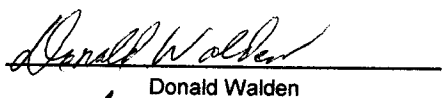
Person Reporting: Joseph D. Baltz, Supervisor  
TOWN - ADMINISTRATIVE


Date: 12/17/2012

Supervisor: 

Trustee: 

Trustee: 

Trustee: 

Trustee: 

Clerk: 

Payee	Description	Account	Amount	Paid Check #	Payee Total
Cardmember Services (CHASE)	Employee Lunch - Appeals & Early Voting	5990 Contingency	\$ 78.41		*****
Cardmember Services (CHASE)	Elected Officials Framed Picture	5430 Office Supplies	\$ 98.03		*****
Cardmember Services (CHASE)	Hotel Rooms at TOI Conference	5520 Mileage & Travel	\$ 1,097.60		*****
Cardmember Services (CHASE)	Birthdays	5920 Sr. In House	\$ 8.98		*****
Cardmember Services (CHASE)	Stamps	5470 Postage	\$ 45.00		*****
Cardmember Services (CHASE)	Scale	5430 Office Supplies	\$ 9.99		*****
Cardmember Services (CHASE)	Computer Backup System	5800 Cap. Outlay	\$ 8.00		*****
Cardmember Services (CHASE)	Christmas Bags for Senior's Holiday Party	5920 Sr. In House	\$ 18.00		*****
Cardmember Services (CHASE)	Retirement Gift	5990 Contingency	\$ 134.99		\$ 1,499.00
Pace Suburban Bus	Sept. 2012 Local Share	5925 Admin of Senior Services - Out of Hous	\$ 922.68		\$ 922.68
Mahoney, Silverman & Cross, LLC	Caucus Notice Question	5900 Legal Assistance	\$ 185.00		\$ 185.00
Kaeser & Blair Incorporated	Emplyee Wear	5990 Contingencies	\$ 72.94		\$ 72.94
So Dear to Pat's Heart	Flowers for Rulec Funeral	5990 Contingencies	\$ 107.50		\$ 107.50
Staples	Office Supplies (paper, colored ink, correction)	5430 Office Supplies	\$ 73.49		\$ 73.49
John Theobald	Reimburse mileage and meal perdiem TOI	5520 Mileage & Travel	\$ 263.38		\$ 263.38
<b>TOTAL</b>					<b>\$ 19,145.40</b>

Bills in Yellow were added/changed after Friday December 14, 2012