

Minutes of the Troy Township Board Meeting
Monday, September 19, 2022
7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Trustee, Brett Wheeler.

Roll call:

Supervisor Joseph D. Baltz – Present	Trustee Johnnie Greenwood – Present
Trustee Bryan W. Kopman – Present	Trustee Jerry Nudera – Present
Trustee Brett Wheeler – Present	

Quorum is established.

Also, in Attendance:

Clerk Larry Ryan	Assessor Kimberly Anderson
	Administrator Jennifer Dylik

GUESTS AND CITIZEN COMMENTS:

Supervisor Baltz opened the meeting for the introduction of guests and citizen comments.

After asking a third time, and hearing none, Supervisor Baltz closed the meeting for citizen comments.

APPROVAL OF MINUTES:

Supervisor Baltz presented the minutes from August 15, 2022, the regular **Board Meeting**, for approval. After no questions were raised, a motion was made by Trustee Nudera; seconded by Trustee Greenwood to approve the **MINUTES** of the **August 15, 2022, REGULAR BOARD MEETING.**

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.

5 Ayes, 0 Nays, 0 Absent. Motion carried.

TREASURER'S REPORT:

The Treasurer's Report for the month ending August 31, 2022, was placed on file by Supervisor Baltz. After no questions were raised, a motion was made by Trustee Kopman; seconded by Trustee Wheeler to accept the **TREASURER'S REPORT** for the month ending **August 31, 2022.**

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.

5 Ayes, 0 Nays, 0 Absent. Motion carried.

CORRESPONDENCE:

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Thank from Jen & Bob Dylik for the memorial Hospice donation on behalf of Connie Dylik.
- Thank you submitted regarding the efforts of Cindy Stasell for assistance with a medical equipment loan and guidance to Catholic Charities and Senior Services for additional help.
- Thank you from Tom Heyworth and the help given to him by Assessor's and Supervisor's Offices
- Thank you from Christine Weaver directed to the Staff during a minor medical issue.

- Clarke mosquito services update through August 2022, with no more applications scheduled.
- Forward of concerns and complaints of environmental tanks left in Saddlebrook subdivision to Village Administrator Aaron Klima.
- Will County Board of Review submitted several commercial and industrial requests for reductions.
- Will County Circuit Clerk submitted fines collected from traffic violations.
- TOIRMA Newsletter
- Troy Township Fall 2022 Newsletter has been completed and sent with enhanced layout
- Plainfield / Shorewood Chamber of Commerce publication.
- Illinois Municipal League Review, September 2022

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE JOHNNIE GREENWOOD – No report.

TRUSTEE BRYAN W. KOPMAN – No report

TRUSTEE JERRY NUDERA – No report.

TRUSTEE BRETT WHEELER – No report

HIGHWAY DEPARTMENT REPORT: Administrator Dylik presented the following on behalf of Commissioner Ward

- Prior to leaf season, crews are looking to complete ditch grading projects and asphalt patching.
- Approximately 95% of maintenance work is performed “in-house”. This includes a fair amount of fabrication and welding on dump bodies & other equipment. We commend the staff and are proud of their talents.
- Hopefully one last pass with the ditch mowers this coming week, before the winter season.

ASSESSOR’S REPORT: Assessor Kim Anderson presented the following:

- Appeals season has begun and so far, a total of 12 were received over the last two weeks.
- Attended a final class in East Peoria that is required to retain CIAO designation for the next four years.
- Thank you to the Building Renovation Committee for all their hard work and dedication, as well as Board members who attended meetings. There was plenty of thought and discussion that went into the project. It is our hope the project will move forward.
- The deadline to have all “new construction” entered and finalized on October 7, 2022.
- The quadrennial assessment year will require staff to dedicate time in 2022 and early 2023 to prepare/plan for the completion of reassessments.

TOWNSHIP CLERK REPORT: No report.

TOWNSHIP COLLECTOR’S REPORT: No report.

ADMINISTRATOR’S REPORT: Administrator Dylik presented the following:

- The 4817 Frank Drive update includes a permanent injunction being issued against the former tenants/property owner. New tenants are now in the home.
- The next Shredding Event is scheduled for Saturday, October 1st from 9:00am – 11:00am. Let Angela know your availability to volunteer at the event.
- TOI Educational Conference in Springfield, IL November 13, and RSVP by October 1st.

- Update on the Shepley Road Bridge Project from Willett Hofmann as Phase I Engineering is wrapping up. Typical IDOT requirements for Phase II were performed in Phase I. Target Bid Letting is June 2023. WH may update at the October Board Meeting.

SUPERVISOR'S REPORT:

Supervisor Joseph Baltz deferred his report to the New Business segment of the meeting.

OLD BUSINESS:

Supervisor Baltz asked for any old business. After asking for a third time, no old business was presented.

NEW BUSINESS:

Supervisor Baltz then submitted the following item:

- a) Award of Bids for Renovation Work at the Troy Township Office and Community Center

Introduction of Jacob Been, of Healy Bender Patton & Been Architects, to present a general overview of the September 6, 2022, Bid Letting. Also introduced was Rich Berti from R. Berti Building Solutions and a history of bidder requirements (i.e., similar projects, qualifications). Multiple base bids and alternates were submitted to allow the Board the flexibility to award or forego specific segments of work.

Supervisor Baltz then presented the following Bid items for approval:

- i. Award of **Base Bid 1** General Contract Work to R. Berti Building Solutions in the amount of \$361,500.00. A motion was made by Trustee Nudera; seconded by Trustee Greenwood to approve the **award of Base Bid 1 General Contract Work to R. Berti Building Solutions in the amount of \$361,500.00.** Prior to the vote, discussions were had & depicted below.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nay, 0 Absent. Motion carried.

Trustee Kopman requested discussion prior to the vote on the Building Renovation Awards. Kopman brought concerns to the Board Meeting that he also presented in Committee Meetings. They included a projected budget deficit of \$600,000 for the year, and if all items are awarded expenditures may total \$684,000. Support is there for a good portion of the project such as closing off the existing front entrance and renovating a main/secure entrance for the Community Center and Offices. Trustee Kopman does not support Alternate Bid 1A & 1B that involve the Assessor's reconfiguration of offices, as well as break room/corridor work. Future economic conditions (inflation) and property tax collections may put constraints on spending. Kopman stated these improvements are not required or necessary. Need to be good stewards of public monies.

Clerk Ryan clarified for the record that the "yellow highlighted" areas represented Base Bid 1 and the "pink & blue highlights" represent the Alternate Bid 1A & 1B.

Trustee Nudera commented he shares the same concerns with the economy, but workflows and efficiency will be enhanced. The Alternates 1A and 1B should be completed now because of uncertain costs in the future and the money is there. Borrowing is not necessary for the work, and Nudera suggests moving forward with all items presented on the agenda.

Trustee Wheeler expressed concerns over the large sum of money expended and an economy that is likely to tank.

Trustee Greenwood stated he feels positive about the project and the work environment it creates. He indicated the importance of listening to the employees and workers for input on how to become more efficient. Relayed that we don't pay our employees the highest and in order to retain them work conditions/environment are important. Greenwood suggested this will not put us in a bind or where we cannot afford it.

- ii. Award of **Alternate Bid 1A – Assessors Area North Office Reconfiguration to R. Berti Building Solutions in the amount of \$47,760.00.** After no further discussion a motion was made by Trustee Nudera; seconded by Trustee Greenwood to approve the award of **Alternate Bid 1A – Assessors Area North Office Reconfiguration to R. Berti Building Solutions in the amount of \$47,760.00.**
Roll call vote: Greenwood-Aye; Kopman-Nay; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
4 Ayes, 1 Nays, 0 Absent. Motion carried.
- iii. Award **Alternate Bid 1B – Break Room and Corridor Area Reconfiguration to R. Berti Building Solutions in the amount of \$59,145.00.** After hearing no questions, a motion was made by Trustee Nudera; seconded by Trustee Greenwood to approve the award of **Alternate Bid 1B – Break Room and Corridor Area Reconfiguration to R. Berti Building Solutions in the amount of \$59,145.00.**
Roll call vote: Greenwood-Aye; Kopman-Nay; Nudera-Aye; Wheeler-Nay; Baltz-Aye.
3 Ayes, 2 Nays, 0 Absent. Motion carried.
- iv. Reject **Alternate Bid 1C – Exterior In-Ground Landscape Fixture Removal at \$7,050.00.** After no discussion, a motion made by Trustee Nudera; seconded by Trustee Greenwood to reject **Alternate Bid 1C – Exterior In-Ground Landscape Fixture Removal at \$7,050.00.**
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.
- v. Award **Base Bid 2 – Exterior Envelope Repairs to R. Berti in the amount of \$58,020.00 with construction to begin in the spring of 2023.** Motion made by Trustee Nudera; seconded by Trustee Greenwood to approve award **Base Bid 2 – Exterior Envelope Repairs to R. Berti in the amount of \$58,020.00 with construction to begin in the spring of 2023.**
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.
*Prior to the motion discussion was had on prepaid material cost and storage thereafter. Details and pending terms to be worked out later.
- vi. Award **Base Bid 3 – Rooftop Repairs to Westside Mechanical in the amount of \$18,444.00.** Motion made by Trustee Wheeler; seconded by Trustee Nudera to approve award **Base Bid 3 – Rooftop Repairs to Westside Mechanical in the amount of \$18,444.000.**
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.
*Prior to motion, a history of quotes for the R.T.U. was given. Costs have significantly reduced when comparing initial request for quotes.

*Trustee Kopman asked Administrator Dylik about the status of a pending Capital Improvement Grant. IL State Rep. Larry Walsh's Office has not guaranteed a date for disbursement at this time. Dylik suggested the \$270,000 Grant will be split between the Road District and Town Funds. No further business needed prior to receipt of funds.

- b) Adoption of **Ordinance 22-23-08**, an Ordinance Adopting a Whistleblower Protection Policy for Troy Township. Motion made by Trustee Kopman; seconded by Trustee Wheeler to approve the adoption of **Ordinance 22-23-08**.
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.
- c) Approve the Clarke Mosquito Contract One Year Auto Renew Commencing on January 1, 2023. Motion made by Trustee Greenwood; seconded by Trustee Wheeler to approve the **Clarke Mosquito Contract One Year Auto Renew** Commencing on January 1, 2023.
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.
- d) Approve the 2023 Holiday Schedule for the Troy Township Highway Department. After asking for discussion and hearing none, a motion made by Trustee Nudera; seconded by Trustee Greenwood to approve the **2023 Holiday Schedule for the Troy Township Highway Department**.
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Nay; Baltz-Aye.
4 Ayes, 1 Nays, 0 Absent. Motion carried
- e) Approve the 2023 Holiday Schedule for the Troy Township Assessor's Office, Supervisor's Office & Community Center. Motion made by Trustee Greenwood; seconded by Trustee Nudera to approve the **2023 Holiday Schedule for the Troy Township Assessor's Office, Supervisor's Office & Community Center**.
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Nay; Baltz-Aye.
4 Ayes, 1 Nays, 0 Absent. Motion carried
*Admin. Dylik commented it is the same schedule with the addition of June Teenth.
- f) Approve the **2023 Troy Township Board Meeting Schedule**. Motion made by Trustee Kopman; seconded by Trustee Wheeler to approve the 2023 Troy Township Board Meeting Schedule.
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 1 Nays, 0 Absent. Motion carried
- g) **Travel Approval - Assessor Kimberly Anderson** at the Illinois Property Assessment Institute Continuing Education Class in East Peoria, IL; September 11, 2022, to September 14, 2022 for lodging cost of \$133.00 per night pre-tax for three nights meal per diems totaling \$160.00. Motion made by Trustee Wheeler; seconded by Trustee Kopman to approve travel for Assessor Kim Anderson.
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 1 Nays, 0 Absent. Motion carried

APPROVAL OF BILLS: Supervisor Baltz submitted the following bills:

Motion made by Trustee Wheeler; seconded by Trustee Greenwood to accept the **TOWN FUND & ASSESSOR'S BILLS** for **September 19, 2022**, as presented totaling **\$41,039.25**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Nudera to accept the **GENERAL ASSISTANCE BILLS** for **September 19, 2022**, as presented totaling **\$1,696.56**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Nudera; seconded by Trustee Kopman to accept the **ROAD AND BRIDGE BILLS** for **September 19, 2022**, as presented totaling **\$28,439.91**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Trustee Kopman questioned some of the larger invoice items, and Administrator Dylik relayed that the subcontract work was for road surfacing projects (tar & chip) and some traffic striping.

CLOSED SESSION: No items for closed session.

ANNOUNCEMENTS:

Supervisor Baltz presented the following announcements:

- A) Shredding Event – Saturday, October 1, 2022, 9:00 a.m. to 11:00 a.m.
- B) Next Board Meeting – Monday, October 17, 2022, 7:00 p.m.

No other announcements were made.

ADJOURNMENT:

Motion made by Trustee Kopman; seconded by Trustee Greenwood to adjourn the meeting at approximately 7:48 p.m.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Respectfully submitted,


Larry Ryan, Clerk

