

Minutes of the Troy Township Board Meeting
Monday, June 21, 2021
7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by former Clerk Kristin Cross.

Roll call:

Supervisor Joseph D. Baltz – Present
Trustee Bryan W. Kopman – Present
Trustee Brett Wheeler – Absent-Excused

Trustee Johnnie Greenwood – Present
Trustee Jerry Nudera – Present

Quorum is established.

Also, in Attendance:

Clerk Larry Ryan
Highway Commissioner Thomas R. Ward

Collector Dawn Damiani
Administrator Jennifer Dylik

GUESTS AND CITIZEN COMMENTS:

Supervisor Baltz opened the meeting for guest and citizen comments. No comments were made. After asking two more times, Supervisor Baltz closed the meeting for citizen comments.

DONALD D. WALDEN VETERAN'S HONOR ROLL:

The following individual(s) were inducted into the Donald D. Walden Veteran's Honor Roll:

- a) George W. Lehman – Corporal, Artillery Surveyor, United States Army
- b) Daniel Campus. – Sergeant E-5, Helicopter Hydraulic Mechanic, United States Marine Corps

PRESENTATIONS:

Supervisor Baltz and the Troy Township Board presented former Township Clerk Kristin Cross with Resolution 21-22R-04 and a plaque of appreciation honoring her years of service to Troy Township. Ms. Cross served the Township as Collector from February 20, 2012, to May 19, 2013, and as a Clerk from May 20, 2013, to May 16, 2021.

Supervisor Baltz welcomed Mr. John B. Greuling, President and CEO along with Ms. Julie A. Wilkinson, Vice President of Investor Relations with the Will County Center for Economic Development to the meeting. Mr. Greuling gave a brief presentation about the CED and its most recent activities covering such topics as investment sources, local road projects, major business projects, unemployment statistics, economic statistics, etc. Ms. Wilkinson spoke and thanked the Township for being an investor since 1992. She discussed the current investment levels at the CED and presented the Board with a proposed investment pledge of \$1,200 in 2021, \$1,500 in 2022, and \$1,800 in 2023. Supervisor Baltz thanked Mr. Greuling and Ms. Wilkinson for their time and noted that the investment pledge will be considered later under new business.

APPROVAL OF MINUTES:

Supervisor Baltz presented the minutes from the May 17, 2021, Swearing in Ceremony for approval. Motion made by Trustee Nudera; seconded by Trustee Greenwood to approve the MINUTES of the May 17, 2021, SWEARING IN CEREMONY. Roll call vote: Greenwood – Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Supervisor Baltz presented the minutes from the May 17, 2021, regular Board Meeting for approval. Motion made by Trustee Kopman; seconded by Trustee Greenwood to approve the MINUTES of the May 17, 2021, REGULAR BOARD MEETING. Roll call vote: Greenwood – Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

TREASURER'S REPORT:

The TREASURER'S REPORT was placed on file by Supervisor Baltz. Motion made by Trustee Nudera; seconded by Trustee Kopman to accept the Treasurer's Report for the month ending May 31, 2021. Roll call vote: Greenwood – Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

CORRESPONDENCE:

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Election congratulatory letters from:
 - State Representative Mark Batinick
 - Pace
 - Metropolitan Township Association
- Will County Circuit Clerk fine money totaling \$722.50 for the period April 1, 2021 to April 30, 2021
- Notice of Annexation from the City of Joliet for 800 Magnolia Dr., Joliet
- Clarke Mosquito May 2021 Status Report
- CASA of Will County Informational Letter
- Will County Center for Community Concerns Annual Service Summary
- Will County Center for Community Concerns Community Action News, April 2021
- Township Perspectives Magazine, June 2021
- Illinois Municipal League Review, June 2021

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE JOHNNIE GREENWOOD – No report.

TRUSTEE BRYAN W. KOPMAN – Trustee Kopman wished everyone a happy and safe 4th of July.

TRUSTEE JERRY NUDERA – Trustee Nudera reported that the Building Renovation Committee meet on June 8, 2021, with Jacob Been of Healy Bender Patton and Been Architects regarding possible interior and exterior building renovations. The committee will be meeting again on Monday, June 28, 2021, at 9:00 a.m. to discuss possible budget numbers.

Supervisor Baltz reported that in the bills tonight the Board will be approving the final payment on the debt certificate obtained to fund the addition and renovations done in 2006.

TRUSTEE BRETT WHEELER – No report. Excused absence.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that tar and chip has been completed on Black Rd., S. Ingolsby Rd. and Shepley Rd. between S. Ingolsby and River. Crack sealing has been completed. One more road project on County Line Rd. at Holt Rd. will be completed. The River Road bridge going over I-80 received tar and chip. IDOT has slated the Shepley Rd. bridge over I80 for replacement in 2022 (estimate) and the River Road bridge over I80 for replacement in 2023 (estimate).

ASSESSOR'S REPORT: Administrator Dylik reported on behalf of Assessor Anderson:

As of Friday, June 17th all reassessments for 2021 are complete and have been sent to Will County for processing. Reassessment notices will be mailed by Will County on August 6th which is also the publication date. This will begin the appeal season. The Board of Review deadline is September 13th. The board of review is holding their annual meeting with the assessors on July 21st.

There was a PTAB settlement made by Will County for Ecolab. The PTAB was for 2018, 2019 and 2020. There was an assessment offset done for 2021 so no refunds will be necessary for any taxing body. The assessed market value for 2018 was \$11.4m, 2019 was \$11.7m, and 2020 for \$12.9m. There was an addition done in 2019 that was for a partial assessment and the addition was placed on for a full assessment in 2020. The permit was for \$2.5m to construct a chiller house. An appraisal was conducted by Ecolab for 2018 with a value of \$9m (which did not include the addition of the chiller house), the school districts had their own appraisal that placed a value of \$13.7m that also did not include the chiller house. A settlement was made for \$11m that will carryover until the next quadrennial assessment year that is 2023. Please contact Assessor Anderson directly with any questions on this PTAB settlement.

Field staff has been out picking up all new construction. The new construction deadline is in October.

There is still no word that the Governor has signed HB 3289 to carryover exemptions. The Troy Township Assessor's office is asking everyone that call in to be patient and if it does not carryover then Will County will send them a renewal in the mail. First time applicants should fill out the application now.

TOWNSHIP CLERK REPORT: Clerk Ryan reported that he recently volunteered placing flags for Memorial Day at the Abraham Lincoln National Cemetery. He reported that the Cemetery is very impressive. He estimates that his group placed approximately 5,000 flags.

TOWNSHIP COLLECTOR'S REPORT: No report.

SUPERVISOR'S REPORT: Supervisor Baltz reported that the Troy Fire Protection District recently reconstructed their parking lot at Station #2. Station #2 and the Troy Township Offices share a driveway to access the two different parking lots. Troy Fire and Troy Township have agreed to share the expense of having the shared driveway entrance seal coated and restriped.

ADMINISTRATOR'S REPORT: Administrator Dylik reported that new township website is coming along nicely. She and Angela Scaggs have worked with the vendor on entire site mapping. Once he completes the mapping a full sample website will be available to start reviewing and making any necessary adjustments/tweaks. Dylik further reported:

- The Secretary of State's Mobile Driver's services unit was at the Township on Tuesday, June 1st from 10:00 am until 2:00 pm. During that time, they were able to process 38 driver's licenses and state id's and 11 license plate stickers. On Thursday, June 3rd they conducted a rule of the road review course with approximately 14 participants.
- Auditors from Mack and Associates were out on June 4th to do their field work. The audit is expected to be presented at the July meeting. This will complete Mack & Associates 3rd year for audit preparation. Therefore, the Township will send out a new RFP for audit services this fall.
- Update from Willett Hoffman regarding the Shepley Rd. Bridge Project
 - Environmental permitting: The Environmental Survey Request (ESR) was submitted in October of 2020. Our sub-consultant Huff & Huff has completed the wetland survey. The survey will be submitted to IDOT this month to conclude the ESR process for approval.
 - Preliminary Bridge Design and Hydraulic Report PBDHR. The bridge will be a single span steel plate girder structure, two lanes with a bicycle/pedestrian path. The approximately 200ft single span will have a 45-degree skew. We have requested the regulatory hydraulic model from the USACE to begin modelling the DuPage River effects.

- o Preferred alignment: The preferred roadway alignment will impact the Will County Forest Preserve the most, and COMED property the least. The alignment will include a bicycle/pedestrian path. The alignment will bypass the existing bridge structure as discussed in past meetings.
- o Section 106 and Utilities: We are developing a license agreement with the Will County Forest Preserve and an easement request with COMED for the new alignment. Both documents are in process with their respective agency.
- o A meeting with the Federal Highway Administration is tentatively scheduled for 7/13/2021. Troy Township will participate in this meeting.
- o Willett Hoffman will work with the Township to schedule a township public meeting for some time in the late summer/early fall. WH recommends waiting until after the FHWA meeting to establish the exact date/time and agenda.
- o Currently, the proposed letting date is in the Spring of 2023.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business was presented.

NEW BUSINESS:

- a) Supervisor Baltz presented the **Will County Center for Economic Development Three Year Pledge** for \$1,200 in 2021, \$1,500 in 2022, and \$1,800 in 2023 for approval. Motion made by Trustee Greenwood; seconded by Trustee Nudera to approve the Will County CED Three Year Pledge. Roll call vote: Greenwood – Aye; Kopman-Absain; Nudera-Aye; Wheeler-Absent; Baltz-Aye. 3 Ayes, 0 Nays, 1 Absent. 1 Abstain. Motion carried.
- b) Supervisor Baltz requested approval to **appointment the firm of Rathbun, Cservenyak & Kozol, LLC as Township Legal Counsel with the firm of Mahoney, Silverman, & Cross, LLC as Backup Counsel in the event of a conflict of interest.** Motion made by Trustee Kopman; seconded by Trustee Nudera to appointment the firm of Rathbun, Cservenyak & Kozol, LLC as Township Legal Counsel with the firm of Mahoney, Silverman, & Cross, LLC as Backup Counsel in the event of a conflict of interest. Roll call vote: Greenwood – Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- c) Supervisor Baltz presented **Resolution 21-22R-05 TOIRMA Loss Control Policy** for approval. Administrator Dylik reported that the Township's insurance is carried through TOIRMA (Township Officials of Illinois Rick Management Association) and TOIRAM requested each new Board approve this loss control policy. Motion made by Trustee Greenwood; seconded by Trustee Nudera to approve Resolution 21-22R-05 TOIRMA Loss Control Policy. Roll call vote: Greenwood – Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- d) Supervisor Baltz presented the **travel approval for employee Annette Craven**, Illinois Property Assessment Institute Class in Rockford, Illinois, June 27, 2021 to June 30, 2021 – Approval for Three Nights Hotel Cost at \$149.00 per Night. Motion made by Trustee Kopman; seconded by Trustee Greenwood to approve travel for Annette Craven. Roll call vote: Greenwood – Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- e) Supervisor Baltz presented the **travel approval for employee Rhianna Korst**, Illinois Property Assessment Institute Class in Rockford, Illinois, June 27, 2021 to June 30, 2021 – Approval for Three Nights Hotel Cost at \$149.00 per Night. Motion made by Trustee Nudera; seconded by Trustee Greenwood to approve travel for Rhianna Korst. Roll call vote: Greenwood – Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Supervisor Baltz asked three times for any other new business. No other new business was presented.

APPROVAL OF BILLS:

Motion made by Trustee Kopman; seconded by Trustee Nudera to accept the **TOWN FUND & ASSESSOR'S BILLS** for **June 21, 2021**, as presented totaling **\$99,929.40**. Roll call vote: Greenwood – Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Greenwood to accept the **GENERAL ASSISTANCE BILLS** for **June 21, 2021**, as presented totaling **\$462.71**. Roll call vote: Greenwood – Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Nudera; seconded by Trustee Greenwood to accept the **ROAD AND BRIDGE BILLS** for **June 21, 2021**, as presented totaling **\$65,367.50**. Roll call vote: Greenwood – Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

CLOSED SESSION:

No items for closed session.

ANNOUNCEMENTS:

The following announcements were made:

- a) The Troy Township Offices, Community Center, and Highway Department will be closed on Monday, July 5, 2021, for Independence Day.
- b) Next Board Meeting – Monday, July 19, 2021, at 7:00 p.m.

Supervisor Baltz asked for any other announcements.

No other announcements were made.

ADJOURNMENT:

Motion made by Trustee Kopman; seconded by Trustee Greenwood to adjourn the meeting at approximately 8:10 p.m. Roll call vote: Greenwood – Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Respectfully submitted,

Larry Ryan, Clerk

