

Minutes of the Troy Township Board Meeting
Monday, March 18, 2024
7:00 p.m.

A meeting of the Troy Township Board of Trustees was held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph Baltz called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Trustee Brett Wheeler.

Roll call:

Supervisor Joseph D. Baltz – Present	Trustee Johnnie Greenwood – Present
Trustee Bryan W. Kopman – Excused (late)	Trustee Jerry Nudera – Present
Trustee Brett Wheeler – Present	

Quorum is established.

Also, in Attendance:

Clerk Larry Ryan	Assessor Kimberly Anderson	Collector Dawn Damiani
Hwy. Commissioner Thomas R. Ward	Administrator Jennifer Dylik	

GUESTS AND CITIZEN COMMENTS:

Supervisor Baltz opened the meeting for the introduction of guests and citizen comments. After asking a third time, and hearing none, Baltz closed the meeting for citizen comments.

APPROVAL OF MINUTES:

Supervisor Baltz presented the minutes from the **February 26, 2024, Regular Board Meeting**, for approval. After no additions, comments, or corrections were brought forward, a motion was made by Trustee Nudera; seconded by Trustee Greenwood to approve the **MINUTES** of the **February 26, 2024, REGULAR BOARD MEETING**.

Roll call vote: Greenwood-Aye; Kopman-Absent; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
4 Ayes, 0 Nays, 1 Absent. Motion carried.

TREASURER'S REPORT:

The **Treasurer's Report** for the month ending **February 29, 2024**, was placed on file by Supervisor Baltz. After asking for discussion, no questions were raised, a motion was made by Trustee Wheeler; seconded by Trustee Greenwood to accept the **TREASURER'S REPORT** for the month ending **February 29, 2024**.

Roll call vote: Greenwood-Aye; Kopman-Absent; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
4 Ayes, 0 Nays, 1 Absent. Motion carried.

CORRESPONDENCE: Supervisor Baltz reviewed the following correspondence with the Board:

- Commercial PTAB hearing for Cheema Holding LLC, at 101-129 129th Infantry Dr.
- TOI Study – Local Governments in IL and a Financial Comparison Report. Assessor Anderson initially pointed it out and Admin. Dylik will redistribute to the Board.

- Shorewood-Troy Library April-May 2024 Newsletter.
- TOI Perspective March 2024 issue.
- Will County C.E.D. 2023 Annual Report.
- IL Municipal League Feb/Mar 2024
- Shorewood Connection Newsletter – mentions a May 19 joint effort with Twp. For “Plant Swap”

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE JOHNNIE GREENWOOD – No report.

TRUSTEE BRYAN W. KOPMAN – Happy Easter. Defer Finance Committee Meeting happenings to Trustee Nudera.

TRUSTEE JERRY NUDERA – No report; however, serving as Vice-Chair for the Finance Committee Meeting earlier it was unanimous to recommend Budget approval at the next Regular Board Meeting.

TRUSTEE BRETT WHEELER – No report.

HIGHWAY DEPARTMENT REPORT: Hwy. Commissioner Ward presented the following:

- Culvert placements and grading of drainage ditches is in full swing.
- MFT Funds to be utilized for asphalt at: Red Oak Ln., Leominster (Longleat), Rock Run Dr.
- P.T. Ferro Construction awarded the Ron Lee Estates Storm Sewer Project.
- Thank you to Admin. Dylik for the paperwork and record keeping it takes for the Ron Lee Subd. AARPA Funds and the Shepley Road Bridge correspondence.

ASSESSOR’S REPORT: Assessor Anderson presented the following:

- Nice weather has allowed the Field Staff an opportunity to catch up on field research.
- Two candidates have been interviewed for a “full-time” position. Two additional people are scheduled for interview. If filled, this opening will permit the office to be fully staffed.
- The Final Factor has not been issued from Will County.
- The Community Center and Assessor’s Office will host an exemption event on May 14, 2024, from 10:00am to 2:00pm.
- Exemption renewals are being sent out from the County in mid to late April.

TOWNSHIP CLERK REPORT: No report.

TOWNSHIP COLLECTOR’S REPORT: Dawn Damiani extended a Happy Easter & April Fools

SUPERVISOR’S REPORT: Supervisor Baltz extended gratitude to Admin. Dylik for the Budget Presentation and Trustee Kopman for his presiding role at last month’s meetings.

ADMINISTRATOR’S REPORT: Administrator Dylik presented the following:

- The Spring 2024 Troy Township Communicator Newsletter is currently at the printer and should be distributed by end of week. Preview copies were emailed to the Board, Staff, and everyone on the email list. It was also posted to the Twp website and shared on social media.
*Information includes a survey to gauge interest in a “Single Waste Hauler”, Fall Elections, Community Center Events, Property Tax Exemptions, Shred Event, etc.
- The Secretary of State’s Mobile Driver’s services unit will be here on Tuesday, April 2nd from 10am to 2pm. They can help you with the following services:
 - Driver’s License (Renewal, Duplicate, Corrected)

- Real ID (first time, renewal)
- State I.D. Cards
- Renewal Vehicle Registration Stickers.
- Organ & Tissue Donor/Voter Registration.
- The State Treasurer will have an ICash pre on site as well
- The Shepley Road Bridge update from Willett Hoffmann was relayed.
- Rental of the community center has increased significantly.

OLD BUSINESS: Supervisor Baltz presented the following:

- A) Discussion of and Approval to Increase the Township's Liability Coverage with Township Officials of Illinois Risk Management Association (TOIRMA): Increasing Auto Liability and General Liability from \$5,000,000 to \$10,000,000 and Public Officials Liability from \$3,000,000 to either \$5,000,000 or \$10,000,000 effective with the June 1, 2024, Policy Renewal.

Discussion included the following subject matters:

Administrator Dylik presented current coverage levels for liability lines (Auto/General/Public Official) \$5 million/\$5 million/\$3 million respectively. Dylik also reiterated the decision can be made up to the June 1, 2024, renewal date. TOIRMA offers no option for "Umbrella" coverage that would blanket all lines of coverage. Trustee Nudera confirmed additional premium cost of \$3,000 could raise limits to \$10 million (Auto)/\$10 million (General)/\$3 million (Public Official). Inquired if \$3mil P.O.L. coverage is enough? Hwy. Comm. Ward also inquired about maximum risk liability levels in each line coverage discussed. Still needs further research about occurrence and aggregate levels. Supervisor Baltz deferred to the Board for discussion since there is not a history of large exposure in any one coverage. Trustee Kopman confirmed that the \$3,000 increase in premium was budgeted for, and he would support the \$10mil/\$10mil /\$3mil coverage as presented. Clerk Ryan went over liability risk in some of the line coverages and expressed why blanket umbrellas assist all coverage lines, but understands TOIRMA does not offer, may not allow outsourcing, and agencies may decline or be cost effective. Consensus was to further research the matter with TOIRMA and outside agencies for input.

Motion made by Trustee Wheeler; seconded by Trustee Kopman to table action on this item until the April 2024 board meeting.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

NEW BUSINESS: Supervisor Baltz submitted the following for approval:

- a) **Travel Approval for Administrator Jennifer Dylik** for Township Officials of Illinois Lobby Day on April 17, 2024 – Approval for One Night Hotel Stay at \$143.10/Night Pre-Tax.

Motion made by Trustee Kopman; seconded by Trustee Greenwood to approve travel for Administrator Dylik for one night hotel stay at \$143.10/night pre-tax.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

- b) **Travel Approval for Assessor Kimberly Anderson** for Township Officials of Illinois Lobby Day on April 17, 2024 – Approval for One Night Hotel Stay at \$143.10/Night Pre-Tax, and Meal Per Diems Totaling \$55.00.

Assessor Anderson thanked the Board for allowing her and Administrator Dylik to attend the TOI Lobby Day. She encouraged everyone to read the TOI Wendell Cox report that Administrator Dylik sent out. The report is informative with accurate analysis.

Motion made by Trustee Nudera; seconded by Trustee Wheeler to approve travel for Assessor Anderon for one night hotel stay at \$143.10/night pre-tax, and meal per diems totaling \$55.00.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

c) **Approve the April 9, 2024, Annual Town Meeting Agenda** (corrected from April 19, 2024).

Motion made by Trustee Kopman; seconded by Trustee Greenwood to approve the Annual Town Meeting agenda for April 9, 2024.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

d) **Approval of Resolution 23-24R-15**– A Resolution Establishing the Benefit Levels and 2024-2025 Budget Allocation Amounts for Emergency Assistance.

Administrator Dylik explained that the income standard for the 2024-2025 Emergency Assistance program is being raised from 300% of the 2023 federal poverty level to 300% of the 2024 federal poverty level. No other changes to the program are proposed.

Motion made by Trustee Wheeler; seconded by Trustee Greenwood to approve resolution 23-24R-15 a resolution establishing the benefit levels and 2024-2025 budget allocation amounts for Emergency Assistance.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

e) **Approval of Resolution 23-24R-16** – Transfer of Appropriations for the Fiscal Year ending March 31, 2024 – Road and Bridge Fund.

Administrator Dylik explained the needed transfers in the line items of maintenance of vehicles, maintenance of equipment, capital outlay – building, and accounting services. Funds from road and bridge salaries will be transferred to these line items.

Motion made by Trustee Kopman; seconded by Trustee Wheeler to approve resolution 23-24R-16 a transfer of appropriation for the fiscal year ending March 31, 2024, for the Road and Bridge Fund.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

f) **Approval of Resolution 23-24R-17** – Transfer of Appropriations for the Fiscal Year ending March 31, 2024 – General Town Fund including Assessor's Budget.

Administrator Dylik explained the needed transfers for the Town Fund in the line items of state unemployment, utilities, senior services – out of house, and accounting services. Funds from capital outlay will be transferred to these line items. Dylik further explained the needed transfers in the Assessor's budget in the line items of maintenance of vehicles, maintenance of equipment, capital outlay, and contingencies. Funds from administrative salaries will be transferred to these line items.

Motion made by Trustee Nudera; seconded by Trustee Greenwood to approve resolution 23-24R-17 a transfer of appropriation for the fiscal year ending March 31, 2024, for the General Town Fund including the Assessor's budget.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

APPROVAL OF BILLS: Supervisor Baltz submitted the following bills:

Motion made by Trustee Wheeler; seconded by Trustee Nudera to accept the **TOWN FUND & ASSESSOR'S BILLS** for **March 18, 2024**, as presented totaling **\$44,836.67**. After review, no other questions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **March 18, 2024**, as presented totaling **\$538.26**. After review, no questions or discussions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Nudera; seconded by Trustee Greenwood to accept the **ROAD AND BRIDGE BILLS** for **March 18, 2023**, as presented totaling **\$116,461.73**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

CLOSED SESSION: No items presented for closed session.

ANNOUNCEMENTS: Supervisor Baltz presented the following announcements:

- a) Primary Election Day – Tuesday, March 19, 2024; 5:00a.m. - 8:00p.m.
- b) Annual Town Meeting – Tuesday, April 9, 2024, 7:00p.m.
- c) Public Hearing – Road and Bridge Fund Budget and Town Fund Budget Hearing – Monday, April 15, 2024, 7:00 p.m.
- d) Next Board Meeting – Monday, April 15, 2024, immediately following the 7:00 p.m. Public Hearing.

ADJOURNMENT:

Motion made by Trustee Greenwood; seconded by Trustee Nudera, to adjourn the meeting at approximately 7:42 p.m.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Respectfully submitted,

Larry Ryan, Clerk