

**Minutes of the Troy Township Board Meeting**  
**Monday, July 21, 2025**  
**7:00 p.m.**

A meeting of the Troy Township Board of Trustees was held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Baltz called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Township Trustee, Johnnie Greenwood.

Roll call:

Supervisor Joseph D. Baltz – Present  
Trustee Bryan W. Kopman – Present  
Trustee Brett Wheeler – Present

Trustee Johnnie Greenwood – Present  
Trustee Jerry Nudera – Present

Quorum is established.

Also, in attendance:

Clerk Larry Ryan

Hwy Commissioner Thomas R. Ward

Administrator Jennifer Dylik

Collector Dawn Damiani

- Assessor Kimberly Anderson was unable to attend and submitted a report.

**GUESTS AND CITIZEN COMMENTS:**

Supervisor Baltz opened the meeting for the introduction of guests and citizen comments.

- 1) Ross Secler (Partner) and Kelly Krauchun (Lead Counsel) – Attorneys with the firm Odelson, Murphey, Frazier & McGrath, Ltd. Introductions and will speak later under “New Business”.
- 2) Cindy Stasell; Community Services Director – highlighting the programs at the Community Center that benefit Seniors and all attendees. Participation continues to grow.
  - Senior Programs weekly Wednesdays & Fridays from 10:00am to 3:00pm  
Steady attendance of approximately 60 mid-week and 30 on Friday.
  - Meals on Wheels continues is popular with 300+ meals a month distributed
  - New & improved “electronic version” of BINGO keeps everyone sharp
  - The “team effort” from 4-5 Staff members keep things running smoothly.
  - Additional events include - Quilters, T.O.P.S., V.A. Commission, Versiti Blood drives, IL Secy. of State Mobile Unit, Chicago Honor Flight coordination, Will Cty. Tax Exemptions, Kiwanis Coat Drives, X-Mas in July, Crossroads Festival Parade, running partnerships with adjacent entities.

After asking a third time, and hearing none, Baltz closed the meeting for citizen comments.

**APPROVAL OF MINUTES:**

Supervisor Baltz presented the minutes from **June 16, 2025, Regular Board Meeting**, for approval. No further discussion or items were presented, and a motion was made by Trustee Nudera; seconded by Trustee Wheeler to approve the minutes from **June 16, 2025, Regular Board Meeting**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

**TREASURER’S REPORT:**

The **Treasurer's Report** for the month ending **June 30, 2025**, was placed on file by Supervisor Baltz. A motion was made by Trustee Kopman; seconded by Trustee Greenwood to accept the **TREASURER'S REPORT** for the month ending **June 30, 2025**.

Roll call vote: Greenwood-Aye; Kopman- Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

**CORRESPONDENCE:** Supervisor Baltz reviewed the following correspondence with the Board:

- Thank you from the Family of Cindy Stasell (Community Services Director) for donations given on behalf of her father that had passed.
- Clarke Mosquito Report for July 2025
- Shorewood-Troy Public Library August/September periodical
- TOIRMA Summer 2025 edition

### **REPORTS OF TRUSTEES / COMMITTEES:**

**TRUSTEE JOHNNIE GREENWOOD** – No report.

**TRUSTEE BRYAN W. KOPMAN** – No report.

**TRUSTEE JERRY NUDERA** – Relayed that on Saturday, June 21<sup>st</sup> was able to attend a Metro Township seminar on Elected Officials Training in Bartlett, IL. It was informative and he recommends the training to the Board. The Social Services Committee has a meeting scheduled for this Thursday, June 24<sup>th</sup> at 3:00pm.

**TRUSTEE BRETT WHEELER** – No report.

**HIGHWAY DEPARTMENT REPORT:** Highway Comm. Ward presented the following:

- D Construction should be completing the grind & overlay asphalt project in Murphy Acres tomorrow. Approximately 3 miles of roadway will be paved.
- No firm date established yet from Austin Tyler Const. to perform the culvert replacement and asphalt overlay on Shepley Rd.
- Planned culvert replacements are ongoing. Branch pickup on the first & third Mondays of the month.
- Supervisor Baltz inquired about salt inventory and upcoming pricing. Comm. Ward commented that he expects competitive pricing due to strong inventory levels and moderate winters in the last two years.

**ASSESSOR'S REPORT:** Admin. Dylik presented the following on behalf of Assessor Anderson:

- Recently, staff have assisted 558 taxpayers with 688 exemption applications.
- After the June 13<sup>th</sup> deadline for property "reassessments", Staff is awaiting the County's final factor after completion of related work.
- Notices for any adjustments made will be mailed on August 6<sup>th</sup> and will be published in the Herald News on August 6<sup>th</sup>. This begins the appeal season.
- The Township website has been updated with necessary information on "how to appeal".
- An interview with a potential candidate for employment was conducted on July 15<sup>th</sup>. The Priority Staffing agency was great to work with and led to the hiring of the new employee on July 22<sup>nd</sup>.

**TOWNSHIP CLERK REPORT:** Larry Ryan – No report.

**TOWNSHIP COLLECTOR'S REPORT:** Dawn Damiani – No report.

**SUPERVISOR'S REPORT:** Supervisor Baltz reported on the following:

- Thank you to Jen and Staff for Health Insurance detailed presentations and open participation. (Earlier Committee meeting)

**ADMINISTRATOR'S REPORT:** Administrator Dylik reported on the following:

- Presented the Township Services report for this past month.
- FOIA requests responded to equal six in the month of May, and five in June.
- The Township Communicator articles for the Fall newsletter have been submitted to the printer. The target mailing date is late August 2025.
- Our audit firm, Lauterbach and Amen, has scheduled “field work” for three days. Their work was completed after one day, and largely due to the organization of our records and/or recordkeeping practices. The draft audit is slated for August, with presentation to the Board at the September meeting. The firm was complimentary of the Troy Township processes. Supervisor Baltz echoed the positive reaction of the processes in place and evolving.
- The PACE subsidy has outpaced estimated figures in the last two years. We will continue to closely monitor usage levels as well as the percentage of the subsidy with regards to the limits. Admin. Dylik is planning to attend the Central Will Dial-a-Ride meeting on August 13, 2025.

**OLD BUSINESS:** Supervisor Baltz asked for any old business. After asking a third time, and hearing none, Baltz closed the meeting for old business.

**NEW BUSINESS:** Supervisor Baltz presented the following items:

- a) Consideration and possible action to **Appoint the Law Firm of Odelson, Murphey, Frazier & McGrath, Ltd. to serve as the Township Attorney for Troy Twp. and the Troy Twp. Road District.** Discussion topics included the following:  
Supervisor Baltz briefly covered the Request for Proposals (10 firms) and interview/recommendation process (narrowed to 3 firms). Specific experience in Will County and with township government were two of the key focus areas, that led to the recommendation made by the administration to the Board this evening.  
Ross Secler (Partner) presented the firm’s background, expertise with governmental agencies, and his personal experience with Township issues/matters. Trustee Kopman inquired about the firm’s representation of adjacent Will County townships and avoidance of possible conflicts of interest. Ross replied that Joliet Twp. is the only Will Cty. Twp. represented and does not foresee any conflicts, but in the event could defer to another firm they work closely with. Collector Damiani asked about a 711-licensed law clerk designation. Kopman inquired about the billing rate and was answered with \$225/hour in .10/hour increments. Supervisor Baltz concluded the matter with praise for Admin. Dylik and the general outline of the interview/outreach process. Additional comments were made with regards to any pending legal matters as well as upcoming correspondence with Frank Czervanyniak, current Twp. attorney. No further concerns or questions were raised, and a motion was made by Trustee Kopman; seconded by Trustee Nudera to approve the **appointment of the Law Firm of Odelson, Murphey, Frazier & McGrath, Ltd. to serve as the Township Attorney for Troy Twp. and the Troy Twp. Road District.**

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

- b) Approval of **Ordinance 25-26-07 Whistleblower Protection Ordinance and Policy.** Admin. Dylik commented on an update of the current policy to have the new law firm serve as the

Official Auditor of the policy. A motion was made by Trustee Wheeler; seconded by Trustee Greenwood to approve **Ordinance 25-26-07** as presented.  
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

- c) Approval of **Resolution 25-26R-08 a Freedom of Information Act (FOIA) Compliance Resolution**. Explanation by Admin. Dyluk included a small change/update that includes replacing Annette Craven with Rhianna Korst, Chief Deputy Assessor, to serve as FOIA Officer for the Office of Assessor. A motion was made by Trustee Greenwood; seconded by Trustee Nudera to approve **Resolution 25-26R-08**, as presented.  
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

- d) Consideration and possible action on **Continued Participation as an Early Voting Site for the Will County Clerk's Office**. Admin. Dyluk distributed a memo to the Board on the history of the early-voting program and the impact on the daily operations & Staff of the Township. Greatest impact is suspension of the Senior Program during large turnout elections such as a Governor or Presidential race. Attendance examples were submitted on Presidential races in 2008 = 859 ballots cast (15 days) and 2024 = 3,802 (10 days) respectively. Board inquiries followed:  
Kopman – What demands/requests have been made to the County Clerk's Office historically?  
Dyluk – With the exception of the COVID election cycle, they have not conceded any staff or funding for early voting operations at the Twp. Outreach efforts can begin again stating possible direction. Kopman responds with notion of reaching 3,800+ people in two weeks is positive and supports the early voting site.  
Nudera – What sort of budgetary impact would it require to staff these larger elections?  
Dyluk – Rough estimates would suggest just short of \$10,000 to adequately staff early voting operations. Minimal funding is given to the Twp. to serve as a "precinct location" on election day only. Nudera supports keeping the program.  
Wheeler – Agrees with keeping the program running as it has gained popularity & is almost expected. Also asked about adjacent early voting sites (Joliet Park District) and where the service would be directed if discontinued?  
Dyluk – commented on the large volume at the Park Dist. and the Village of Shorewood discontinuing because of staffing issues.  
Greenwood – In favor of the early voting program based on the numbers submitted and an opportunity to discuss budgetary funding for staff assistance.  
Damiani – In favor of the program but confirmed that the service is advertised for Troy Twp. voters, but is offered to "County wide" registered voters.  
No additional concerns, questions, or stances were offered up for discussion.

**APPROVAL of BILLS:** Supervisor Baltz submitted the following bills for approval:

A)

Motion made by Trustee Wheeler; seconded by Trustee Greenwood to accept the **TOWN FUND & ASSESSOR'S BILLS** for **July 21, 2025**, as presented totaling **\$54,099.01**. After review, no other questions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for July 21, 2025, as presented totaling **\$6,529.41**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.

5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Greenwood; seconded by Trustee Nudera to accept the **ROAD AND BRIDGE BILLS** for **July 21, 2025**, as presented totaling **\$133,883.53**. After review, no other questions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

**B) APPROVAL of THRIVEWORKS Expenditures**

\* No bills presented for approval at the July 21, 2025, meeting.

**CLOSED SESSION:** No items presented for closed session.

**ANNOUNCEMENTS:** Supervisor Baltz presented the following announcements:

- A) The Crossroads Festival Parade – Sunday, August 3, 2025.
- B) Social Services Committee Meeting – Thursday, July 24, 2025, at 3:00 p.m.
- C) Next Regular Board Meeting – Monday, August 18, 2025, 7:00p.m.

**ADJOURNMENT:**

Motion made by Trustee Wheeler; seconded by Trustee Kopman, to adjourn the meeting at approximately 7:55 p.m.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Respectfully submitted,

  
Larry Ryan, Clerk

