

Minutes of the Troy Township Board Meeting
Monday, December 18, 2023
7:21 p.m.

A meeting of the Troy Township Board of Trustees was held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Clerk Ryan called the meeting to order at 7:21 p.m.

The Pledge of Allegiance was led by Administrator Jennifer Dylik.

Roll call:

Supervisor Joseph D. Baltz – Excused Absence	Trustee Johnnie Greenwood – Present
Trustee Bryan W. Kopman – Present	Trustee Jerry Nudera – Present
Trustee Brett Wheeler – Excused Absence	

Quorum is established.

Also, in Attendance:

Clerk Larry Ryan	Assessor Kimberly Anderson	Collector Dawn Damiani
	Administrator Jennifer Dylik	

* Highway Commissioner Ward notified was unable to attend.

In the absence of Supervisor Baltz, Clerk Ryan considered a motion to select Trustee Bryan Kopman to act as a “Chairman Pro-Tem” of the Regular Board Meeting. The motion was made by Trustee Nudera; seconded by Trustee Greenwood to designate Trustee Kopman as the Administrator of the Regular Board Meeting.

GUESTS AND CITIZEN COMMENTS:

Trustee Kopman asked for public comment three times, and hearing none moved on to Agenda Item V.

APPROVAL OF MINUTES:

Trustee Kopman presented the minutes from the **November 20, 2023, Regular Board Meeting**, for approval. A motion was made by Trustee Greenwood; seconded by Trustee Nudera to approve the **MINUTES** of the **November 20, 2023, REGULAR BOARD MEETING**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

TREASURER’S REPORT:

The **Treasurer’s Report** for the month ending **November 30, 2023**, was submitted by Trustee Kopman, and placed on file. After asking for discussion, no questions were raised, a motion was made by Trustee Greenwood; seconded by Trustee Nudera to accept the **TREASURER’S REPORT** for the month ending **November 30, 2023**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

CORRESPONDENCE: Trustee Kopman reviewed the following correspondence with the Board:

- Clarke Mosquito 2023 Annual Report on national, state, and local statistics regarding weather, applications, West Nile statistics, etc.
- TOI Perspective November 2023 issue.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE JOHNNIE GREENWOOD – No report and asked everyone to please celebrate and enjoy the holidays.

TRUSTEE BRYAN W. KOPMAN – Merry Christmas and happy New Year wishes.

TRUSTEE JERRY NUDERA – No report and happy holidays.

TRUSTEE BRETT WHEELER – Absent.

HIGHWAY DEPARTMENT REPORT: Administrator Dylik presented the following:

- The leaf pick-up has concluded today for the season, and efforts are shifting to snow operations.
- Shepley Road Bridge over I-80 has opened, and the River Road Bridge over I-80 has closed for demolition and replacement. Kopman and Anderson commented on approximate completion aimed at 10 months.
- Crews have shifted their focus to tree trimming, equipment maintenance, and assisting with insulation & heat installation in the remaining bays of the equipment building.

ASSESSOR'S REPORT: Assessor Anderson presented the following:

- The software conversion to the new “CAMA” program began last week and is going well. Installation of the version is beginning this week and will allow staff to familiarize themselves. Trustee Kopman inquired if this system is used throughout the County, and Anderson there are other versions (costly ones) that some use, but several utilize the CAMA system. Clerk Ryan asked about the differences between the two (previous Vs. new) and it was illustrated the CAMA system is user friendly, will aid with website navigation, and will be supported going forward. Our current system administrator, Joe Oldani, will be retiring in the coming year and system support may be lacking.
- December 5th marks the start date for a new employee. Initially they will work three days a week and progress to four, and possibly full-time in the future.
- Staff attended the Supervisor of Assessments annual meeting 12/18/23. The tentative factor for the upcoming 2024 assessments was not available but is expected in the coming weeks.

TOWNSHIP CLERK REPORT: No report and Merry Christmas.

TOWNSHIP COLLECTOR'S REPORT: No report, Merry Christmas and happy New Year to all.

SUPERVISOR'S REPORT: Supervisor Baltz was absent.

ADMINISTRATOR'S REPORT: Administrator Dylik presented the following:

- Reminder of the Office and Highway Department holiday lunch on Thursday, December 21st.
- A “coat drive” to benefit the Shorewood Kiwanis Club is sponsored by the Troy Township Seniors. Donations could include new or gently used coats, hats, gloves, scarves, and socks.

OLD BUSINESS:

Trustee Kopman asked for any items to be addressed under old business. After asking for a third time, no old business was presented.

NEW BUSINESS: Trustee Kopman submitted the following:

- A) Approval of the Pace Paratransit Local Share Agreement for the term beginning January 1, 2024, and ending December 31, 2024.

Administrator Dylik briefly gave a history of the PACE program, partnering Townships and municipalities, and the funding equation. PACE funds the program with grants and the remaining deficit balance is split amongst the partners based upon ridership percentages. Kopman inquired about specific cost and usage increases that contributed to the amount owed by the partnering townships. Dylik relayed & graphed a few scenarios in the handout and displayed a need for planning in the upcoming budget.

A motion was made by Trustee Greenwood; seconded by Trustee Nudera to approve **the Pace Paratransit Local Share Agreement for the 2024 term** as presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent
3 Ayes, 0 Nays, 2 Absent. Motion carried.

- B) **Ordinance 23-24-13**, an Ordinance Adopting a Revised Troy Township Policy and Procedures Handbook for the Township, Assessor's Office, and Road District.

Trustee Kopman opened the floor for comment and Administrator Dylik contributed that the "Paid Leave for all Workers Act" (PLFAW) was initiated by SB208 and has an effective date of January 1, 2024. The Township previously has offered FT employees tiered vacation time, personal time, and sick leave respectively. Tables were distributed and illustrated the old vs. new policy. It should be noted that the total hours column stays pretty much the same, aside from implementation of uniform anniversary or years-of-service dates. After no further discussion or review, a motion was made by Trustee Nudera; seconded by Trustee Greenwood to adopt **Ordinance 23-24-13** as presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent
3 Ayes, 0 Nays, 2 Absent. Motion carried.

APPROVAL OF BILLS: Trustee Kopman submitted the following bills:

Motion made by Trustee Greenwood; seconded by Trustee Nudera to accept the **TOWN FUND & ASSESSOR'S BILLS for December 18, 2023**, as presented totaling **\$40,381.27**. After review, no other questions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

Motion made by Trustee Nudera; seconded by Trustee Greenwood to accept the **GENERAL ASSISTANCE BILLS for December 18, 2023**, as presented totaling **\$28.58**. After review, no questions or discussions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

Motion made by Trustee Greenwood; seconded by Trustee Nudera to accept the **ROAD AND BRIDGE BILLS for December 18, 2023**, as presented totaling **\$57,457.34**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

CLOSED SESSION: No items presented for closed session.

ANNOUNCEMENTS: Trustee Kopman presented the following announcements:

- a) The Troy Township Offices, Community Center, and Highway Department will be closed on Monday, December 25, 2023, for Christmas Day.
- b) The Troy Township Offices, Community Center, and Highway Department will be closed on Monday, January 1, 2024, for New Years Day.
- c) The Troy Township Offices, Community Center, and Highway Department will be closed on Monday, January 15, 2024, for Martin Luther King, Jr. Day.
- d) Road District Decennial Committee Meeting – Monday, January 22, 2024, 5:45 p.m.
- e) Next Board Meeting – Monday, January 22, 2024, 7:00 p.m.

ADJOURNMENT:

Motion made by Trustee Greenwood; seconded by Trustee Nudera, to adjourn the meeting at approximately 7:48 p.m.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

Respectfully submitted,

Larry Ryan, Clerk