

Minutes of the Troy Township Board Meeting
Monday, May 15, 2023
7:00 p.m.

A meeting of the Troy Township Board of Trustees was held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Baltz called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Collector, Dawn Damiani.

Roll call:

Supervisor Joseph D. Baltz – Present	Trustee Johnnie Greenwood – Present
Trustee Bryan W. Kopman – Present	Trustee Jerry Nudera – Present
Trustee Brett Wheeler – Present	

Quorum is established.

Also, in Attendance:

Clerk Larry Ryan	Assessor Kimberly Anderson	Collector Dawn Damiani

GUESTS AND CITIZEN COMMENTS:

Supervisor Baltz opened the meeting for the introduction of guests and citizen comments. In his absence, Baltz extended a “thank you” to Trustee Bryan Kopman for administering the April 2023 Hearing/Meeting. Kopman served as “Chair Pro-Tem” at the previous meeting.

After asking a third time, and hearing none, Supervisor Baltz closed the meeting for citizen comments.

APPROVAL OF MINUTES:

Supervisor Baltz presented the minutes from the **April 17, 2023, Public Hearing**, for approval. After no questions were raised or corrections submitted, a motion was made by Trustee Nudera; seconded by Trustee Kopman to approve the **MINUTES** of the **April 17, 2023, PUBLIC HEARING**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Supervisor Baltz presented the minutes from the **April 17, 2023, Regular Board Meeting**, for approval. After no questions were raised or corrections submitted, a motion was made by Trustee Greenwood; seconded by Trustee Nudera to approve the **MINUTES** of the **April 17, 2023, REGULAR BOARD MEETING**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

TREASURER'S REPORT:

The **Treasurer's Report** for the month ending **April 30, 2023**, was submitted by Supervisor Baltz, and placed on file. After asking for discussion, no questions were raised, a motion was made by Trustee Wheeler; seconded by Trustee Kopman to accept the **TREASURER'S REPORT** for the month ending **April 30, 2023**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5Ayes, 0 Nays, 0 Absent. Motion carried.

CORRESPONDENCE:

Supervisor Baltz reviewed the following correspondence with the Board:

- Township Perspective April/May 2023 magazine.
- TOI sponsored Trustee & Supervisor educational workshops coming up as noted in the Perspective Magazine
- "Reflections" periodical from (Lightways Hospice)

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE JOHNNIE GREENWOOD – No formal report, but briefly mentioned the Health Insurance Committee Meeting and deferred to Chairman Wheeler for further comment.

TRUSTEE BRYAN W. KOPMAN – Commented on the success of the May 6th Shredding Event and the attention to detail by volunteers to catch buried electronics and promote safety when dragging cones across the site. Thank you to Trustees Greenwood & Nudera, and Clerk Ryan for attending the event.

TRUSTEE JERRY NUDERA – No report.

TRUSTEE BRETT WHEELER – Deferred to "New Business".

HIGHWAY DEPARTMENT REPORT: Clerk Ryan reported on behalf of Commissioner Ward:

- The 2023 Asphalt Grind/Overlay Projects on Timberline Dr. and Oak Lane have been completed.
- Routine/scheduled replacement of drainage culverts are ongoing.
- Crews continue with seasonal grass cutting and branch pick up.
- Discussion confirmed the Shepley Rd. overpass (bridge) @ I-80 is slated to be demolished soon and replaced by October 2024.

ASSESSOR'S REPORT: Assessor Kim Anderson presented the following:

- Will County Supervisor of Assessments (S.O.A.) issued the "final factor" of 8.85, which was a slight increase from 8.77. Staff is finishing up with "round one" of the reassessment process and will be checking against the finalized factor.
- Overtime hours will be ending on June 5, with completion of a couple neighborhoods remaining. Extending gratitude for the extra time the Staff has put in on the Quadrennial year, exemptions (494), and certificates of errors (61) on missing exemptions from last year. June 15, 2023, marks the deadline.

- The Will County S.O.A. “Exemption Event” will be held at the Troy Twp. Community Center on June 5, 2023, at 10:00am – 2:00pm.
- Supervisor Baltz extended gratitude to the entire Staff (Assessor’s & Supervisor’s) for their team effort to assist with the workload.
- Clerk Ryan inquired about the definition of “certificate of errors”, and Anderson defined the process as an exemption that may have been omitted, overlooked, etc. and this initiates the exemption process.

TOWNSHIP CLERK REPORT: No report.

TOWNSHIP COLLECTOR’S REPORT: No report.

SUPERVISOR’S REPORT: Supervisor Baltz elected to present the Administrator’s Report.

ADMINISTRATOR’S REPORT:

- Angela Scaggs, Community Services Director, resigned from her position and May 12th will be her last day. Thank you to Angela for her six years of service to Troy Township and we wish her all the best. Baltz commented it was an emotional send-off from the Seniors Group on the 12th.
- Current Office Assistant, Cindy Stasell, has accepted a promotion to serve as the Community Services Director effective May 15th. Cindy has been with the Township for approximately 18 months and has prior experience with Township Government. The administration was happy to promote from within and Cindy’s experience allowed her to hit the ground running.
- Oriana Bravato from the Assessor’s Department expressed interest in the Office Assistant position and will be transitioning into that role soon. The plan is to not leave the Assessor’s Staff in a bind. Oriana has over 20 years of experience working with Senior Services of Will County, so it is a natural fit for the department.
- Exterior building renovations are progressing nicely. Updated expense reports have been distributed. One extra expense on the exterior project involved \$676 to paint the overhead garage doors.
- The Road District executed a jurisdictional transfer to the Village of Shorewood for small sections of the following roads: Black Road, Seil Road, and Mound Road. IDOT approved these transfers, effective April 13, 2023.
- Debt retirement on two pieces of Road District equipment is slated for April 2023. One was scheduled for April 2023 and the other March 2024. Early payment for the 2024 debt saved the Road District approximately \$1,400 in interest.

OLD BUSINESS:

Supervisor Baltz asked for any items to be addressed under old business. After asking for a third time, no old business was presented.

NEW BUSINESS: Supervisor Baltz submitted the following:

- A) Approval of a **partnership with Logan Kantorski**, on an **Eagle Scout Project at the Troy Township Offices**.
 - Brief introduction from Logan Kantorski with his mother attending for support
 - Member of a local Boy Scout Troop in nearby Channahon and resident of the Village of Shorewood

- Project type: Eagle Scout Project to build & install benches in front of the Township Office building, adjacent to the flagpole. Additionally, may include a Veteran Memorial Plaque
- Style of bench to be determined (color, material type, structural integrity, assembly, maint.)
- Funding sources may include fundraising, supplier discounts/donations, Township participation?
- Trustee Nudera is familiar with Eagle Scout Projects and coached the candidate on projected start/completion dates, Council/Scout Leader/Troop Committee approvals.
- Supervisor Baltz expressed a need for a bench in that location due to the volume of path users and the strategic placement
- Unanimous approval was heard from all the officials in attendance

Motion made by Trustee Nudera; seconded by Trustee Wheeler to **Partner with Logan Kantorski, on the Eagle Scout Project at the Troy Township Offices**. After discussion, no other questions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

- B) Approval of the Blue Cross Blue Shield G5K10PT Plan as the Township's Employer Sponsored Health Insurance** Effective July 1, 2023. Discussion included:
- Trustee Wheeler with a summary/recap of the Health Insurance Committee findings that reflect on BCBS coverages, premium impact on budget (under), unanimous recommendation to the Board for approval.
 - Trustee Greenwood and Clerk Ryan inquiring about reaction from the employees participating in the plan. Plan details were presented to all affected employees.
 - Trustee Kopman inquired about the potential for escalated premiums from the carrier in year 2 and beyond. Collectively the Board/Committee members will counter increases with the annual quotation process.

Motion made by Trustee Wheeler; seconded by Trustee Greenwood to approve the **BCBS G5K10PT Health Insurance Plan effective July 1, 2023**. After discussion, no other questions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

- C) Approval of New Health Reimbursement Arrangement (HRA) Deductible Reimbursement Levels** Effective July 1, 2023. Discussion included:
- Trustee Kopman inquired about Troy Township contributions to participating employees in prior years, upcoming years, and average usage of the HRA
 - Summary/recap of previous HRA levels Vs. proposed HRA supplements

Motion made by Trustee Nudera; seconded by Trustee Wheeler to approve the **New Health Reimbursement Arrangement (HRA) Deductible Reimbursement Levels Effective July 1, 2023**. After discussion, no other questions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

- D) Approval of the Renewal of the Delta Dental Existing Coverage as the Township's Employer Sponsored Dental Insurance effective July 1, 2023.** Discussion included:
- Anticipation of rates staying flat or with minimal increase.
 - Historically Delta Dental has not increased rates or adjusted coverage

Motion made by Trustee Wheeler; seconded by Trustee Greenwood to approve the **Renewal of the Delta Dental Existing Coverage as the Township's Employer Sponsored Dental Insurance effective July 1, 2023.** After discussion, no other questions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

- E) Approval of **Resolution 23-24R-03 Freedom of Information Act** enacting the Township's Freedom of Information Act Procedures, Policies, and Officers. A motion was made by Trustee Nudera; seconded by Trustee Kopman to approve **Resolution 23-24R-03 Freedom of Information Act** as presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

- F) Approval of **Resolution 23-24R-03 Open Meetings Act** designating the Township's employees, officers, or members. A motion was made by Trustee Kopman; seconded by Trustee Greenwood to approve **Resolution 23-24R-03 Open Meetings Act** as presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

APPROVAL OF BILLS: Supervisor Baltz submitted the following bills:

Motion made by Trustee Wheeler; seconded by Trustee Nudera to accept the **TOWN FUND & ASSESSOR'S BILLS** for **May 15, 2023**, as presented totaling **\$26,346.33**. After review, no other questions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **May 15, 2023**, as presented totaling **\$3,399.58**. After review, no questions or discussions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Nudera; seconded by Trustee Wheeler to accept the **ROAD AND BRIDGE BILLS** for **May 15, 2023**, as presented totaling **\$281,541.24**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

- Clerk Ryan commented that over 80% of the expenditures are related to the asphalt project, building rehab/siding, and salt/de-ice purchases.

CLOSED SESSION: No items for closed session.

ANNOUNCEMENTS:

Supervisor Baltz presented the following announcements:

- A) The Troy Township Offices, Community Center, and Highway Department will be closed on Monday, May 29, 2023, for Memorial Day.
- B) The Troy Township Offices, Community Center, and Highway Department will be closed on Monday, June 19, 2023, for the Juneteenth Holiday.
- C) Next Board Meeting – Monday, June 26, 2023, 7:00 p.m.

ADJOURNMENT:

Motion made by Trustee Kopman; seconded by Trustee Nudera to adjourn the meeting at approximately 7:52 p.m.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.

5 Ayes, 0 Nays, 0 Absent. Motion carried.

Respectfully submitted,

Larry Ryan, Clerk