

Minutes of the Troy Township Board Meeting
Monday, April 15, 2024
7:08 p.m.

A meeting of the Troy Township Board of Trustees was held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

In the absence of Supervisor Joseph Baltz, and at the request of Clerk Larry Ryan, Deputy Clerk Dylik called the meeting to order at 7:08 p.m.

The Pledge of Allegiance was led by Trustee Bryan Kopman.

Roll call:

Supervisor Joseph D. Baltz – Excused absence	Trustee Johnnie Greenwood – Present
Trustee Bryan W. Kopman – Present	Trustee Jerry Nudera – Present
Trustee Brett Wheeler – Excused absence	

Quorum is established.

In the absence of Supervisor Baltz, Deputy Clerk Dylik opened the floor for a nomination of “Chair Pro-Tem” to preside over the regularly scheduled Board Meeting. A motion was made by Trustee Nudera; seconded by Trustee Greenwood to have Bryan W. Kopman serve as “Chair Pro-Tem” at the Board Meeting. All present were in favor, and Trustee Kopman accepted the role to officiate.

Also, in Attendance:

	Assessor Kimberly Anderson	Collector Dawn Damiani
Hwy. Commissioner Thomas R. Ward	Administrator Jennifer Dylik	

GUESTS AND CITIZEN COMMENTS:

Chairman Kopman opened the meeting for the introduction of guests and citizen comments. After asking a third time, and hearing none, Kopman closed the meeting for citizen comments.

APPROVAL OF MINUTES:

Chairman Kopman presented the minutes from the **March 18, 2024, Regular Board Meeting**, for approval. After no additions, comments, or corrections were brought forward, a motion was made by Trustee Greenwood; seconded by Trustee Nudera to approve the **MINUTES** of the **March 18, 2024, REGULAR BOARD MEETING.**

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

TREASURER’S REPORT:

The **Treasurer’s Report** for the month ending **March 31, 2024**, was placed on file by Trustee Kopman. After asking for discussion, no questions were raised, a motion was made by Trustee Nudera; seconded by Trustee Greenwood to accept the **TREASURER’S REPORT** for the month ending **March 31, 2024.**

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

CORRESPONDENCE: Trustee Kopman reviewed the following correspondence with the Board:

- City of Joliet Newsletter
- TOI Perspective April 2024 issue.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE JOHNNIE GREENWOOD – No report.

TRUSTEE BRYAN W. KOPMAN – No report.

TRUSTEE JERRY NUDERA – No report.

TRUSTEE BRETT WHEELER – No report.

HIGHWAY DEPARTMENT REPORT: Hwy. Commissioner Ward presented the following:

- Crews are in “Spring Mode” with a focus on jetting pipes and changing culverts.
- Inclement weather or rain allows crews to maintain equipment.

ASSESSOR’S REPORT: Assessor Anderson presented the following:

- The new software program is coming along. The transfer of information is complete, and Staff is working on a few hitches.
- Exemption renewal and freeze forms were mailed out Friday, and Staff will be busy assisting taxpayers with these items.
- An “Exemption Event” will be held at the Community Center on May 14, 2024, from 10:00am to 2:00pm.
- The Assessor’s Department is now fully staffed for the first time since 2019. The newest employee started out April 3rd and is working out nicely.
- Looking forward to attending Topics Day this week along with Admin. Dylik. There is a very informative packet of information that will be discussed and left with State Officials for review.

TOWNSHIP CLERK REPORT: No report and deferred later to “Old Business”.

TOWNSHIP COLLECTOR’S REPORT: Dawn Damiani presented the following:

- Village of Shorewood Citizens Advisory Committee will meet on Thursday, April 25, 2024. The “Safety Act” will be presented by Will County States Attorney James Glasgow. This is open to the public and will begin at 7:00pm.

SUPERVISOR’S REPORT: Supervisor Baltz deferred the report to Administrator Dylik.

ADMINISTRATOR’S REPORT: Administrator Dylik presented the following:

- The IL Secretary of State’s Mobile Driver’s services unit was at the Community Center on April 2nd. All available appointments were booked, and 58 services were rendered.
- The Township’s shredding event is coming up on May 4th and runs from 9a.m. until 11a.m. Volunteers should RSVP with Cindy Niederer Stasell, who is coordinating the event.
- Staff is wrapping up the 2023-2024 fiscal year with the auditors scheduled for onsite work on Tuesday, June 4th.
- 2024 Shepley Road Bridge update from Willett Hofmann includes the following: Project Development Reports, Bridge Investment Program applications, and Surface Transportation funding.

- Assessor Anderson and I will be attending the Township Officials of Illinois Lobby Day on April 17th. Appointments are scheduled with Representative Manley, Senator Ventura & Loughran-Cappel. Connections with Representative Harry Benton and Larry Walsh Jr. are scheduled as well. Extending thanks to the Board for allowing us to attend this important program.
- Community Services Director Cindy Niederer Stasell and I will be attending the IL Township Association of General Assistance Caseworkers annual conference. This will take place in East Peoria on Thursday, April 18th.

OLD BUSINESS: Chairman Kopman presented the following:

A) Discussion of and Approval to Increase the Township's Liability Coverage with Township Officials of Illinois Risk Management Association (TOIRMA): Increasing Auto Liability and General Liability from \$5,000,000 to \$10,000,000 and Public Officials Liability from \$3,000,000 to either \$5,000,000 or \$10,000,000 effective with the June 1, 2024, Policy Renewal.

Discussion included the following subject matters:

- Could an Umbrella Policy be purchased from the "private sector" to serve as a blanket over all the coverage lines for the Township? Administrator Dylik presented current coverage levels for liability lines (Auto/General/Public Official) \$5 million/\$5 million/\$3 million respectively. Dylik presented cost estimates of \$30,000 annually for a \$10 million Umbrella Policy. This was also confirmed through Clerk Ryan and private contractors carrying similar coverage. TOIRMA offers no option for "Umbrella" coverage that would blanket all lines of coverage.
- Clerk Ryan and Admin. Dylik also researched the aggregate Vs. occurrence limits on the TOIRMA Policy. Auto & G/L are per occurrence as long as the incidents are not repetitive or similar in nature. For example, current coverage levels could have four separate \$5 million claims on the Auto Policy in one policy year. The same holds for General Liability (G/L). Public Officials Liability (POL) is slightly different in that the maximum aggregate for one individual is \$3 million; however, the coverage would apply to multiple \$3 million claims for multiple individuals.
- Given the examples and proposed 2024-25 Budget amounts, Trustee Greenwood relayed support for the confirmed additional premium cost of \$3,000 and raising limits to \$10 million (Auto)/\$10 million (General)/\$3 million (Public Official). Trustee Nudera also voiced support of the increase in stated coverage levels and confirmed that the \$3,000 increase in premium was budgeted for, and he would support the \$10mil/\$10mil /\$3mil coverage as presented.

Motion made by Trustee Nudera; seconded by Trustee Greenwood to **increase the Township's Liability Coverage for Auto and General Liability to \$10 million and leave the P.O.L. coverage at the current \$3 million effective with the June 1, 2024, Policy Renewal.**

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

B) Amended Travel Approval for Administrator Jennifer Dylik for Township Officials of Illinois Lobby Day on April 17, 2024 – Approval for One Night Hotel Stay at \$135.95/Night Pre-Tax.

Motion made by Trustee Nudera; seconded by Trustee Greenwood to **approve travel for Administrator Dylik for one night hotel stay at \$135.95/night pre-tax.**

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

- C) Amended **Travel Approval for Assessor Kimberly Anderson** for Township Officials of Illinois Lobby Day on April 17, 2024 – **Approval for One Night Hotel Stay at \$135.95/Night Pre-Tax, and Meal Per Diems Totaling \$40.00.**

Motion made by Trustee Greenwood; seconded by Trustee Nudera to approve travel for Assessor Anderson for **one night hotel stay at \$135.95/night pre-tax, and meal per diems totaling \$40.00.**

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

NEW BUSINESS: Chairman Kopman submitted the following for approval:

- A) **Approval of Resolution 24-25R-03 – A Resolution for Improvement under the Illinois Highway Code for Shepley Road Bridge Structure No. 099-4242 – Supplement #3 in the amount of \$103,856.00.**

Discussion included the following:

Administrator Dylik explained that the additional costs were attributed to out-of-scope engineering, beyond the initial plans, submittals, quantities, etc. Willett Hoffman (Dan M. & Doug B.) had previously illustrated this at a previous board meeting presentation.

Motion made by Trustee Greenwood; seconded by Trustee Nudera to approve Resolution 24-25R-03, **a Resolution for Improvement under the Illinois Highway Code for Shepley Road Bridge Structure No. 099-4242 – Supplement #3 in the amount of \$103,856.00.**

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

- B) Township Clerk to Place the Minutes of the April 9, 2024, Annual Town Meeting on file with the Township Board.
After review, no discussion ensued, and the minutes were placed on file.

APPROVAL OF BILLS: Chairman Kopman submitted the following bills:

Motion made by Trustee Nudera; seconded by Trustee Greenwood to accept the **TOWN FUND & ASSESSOR'S BILLS** for **April 15, 2024**, as presented totaling **\$58,202.88**. After review, no other questions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

Motion made by Trustee Greenwood; seconded by Trustee Nudera to accept the **GENERAL ASSISTANCE BILLS** for **April 15, 2024**, as presented totaling **\$662.88**. After review, no questions or discussions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

Motion made by Trustee Nudera; seconded by Trustee Greenwood to accept the **ROAD AND BRIDGE BILLS** for **April 15, 2024**, as presented totaling **\$31,072.54**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

CLOSED SESSION: No items presented for closed session.

ANNOUNCEMENTS: Chairman Kopman presented the following announcements:

- a) Troy Township Decennial Committee Meeting – Monday, May 20, 2024, 6:50p.m.
- b) Troy Township Road District Decennial Committee Meeting – Monday, May 20, 2024, 6:55p.m.
- c) Next Board Meeting – Monday, May 20, 2024, at 7:00 p.m.

ADJOURNMENT:

Motion made by Trustee Greenwood; seconded by Trustee Nudera, to adjourn the meeting at approximately 7:32 p.m.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Absent.
3 Ayes, 0 Nays, 2 Absent. Motion carried.

Respectfully submitted,

Larry Ryan, Clerk